**Self and Peer Assessment Collaboration Rubric**

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|  | **4** | **3** | **2** | **1** |
| **Participation** | Me and/or my group member participated fully and was always on task in class, group meetings and other project related activities. | Me and/or my group member participated most of the time and was on task most of the time. | Me and/or my group participated but wasted time regularly or was rarely on task. | Me and/or my group member did not participate, wasted time, or worked on unrelated material. |
| **Leadership** | Me and/or my group member assumed leadership in an appropriate way when necessary by helping the group stay on track, encouraging group participation, posing solutions to problems, and having a positive attitude. | Me and/or my group member sometimes assumed leadership in an appropriate way. | Me and/or my group member usually allowed others to assume leadership, alternatively, or often dominated the group. | Me and/or my group member did not assume leadership or assumed it in a nonproductive manner. |
| **Listening** | Me and/or my group member listened carefully to others’ ideas. | Me and/or my group member usually listened to others’ ideas. | Me and/or my group member sometimes did not listen to others’ ideas. | Me and/or my group p member did not listen to others and often interrupted them. |
| **Feedback - Communication** | Me and/or my group member offered detailed, constructive feedback or communication when appropriate. | Me and/or my group member offered constructive feedback or communication when appropriate. | Me and/or my group member occasionally offered constructive feedback or communication, but sometimes the comments were inappropriate or not useful. | Me and/or my group member did not offer constructive or useful feedback nor communication. |
| **Cooperation** | Me and/or my group member treated others respectfully and shared the workload fairly. | Me and/or my group member usually treated others respectfully and shared the workload fairly. | Me and/or my group member sometimes treated others disrespectfully or did not share the workload fairly. | Me and/or my group member often treated others disrespectfully or did not share the workload fairly. |
| **Time Management** | Me and/or my group member completed assigned tasks on time. | Me and/or my group member usually completed assigned tasks on time and did not hold up progress on the projects because of incomplete work. | Me and/or my group member often did not complete assigned tasks on time, and held up completion of project work. | Me and/or my group member did not complete most of the assigned tasks on time and often forced the group to make last-minute adjustments and changes to accommodate missing work. |