**Revision(10/23/2012):**

Hong Zhang

791 Wildflower Circle

Naperville IL 60540

(630)8579119

September 09, 2012

Regan Nitti

Manager, Firmwide Campus Recruiting Manager in Greater Chicago Area

Crowe Horwath LLP

Three First National Plaza

70 W. Madison St. Suite. 700

Chicago, IL 60602-4205

Dear Ms. Nitti:

This letter is to express my interest in the entry-level Business Analyst position listed on your website. I have a Bachelor of Science in Business Management and was a market analyst more than two years in China. In December 2013, I will graduate from College of DuPage with an Associate of Science degree in Software Development. I believe that I perfectly match your job requirements for a person with strong learning and communication skills.

From English translator, Market analyst and News Reporter to current college student, I have particularly excelled at acquiring new knowledge not only from school but also from work. My experience at Broad Group as a market analyst afforded me the opportunity to become familiar with the sales process. As an extensively experienced news reporter, I can quickly find the core of the problem and solve it. Furthermore, interviewing more than 100 persons and translating 10,000 documents has extended my new capacity of written and oral communication. I am also flexible to work long hours, travel, and perform well even under pressure.

To further acquaint you with the specifics of my background, I am enclosing my resume. I hope you will consider me for this position. If you have any questions, you can contact me at (630)-9678821 any time or send me email [hongzhangangel@hotmial.com](mailto:hongzhangangel@hotmial.com). I look forward to meeting with you and discussing my qualifications in more detail.

Sincerely,

Hong Zhang

Enclosure