

Login

1. When you begin this website, you will be taken to the login page. You can go to this page by entering this link to the URL (www.masterzcreations.com/college/capstone).

Figure 1



 **Assignment Repository**

Login

Email:

Password:

[Need to register for an account?](#)
[Forgot your password?](#)

Login

Register

2. When you reach the website, you will have to register an account. Start registering by clicking the link circled in Figure 2

Figure 2



 **Assignment Repository**

Login

Email:

Password:

[Need to register for an account?](#)
[Forgot your password?](#)

Login

Click here → [Need to register for an account?](#)

3. You are at the Register Page of the website shown in Figure 3. Here, you can input the information asked from the page such as your first and last name. An email is required and **MUST** be a UC email in order to complete registration. Password must have a length between

eight to 30 characters as well. A security question is provided in the case of a user forgetting a password. Don't share the information with anyone. When all the correct information is entered, go ahead and click the register button below.

Figure 3 - contains an example of how a user would enter their personal credentials.

Register

First Name:

Last Name:

Email address: (must be a valid UC email)


Password:

Choose a security question:

Security Question Answer:

4. If the registration was correct, you will be prompted back at the login with a notification that will let you know if the creation was successful. Now you can enter your username (UC email) and your new password revealed in Figure 4 and click "Login". If you are not entering the password correctly, click "Forgot your password?" link.

Figure 4



Assignment Repository

Login

Your account was created successfully.

Email:

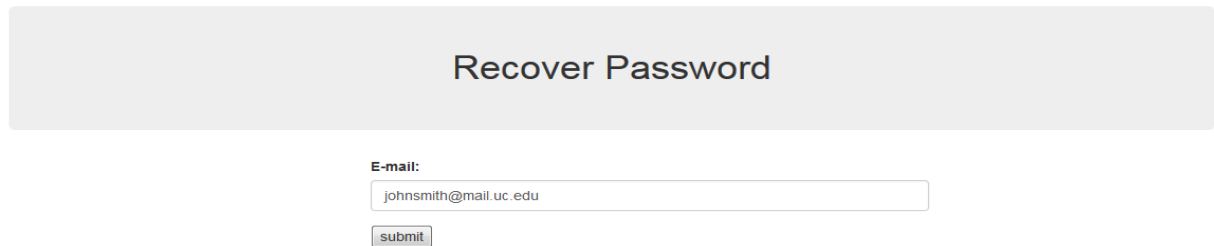
Password:

[Need to register for an account?](#)
[Forgot your password?](#)

Recover Password

5. If you are having trouble logging in, you will enter the Recover Password page (Figure 5a) where you find a box where you could fill in your email address of the account you can't log in with, then click submit.

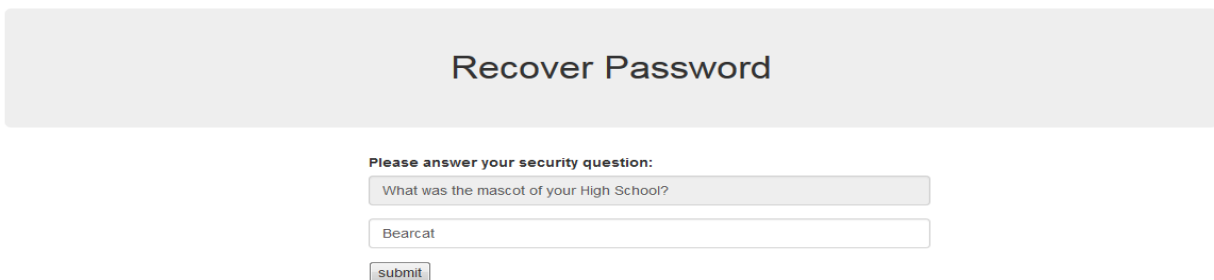
Figure 5a



The form is titled "Recover Password" in a large, bold, black font at the top center. Below the title, there is a label "E-mail:" in a small, bold, black font. Underneath the label is a text input field containing the email address "johnsmith@mail.uc.edu". To the right of the input field is a "submit" button with a light gray background and a thin black border.

Once you click Submit, you will be asked the security question you made for your account to answer in Figure 5b. Click the submit button afterwards.

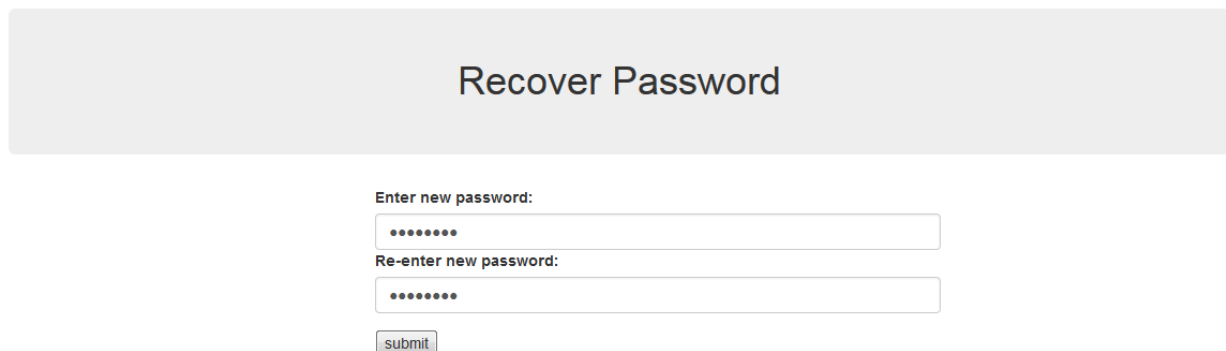
Figure 5b



The form is titled "Recover Password" in a large, bold, black font at the top center. Below the title, there is a label "Please answer your security question:" in a small, bold, black font. Underneath the label is a text input field containing the question "What was the mascot of your High School?". Below this field is another text input field containing the answer "Bearcat". To the right of the second input field is a "submit" button with a light gray background and a thin black border.

If the question was answered correctly, you will be able to make a new password for the desired account. Once you match the new password in both slots, click submit.

Figure 5c



The form is titled "Recover Password" in a large, bold, black font at the top center. Below the title, there is a label "Enter new password:" in a small, bold, black font. Underneath the label is a text input field containing seven dots. Below this field is another label "Re-enter new password:" in a small, bold, black font. Underneath the second label is another text input field containing seven dots. To the right of the second input field is a "submit" button with a light gray background and a thin black border.

If the password is correct, a green box will appear indicating the change was successful shown in Figure 5d and you will be given a link to go back to the login screen.

Figure 5d

Recover Password

Password successfully updated

[Click to here to go back to login screen](#)

Enter new password:

Re-enter new password:

submit

Home Page/Dashboard

6. When you login successfully, you will be sent to the Home Page (Dashboard Figure 6a) where you will find assignments other users uploaded. Here you can download the assignment, read information about the assignment (*Download File*, *Title*, *Description*, *Author Willing to Grade*, *Rubric*, and *Uploaded By*). *Download File* is the folder Icon to the left of the Title information which a user can download the desired file. *Title* is what the assignment is what the uploader names the file. *Description* is a brief summary of what the assignment entails. *Author Willing to Grade* let's others know if the uploader is willing to grade the assignment uploaded. *Rubric* included lets others know if there are grading instructions. *Uploaded By* is how assignments are linked to the user who uploaded the project. You can view their profile page from the link. At the bottom of the page shows what you have uploaded. There is also a button for a user to see all the assignments since this page only shows the most recent files uploaded (Figure 6b).

Figure 6a

Assignment Repository

Dashboard

Profile

Upload an Assignment

Search for Assignments

Logout

Dashboard

Search In All Departments

Download File	Title	Description	Author Willing To Grade	Rubric Included	Uploaded By
	Chemistry in Calculus		No	No	Janzen
	Writing about Geography		No	No	Janzen
	Using Math On Computers		No	No	Janzen
	Charting Calculus For Chemistry	This assignment is a test	Yes	No	Richardson
	votopi_Assignment01		No	No	Voto
	votopi_Assignment02		No	No	Voto

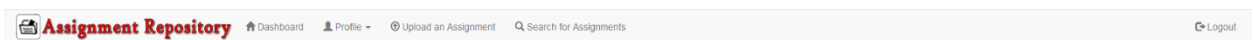
Figure 6b

Recent Uploads By You					
Download File	Title	Description	Author Willing To Grade	Rubric Included	Upload Date
See All Assignments					

Navigation Bar

7. In the Navigation Bar, which is on top of every page (Figure 7), you will find at the top of the page information regarding the *Dashboard*, *Profile*, *Upload an Assignment*, *Search for an Assignment*, and *Log out*. *Dashboard* (home icon) sends you back to the home page (Refer to step 6). *Profile* (person icon) leads a user to their personal profile page to view it or edit it. It can also let someone browse other users for this website (step 8). *Upload an Assignment* (up arrow icon) will take a user to the page to upload a file into the Repository (step 9). *Search for an Assignment* (magnified glass icon) is where a user can search for their desired files and can filter out their search. *Log out* (arrow pointing out of door icon) makes the user log out of their account.

Figure 7



Profile Page

8. Profile page will have three options. It will let you view your profile, edit your profile, or browse other profiles.



In Figure 8a, you will see that when you click *Edit Profile*, you will enter a section where you can add, edit, or remove information on your profile. You can change the name, email address, Bio for personal intro, office hours, room number, phone number, or preferred contact method here. Click Update once you are satisfied with the changes.

Figure 8a

A form titled "Update Profile" with a light gray header. Below the header, there is a placeholder for a profile picture with the text "Image Coming Soon". The form contains several input fields: "First Name:" with the value "John", "Last Name:" with the value "Smith", "Email address:" with the value "johnsmith@mail.uc.edu", "Bio:", "Office Hours", "Room Number", "Phone Number", and "Preferred Contact Method". At the bottom of the form is an "Update" button.

In Figure 8b you can view your profile for a quick glimpse of the information regarding your account and to see how others may see your account information along with what you uploaded.

Figure 8b

Assignment Repository [Dashboard](#) [Profile](#) [Upload an Assignment](#) [Search for Assignments](#) [Logout](#)

Name:
John Smith

Bio:
This is a test

EMail:
✖ johnsmith@mail.uc.edu

Office Phone:
☐

Office Location:
A42

Office Hours:
🕒 1pm-4pm

Preferred Contact Method:
☑ Yelling

John's Uploads

Download File	Title	Description	Author willing to grade	Rubric Included	Edit Assignment
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In Figure 8c you can browse profiles of other users Click *View Profile* to find more information about the user.

Figure 8c

Members List

<p>Name: Jim Richardson</p> <p>Bio:</p> <p># of Uploads 3</p> <p>View Profile</p>	<p>Name: Daryl Wright</p> <p>Bio:</p> <p># of Uploads 4</p> <p>View Profile</p>	<p>Name: Patrick Voto</p> <p>Bio:</p> <p># of Uploads 3</p> <p>View Profile</p>	<p>Name: John Doe</p> <p>Bio:</p> <p># of Uploads 0</p> <p>View Profile</p>	<p>Name: Zach Janzen</p> <p>Bio:</p> <p># of Uploads 3</p> <p>View Profile</p>	<p>Name: test mctester</p> <p>Bio:</p> <p># of Uploads 0</p> <p>View Profile</p>
<p>Name: zach test</p> <p>Bio:</p> <p># of Uploads 0</p> <p>View Profile</p>	<p>Name: Ryan Massey</p> <p>Bio:</p> <p># of Uploads 0</p> <p>View Profile</p>	<p>Name: hi hi</p> <p>Bio:</p> <p># of Uploads 0</p> <p>View Profile</p>	<p>Name: Notzach notjanzen</p> <p>Bio:</p> <p># of Uploads 0</p> <p>View Profile</p>	<p>Name: Tester account</p> <p>Bio:</p> <p># of Uploads 0</p> <p>View Profile</p>	<p>Name: Cap Stone</p> <p>Bio:</p> <p># of Uploads 0</p> <p>View Profile</p>

Post(upload) and Assignment

9. To upload an assignment, you are taken to a page (Figure 9a) that prompts you to fill out information about the assignment. The first section regards the class you're teaching. The subject you select should be based on the course you are teaching in that class the assignment is part in. The Specialty is the type of assignment given. The course is the class level you teach. Those three fields are **MANDATORY** to fill out in order to upload an assignment.
- The Second section is *With the Assignment Being Focused on*. This section will enable a professor to add more information on what the assignment teaches. The focus is a **MANDATORY** requirement and the user can't submit an assignment without filling in information for the subject focus. The Specialty for this is the focus on the type of assignment given. The course is the focus of the class level you teach.

Figure 9a

Upload an assignment

The form is titled "Upload an assignment" and is divided into two main sections. The first section, "Class you're teaching:", contains three mandatory fields: "Subject:", "Specialty:", and "Course:". Each field has a list of options (e.g., Calculus, American history, CHEM1001) and an "Add" button. The second section, "With your assignment being focus on:", also contains three mandatory fields: "Subject:", "Specialty:", and "Course:". Each field has a list of options and an "Add" button.

Figure 9b below shows the rest of the page that continues enabling the user to fill information in for the assignment. In the section *more assignment details* a user **must** put a title for the upload, can choose to make side comments, and add a brief description of the assignment. There are also two check boxes. One asking if the author wants to grade this assignment for professors when they use their respective assignment. The other is a rubric that tells whether or not there are instructions for the assignment included. In the *Upload your assignment*, you can click a button "Browse" you can find a file to post (Note: file must be a zipped file). Once a file is selected and the size of the file is not too big, click "Submit File" to upload the file. You can refer back to your profile to check if you have the file uploaded (step 8 Figure 8b).

Figure 9b

The form is divided into two main sections. The first section, "More assignment details:", contains three text input fields: "Title: The title of the assignment", "Comments: Important notes about the assignment", and "Description: Short description of the assignment". Below these fields are two checkboxes: "Are you (the author) willing to grade the assignment?" and "Is a rubric included with the assignment?". The second section, "Upload your assignment:", contains a "Browse..." button, a "Submit File" button, and a message "Only zip files are allowed".

Search Assignments

10. *Search for an Assignment* on the navigation bar lets a user search for the assignment or apply filters to modify the search results according to what the user wants to look for. Figure 10a-10b shows this case. Someone can find an assignment based on what someone teaches based on subject, specialty, or course. The can search through the focus section, or even look for assignments with rubric or if they are grading the assignment. Figure 10 shows that.

Figure 10

Search for assignments

The class the assignment was for:		
Subject: <i>select more than one subject by holding control and clicking the subjects included</i>	Specialty: <i>select more than one specialty by holding control and clicking the specialties included</i>	Course: <i>select more than one course by holding control and clicking the courses included</i>
<div>Calculus</div> <div>Capstone</div> <div>Chemistry</div> <div>English</div>	<div>American history</div> <div>Charts</div> <div>Computer Usage</div> <div>Excel</div>	<div>CHEM1001</div> <div>ENG1001</div> <div>GEO1001</div> <div>IT1020</div>
The assignment was focused on:		
Subject: <i>select more than one subject by holding control and clicking the subjects included</i>	Specialty: <i>select more than one specialty by holding control and clicking the specialties included</i>	Course: <i>select more than one course by holding control and clicking the courses included</i>
<div>Calculus</div> <div>Capstone</div> <div>Chemistry</div> <div>English</div>	<div>American history</div> <div>Charts</div> <div>Computer Usage</div> <div>Excel</div>	<div>CHEM1001</div> <div>ENG1001</div> <div>GEO1001</div> <div>IT1020</div>
More assignment details:		
Title: <i>Search based on the title of the assignment</i>	Comments: <i>Search based on important notes about the assignment</i>	Description: <i>Search based on a short description of the assignment</i>
<div>Enter Text...</div>	<div>Enter Text...</div>	<div>Enter Text...</div>
<div><input type="checkbox"/> Is the author willing to grade the assignment</div> <div><input type="checkbox"/> Is there a rubric included with the assignment</div>		

Logging out.

11. *Log out* is where a user can log out of their account when they click the button in the upper right hand corner in the navigation bar in Figure 11 that will take you back to the login page.

Figure 11

