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## WEEK 9 – Retrospective

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In the 9th week, we had the opportunity to do a moderated retrospective. In this essential part of the SCRUM framework, we could reflect on our previous approaches, possible problems, and measures for the next semester.

Of course, we first talked about the things that went well during the first semester:

- We found a smooth workflow regarding the peer reviews and the release of blog posts. After a short time, everyone knew who was responsible for which posting without discussing it.
- The decision making (e.g. considering the design) was very efficient thanks to the different roles.

Of course, some problems emerged during the first semester. The retrospective was a great opportunity to reflect on them and to discuss possible countermeasures. The addressed problems mainly were the following:

- Unfortunately, we were not able to stick to the sprint each week. In some cases, there were too many tasks or the tasks were not precisely estimated. Therefore we had to add unresolved tasks to the next sprints.
- Our knowledge management needed improvements.
- Sometimes, the request for help with single tasks came too late in the sprint.

Based on these issues, we agreed on the following measures:

- We will estimate tasks with unsure scope higher than before.
- We will hold knowledge transfer meetings on a regular basis (2 or 3 times a week).
   In those meetings, we present technologies we're going to use and talk about previous experience.
- Each team member will give a written update considering the status of one's tasks halfway through each sprint. Implementing this, we want to make sure that everyone is still able to complete the tasks. In addition, we want to see as soon as possible whether single tasks hold unexpected efforts.

All in one, we experienced the retrospective as very helpful since the weekly sprint meetings were not the right setting to tackle these issues.

Presenting the results of the retrospective and the preliminary result of the project we say goodbye until the next semester!

Best regards

Plandora Team

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