

HORIYA ZAHID

D/O

ZAHID HUSSAIN

PERSONAL

INFORMATION:

D.O.B:

9th July 2003

ADDRESS:

Flat No D-404 Block-D,
Asma Garden, Gulzar-e-
Hijri, Gulshan-e-Iqbal,
Karachi.

MOBILE NO:

03192951073

E-MAIL ID:

horiyazahid09@gmail.com

NATIONALITY:

Pakistani

DOMICILE:

Karachi, Sindh

RELIGION:

Islam

MARTIAL STATUS:

Single

GENDER:

Female

OBJECTIVE:

To get a career oriented job in professional environment that offers utilization of my skills and provides learning opportunities to keep pace with advanced technology.

SKILLS:

- Good communication skills
- Good understanding power
- Quick learner
- Effective team performer
- Working under pressure

ACADEMIC QUALIFICATION:

- Intermediate Commerce, from Board of Intermediate Education Karachi.
- Matriculation Science, from Board of Secondary Education Karachi.
- Artificial Intelligence, Web 3.0 and Metaverse from Governor House. (in progress)

COMPUTER SKILLS:

- MS-office
- Internet browsing
- E-mailing
- Typescript
- Html

RELEVANT WORK EXPERIENCE:

- Worked as **Administrative assistant**, **Secondary math, computer, and sindhi teacher** October 2023 to present, **Smart Education Schooling System**.
- Worked as **receptionist** January 2023 to June 2023, **Success Network**, Karachi Pakistan.
- Worked as secondary **math teacher**, August 2022 to November 2022, **The Innovative Academy** Karachi Pakistan.
- Worked as **home teacher**, April 2020 TO March 2021, **Sahar Schooling System**, Karachi Pakistan.

LANGUAGES:

Can read write and speak

- English
- Urdu

REFERENCE:

Will be furnished on demand.