Volume 1 | Issue 1 | Date 2017/12/1

Assignment ENPM611

Add a sidebar or pull quote here

To get started right away, just tap any placeholder text (such as this) and start typing.

Heading 1

View and edit this newsletter in Word on your computer, tablet, or phone. You can edit text; easily insert content such as pictures, shapes, and tables; and seamlessly save the document to the cloud from Word on your Windows, Mac, Android, or iOS device.



Want to insert a picture from your files or add a shape, text box, or table? You got it! On the Insert tab of the ribbon, just tap the option you need.

Add a sidebar or pull quote here

Think a document that looks this good has to be difficult to format? Think again! This newsletter uses styles so that you can apply the formatting you need with just a tap.

Heading 1

Heading 2

On the Home tab, check out Styles to access any text format you see in this document. For example, this paragraph uses Normal style.

Heading 2

On the Home tab, check out Styles to access any text format you see in this document. For example, this paragraph uses Normal style.

Heading 1

Address | City, ST Zip Telephone | Email

Company

Address City, ST Zip

Recipient

Address City, ST Zip