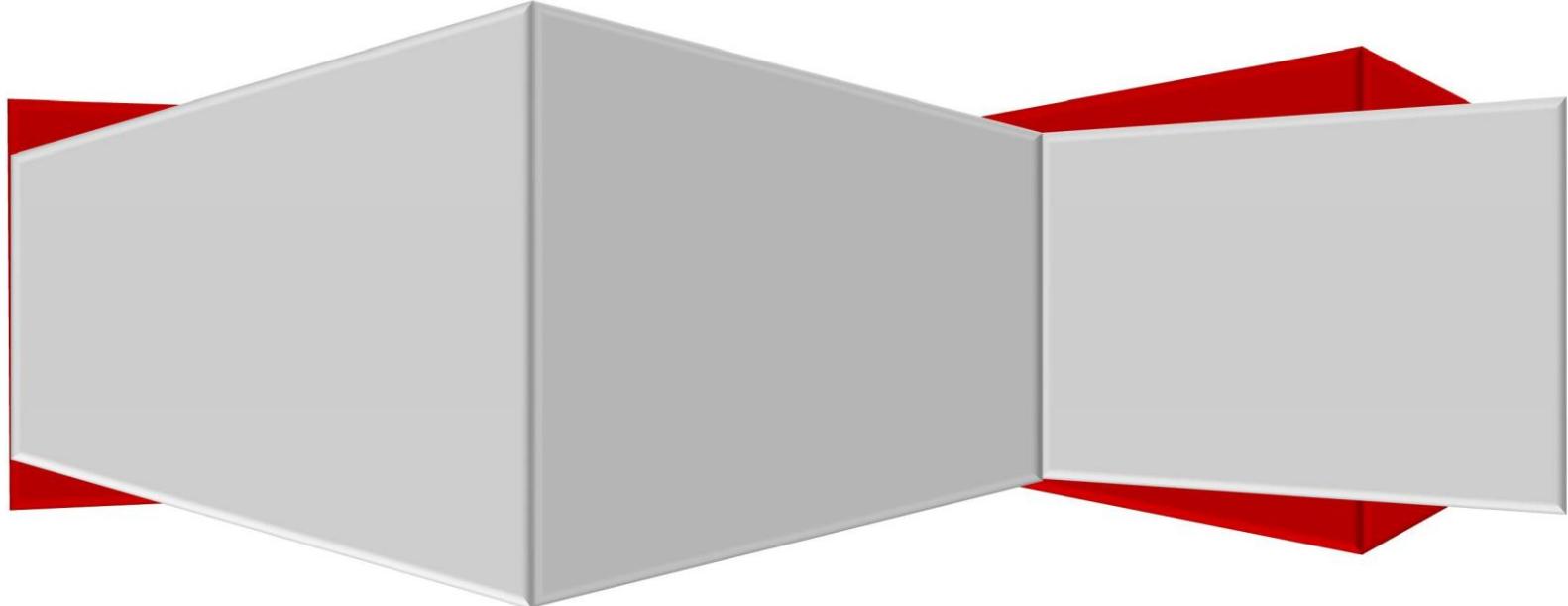




PUSDATIN UNIVERSITAS TARUMANAGARA

PANDUAN ADMIN WEBSITE LEMBAGA UNIVERSITAS TARUMANAGARA



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Prosedur Umum Penggunaan Admin Website Lembaga

Perkenalan Dua Jenis Akses

- **Website Umum Lembaga:**
 - Tampilan utama website lembaga yang dapat diakses oleh semua pengunjung.
 - URL: <https://pusdatin.untar.ac.id> (Disesuaikan dengan subdomain/lembaga lainnya).
 - Menyajikan informasi, berita, dan konten yang ditampilkan secara publik.
- **Website Administrator Web Lembaga:**
 - Halaman khusus admin untuk mengelola isi website tanpa perlu keahlian teknis.
 - URL: <https://pusdatin.untar.ac.id/loginadmin> (Cukup tambahkan **/loginadmin** di akhir website lembaga tertentu untuk masuk ke halaman login admin).
 - Hanya dapat diakses oleh admin yang ditunjuk oleh lembaga untuk mengelola dan mengedit isi website dengan akun admin yang terdaftar.

Cara Akses Website Administrator Web Lembaga

Buka halaman <https://pusdatin.untar.ac.id/loginadmin> (Disesuaikan dengan subdomain/lembaga lainnya), lalu masukkan **Username**, **Password**, dan **Jawaban dari Soal Penjumlahan Acak**, kemudian klik tombol “**Masuk**”.

ADMINISTRATOR WEB
PUSDATIN

Username

Password

3 + 7 =

Berapa hasil perhitungan diatas

Masuk

Kembali ke Web [Klik disini](#)

Jika ingin kembali melihat tampilan **Website Umum Lembaga**, klik teks **Kembali ke Web “Klik disini”** di bagian bawah halaman Login Administrator Web.

ADMINISTRATOR WEB PUSDATIN

Username



Password



$3 + 7 =$

Berapa hasil perhitungan diatas

Masuk

Kembali ke Web [Klik disini](#)



Manage Dashboard

Setelah berhasil login, admin akan diarahkan ke **halaman Dashboard** dengan menu navigasi atas yang berisikan **Back to Web**, **Profile Admin**, dan **Logout**. Fungsi menu **Back to Web** untuk kembali ke halaman utama website yang dapat diakses publik.

The screenshot shows the PUSDATIN Admin Dashboard. On the left is a sidebar with various management options like Dashboard, Manage Profile, and Manage Services. The main area has a green header bar with 'WELCOME!!!' and a message about being the administrator page. Below it are three cards: '4 News Published' (blue), '4 Agenda' (green), and 'Web statistics' (orange). At the bottom right of the dashboard are visitor statistics: 1 Today's Visitors, 172 Total Visitors, 8 Today's Hits, and 1 Online. The top right of the dashboard includes links for 'Back to Web', 'Profile Admin', and 'Logout'. A large red arrow points upwards from the bottom of the dashboard towards the 'Back to Web' button, which is circled in red.

The screenshot shows the UNTAR Public Website homepage. At the top, there is a navigation bar with the UNTAR logo, followed by 'Beranda', 'Tentang Kami', 'Berita', and 'Hubungi Kami'. To the right of the navigation are two buttons: 'LINTAR' and 'UNTAR'. The main content area features a large banner for the 'PPAP UNTAR' program, which is described as 'Program Pendidikan Profesi Arsitektur PERTAMA di Jakarta'. To the right of this banner is another section titled 'SINGLE SIGN ON LAYANAN INFORMASI TERPADU UNIVERSITAS TARUMANAGARA' featuring four application icons: 'APLIKASI LINTAR', 'APLIKASI ORANGTUA', 'APLIKASI STUDENT EXCHANGE', and 'APLIKASI KRS ONLINE'. The background of the page is a blurred image of a control room or office environment with multiple computer monitors.



Fungsi menu **Profile Admin** untuk melihat informasi akun seperti **Admin Name**, **Username**, dan **Status**, serta untuk mengganti password melalui tombol “**Change Password**” yang akan menampilkan form **New Password** dan **Confirmation New Password**, lalu bisa disimpan dengan tombol “**Update**” atau dibatalkan dengan tombol “**Cancel**” sesuai keperluan pengguna admin.

This screenshot shows the PUSDATIN Admin Dashboard. On the left sidebar, under the 'ADMIN' section, the 'Manage Profile' option is highlighted with a red circle and an upward arrow. The main content area displays a 'Dashboard' with various statistics and links. At the top right, there are navigation links: 'PUSDATIN', 'Back to Web', 'Profile Admin' (which has a red circle around it), and 'Logout'. A green banner at the top says 'WELCOME!!!' and 'This is the administrator page for managing your website'. Below the banner are three cards: '4 News Published', '4 Agenda', and 'Web statistics' (Visitor). At the bottom, there are summary numbers: 1 TODAY'S VISITORS, 172 TOTAL VISITORS, 8 TODAY'S HITS, and 1 ONLINE.

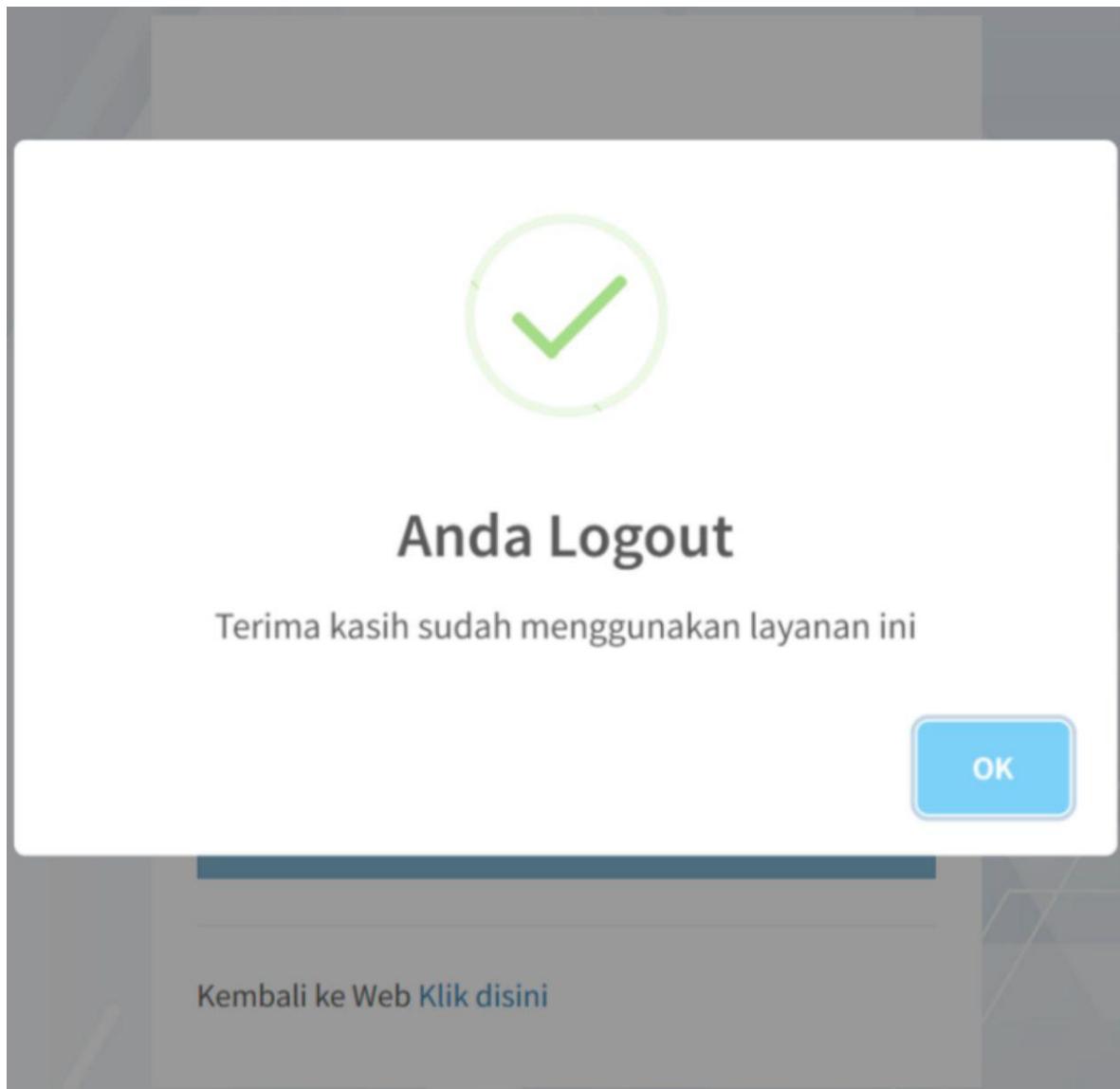
This screenshot shows the 'Profile Useradmin' page. The 'Change Password' button is highlighted with a red circle and an arrow. The page displays user information: Admin Name (Admin 1), Username (admin), and Status (Aktif). The top navigation bar includes 'PUSDATIN', 'Back to Web', 'Profile Admin', and 'Logout'. The URL in the browser is 'Dashboard > Profile Useradmin'. The footer shows 'Copyright © 2025 . All rights reserved.' and 'New Version'.

This screenshot shows the 'Change Password' page. The 'Update' button is highlighted with a red circle and an arrow. The page contains fields for Admin Name (Admin 1), Username (admin), New Password, and Confirmation New Password. There are also 'Cancel' and 'Update' buttons. The top navigation bar includes 'PUSDATIN', 'Back to Web', 'Profile Admin', and 'Logout'. The URL in the browser is 'Dashboard > Change Password'. The footer shows 'Copyright © 2025 . All rights reserved.' and 'New Version'.



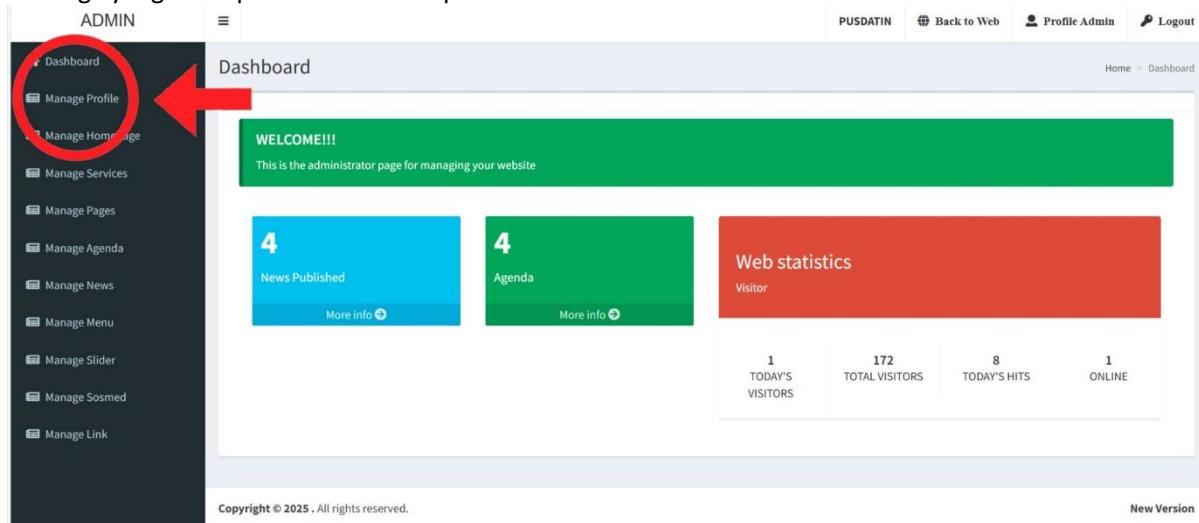
Fungsi menu **Logout** untuk keluar dari halaman admin, dan setelah diklik akan menampilkan pesan “**Anda Logout**” dengan deskripsi “**Terima kasih sudah menggunakan layanan ini**”.

The screenshot shows the PUSDATIN administrator dashboard. On the left is a dark sidebar with a list of administrative functions: Dashboard, Manage Profile, Manage Homepage, Manage Services, Manage Pages, Manage Agenda, Manage News, Manage Menu, Manage Slider, Manage Sosmed, and Manage Link. The main area is titled "Dashboard" and features a green header bar with "WELCOME!!! This is the administrator page for managing your website". Below this are three cards: "News Published" (4 items), "Agenda" (4 items), and "Web statistics" (Visitor). At the bottom right of the dashboard are statistics: 1 Today's Visitors, 172 Total Visitors, 8 Today's Hits, and 1 Online. The top right of the dashboard includes links for "PUSDATIN", "Back to Web", "Profile Admin", and "Logout". A red arrow points to the "Logout" link. At the bottom of the dashboard, it says "Copyright © 2025 . All rights reserved." and "New Version".



Manage Profile

Pada menu navigasi samping (sidebar), klik “**Manage Profile**” untuk masuk ke halaman pengaturan profile **Website Umum Lembaga**, dimana admin dapat melakukan pembaruan atau perubahan informasi profile lembaga yang ditampilkan di halaman publik.

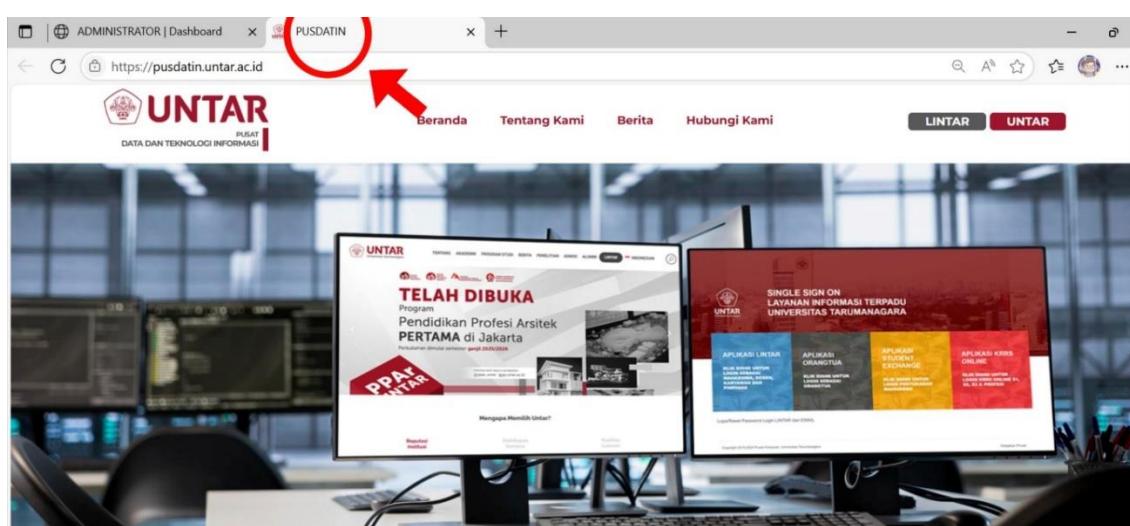


The screenshot shows the PUSDATIN administrator dashboard. On the left, a dark sidebar lists various management options: Dashboard, Manage Profile (which is circled in red and has a red arrow pointing to it), Manage Homepage, Manage Services, Manage Pages, Manage Agenda, Manage News, Manage Menu, Manage Slider, Manage Sosmed, and Manage Link. The main content area is titled "Dashboard" and features a green header bar with "WELCOME!!! This is the administrator page for managing your website". Below this are three cards: "4 News Published" (with a "More info" button), "4 Agenda" (with a "More info" button), and "Web statistics" (showing 1 today's visitors, 172 total visitors, 8 today's hits, and 1 online). At the bottom of the dashboard, there are links for "Copyright © 2025 . All rights reserved." and "New Version". The top right of the dashboard includes links for "PUSDATIN", "Back to Web", "Profile Admin", and "Logout".

- Tampilan alur perubahan Web Name



The screenshot shows the "Profile" settings page. The sidebar on the left is identical to the one in the previous screenshot. The main form has fields for "Web Name*" (which is circled in red and has a red arrow pointing to it), "Web URL*", "Logo Web(PNG)*" (with a note "Recomend : 512x100 px"), "Profile Name*", "Logo Profile /Logo Footer(PNG)*" (with a note "Recomend: 512x100 px"), and two "Choose File" buttons for logo uploads. The top right of the page includes links for "PUSDATIN", "Back to Web", "Profile Admin", and "Logout".



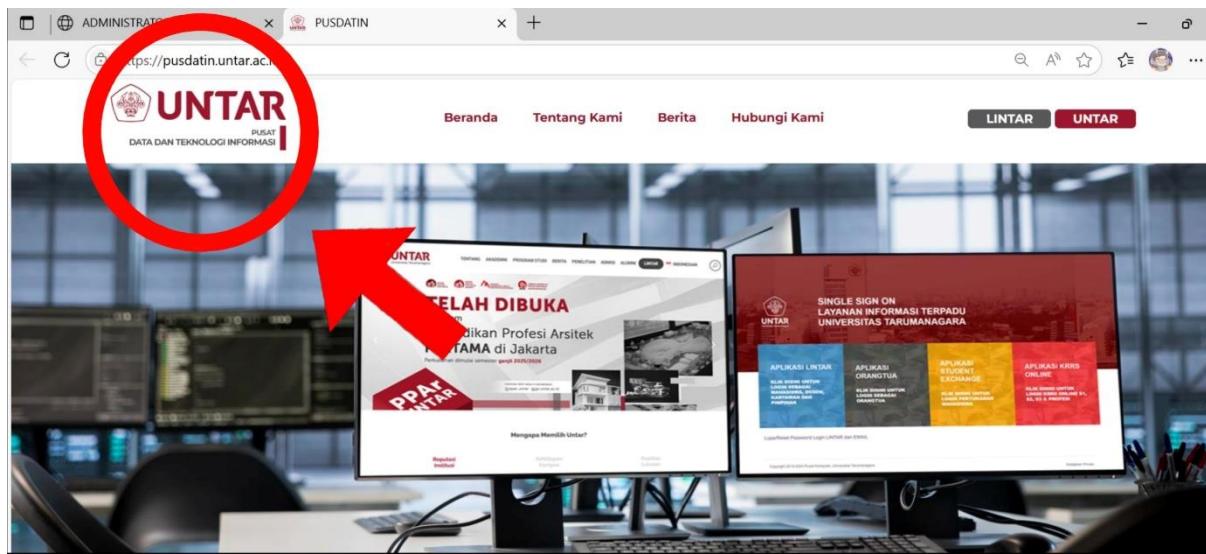
- Tampilan alur perubahan Web URL

The top part of the image shows the 'Profile' section of the PUSDATIN Admin interface. The 'Web URL*' field is highlighted with a red circle and a red arrow pointing to it. The URL 'https://pusdatin.untar.ac.id' is visible in the input field. The bottom part shows a screenshot of the PUSDATIN website, where the UNTAR logo is displayed prominently in the header.

- Tampilan alur perubahan Logo Web(PNG)

The top part of the image shows the 'Profile' section of the PUSDATIN Admin interface. The 'Logo Web(PNG)*' field is highlighted with a red circle and a red arrow pointing to it. The bottom part shows a screenshot of the PUSDATIN website, where the UNTAR logo is displayed prominently in the header.





- Tampilan alur perubahan Profile Name

ADMIN

- Dashboard
- Manage Profile
- Manage Homepage
- Manage Services
- Manage Pages
- Manage Agenda
- Manage News
- Manage Menu
- Manage Slider
- Manage Sosmed
- Manage Link

Profile

PUSDATIN

https://pusdatin.untar.ac.id

UNTAR
DATA DAN TEKNOLOGI INFORMASI

Choose File No file chosen

PUTAT DATA DAN TEKNOLOGI INFORMASI

Choose File No file chosen

Profile Name*

Logo Web(PNG)*
Recomend : 512x100 px

Logo Profile & Logo Footer(PNG)*
Recomend : 512x100 px

←

PUSDATIN

https://pusdatin.untar.ac.id

UNTAR
DATA DAN TEKNOLOGI INFORMASI

Tentang Kami

PUSAT DATA DAN TEKNOLOGI INFORMASI

Pusat Data dan Teknologi Informasi (Pusdatin) merupakan unit yang bertanggung jawab dalam pengelolaan data, pengembangan sistem informasi, serta pemanfaatan teknologi digital untuk mendukung operasional dan pengambilan keputusan lingkungan organisasi.

Pusdatin berfokus pada pengembangan teknologi yang terintegrasi, andal, dan aman, guna memastikan efisiensi, akurasi, dan kemudahan akses terhadap informasi. Selain itu, Pusdatin juga berperan aktif dalam transformasi digital organisasi melalui pengembangan inovasi berbasis data dan peningkatan kapabilitas teknologi informasi.

SINGLE SIGN ON
LAYANAN INFORMASI TERPADU
UNIVERSITAS TARUMANAGARA

APLIKASI LINTAR
APLIKASI ORANGTUA
APLIKASI STUDENT EXCHANGE
APLIKASI KRRS ONLINE

KLIK DISINI UNTUK
LOGIN MELALUI ORANGTUA

KLIK DISINI UNTUK
LOGIN MELALUI STUDENT EXCHANGE

KLIK DISINI UNTUK
LOGIN MELALUI KRRS ONLINE

←



- Tampilan alur perubahan Logo Footer(PNG)

The screenshot shows the 'Profile' section of the PUSDATIN Admin interface. It includes fields for 'Web Name*' (PUSDATIN), 'Web URL*' (https://pusdatin.untar.ac.id), and 'Logo Web(PNG)*'. Below these, there are sections for 'Profile Name*' and 'Logo Profile /Logo Footer(PNG)*', both with 'Choose File' buttons. A large red arrow points from the 'Logo Profile /Logo Footer(PNG)*' field to the footer of the live website.

PUSDATIN <https://pusdatin.untar.ac.id>

Beranda Tentang Kami Berita Hubungi Kami LINTAR UNTAR

UNTAR Universitas Tarumanagara

Sekretariat

Universitas Tarumanagara Gedung Utama lt. 10 Jl. Letjen S. Parman No.1, Grogol petamburan Jakarta Barat Indonesia

Tautan

Untar Web Untar Alumni Untar Journal Untar Career

Fakultas

Ekonomi dan Bisnis Hukum Teknik Kedokteran Teknologi Informasi Seni Rupa dan Desain Psikologi Ilmu Komunikasi Pascasarjana

Terhubung dengan mi

pusdatin@untar.ac.id

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- Tampilan alur perubahan Secretariat Office

The screenshot shows the 'Secretariat Office*' section of the PUSDATIN Admin interface. It includes fields for 'Phone 1*', 'Phone 2*', 'Email*', and a rich text editor containing the address: 'Universitas Tarumanagara Gedung Utama lt. 10 Jl. Letjen S. Parman No.1, Grogol petamburan Jakarta Barat Indonesia'.



PUSDATIN

https://pusdatin.untar.ac.id

UNTAR

Beranda Tentang Kami Berita Hubungi Kami

Sekretariat

Universitas Tarumanagara
Gedung Utama lt. 10
Jl. Letjen S. Parman No.1,
Grogol petamburan
Jakarta Barat
Indonesia

Tautan

> Untar Card

Fakultas

> Ekonomi dan Bisnis
> Hukum
> Teknik
> Kedokteran
> Teknologi Informasi
> Seni Rupa dan Desain
> Psikologi
> Ilmu Komunikasi
> Pascasarjana

Terhubung dengan kami

X Facebook Instagram

pusdatin@untar.ac.id

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- Tampilan alur perubahan Phone 1, Phone 2, Email

Secretariat Office*

Phone 1*

Phone 2*

Email*

Universitas Tarumanagara Gedung Utama lt. 10
Jl. Letjen S. Parman No.1,
Grogol petamburan
Jakarta Barat
Indonesia



The screenshot shows the official website of Universitas Tarumanegara (UNTAR). At the top, there's a navigation bar with links to Beranda, Tentang Kami, Berita, Hubungi Kami, LINTAR, and UNTAR. Below the header, there's a sidebar with social media icons and a large red circle highlighting the 'Sekretariat' section. This section contains the university's address: Gedung Utama lt. 10, Jl. I Sultan S. Parman No.1, Brongor petuk, Jakarta Barat, Indonesia, and an email address: pusdatin@untar.ac.id. A large red arrow points from the left towards this highlighted area.

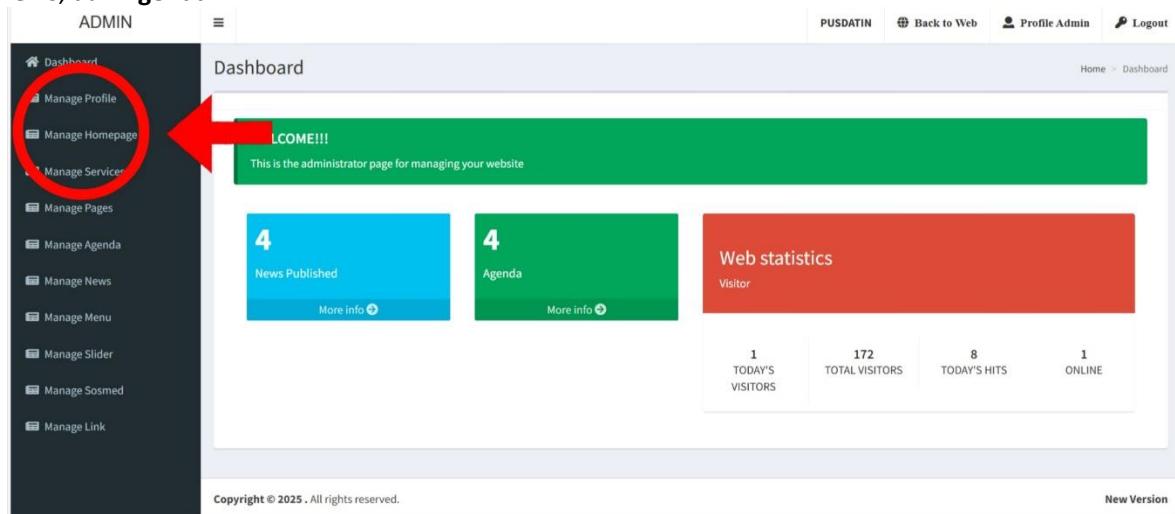
- Tampilan alur perubahan Meta Keyword dan Meta Description
(Disesuaikan dengan lembaga yang bersangkutan)

This screenshot shows a web-based form for updating meta data. It includes fields for 'Phone 1*' and 'Phone 2*', both of which are empty. Below these are two input fields: 'Meta Keyword*' and 'Meta Description*', both of which contain the value 'pusdatin'. At the bottom of the form are 'Cancel' and 'Update' buttons. A large red circle highlights the 'Meta Keyword*' and 'Meta Description*' fields, and a red arrow points from the left towards these highlighted fields.



Manage Homepage

Pada menu navigasi samping (sidebar), klik “**Manage Homepage**” untuk masuk ke halaman pengaturan beranda **Website Umum Lembaga** yang terdiri dari **Section Navigation Menu**, **Slider**, **About Us**, **Services**, **News**, dan **Agenda**.



The screenshot shows the Admin Dashboard. On the left sidebar, under the 'ADMIN' section, there is a list of management options: Dashboard, Manage Profile, Manage Homepage (which is circled in red and has a red arrow pointing to it), Manage Services, Manage Pages, Manage Agenda, Manage News, Manage Menu, Manage Slider, Manage Sosmed, and Manage Link. The main content area is titled 'Dashboard' and features a green header bar with the text 'WELCOME!!!'. Below the header, there are three cards: '4 News Published' (blue card), '4 Agenda' (green card), and 'Web statistics' (red card). At the bottom of the dashboard, there are statistics: 1 TODAY'S VISITORS, 172 TOTAL VISITORS, 8 TODAY'S HITS, and 1 ONLINE. The footer of the page includes 'Copyright © 2025 . All rights reserved.' and 'New Version'.

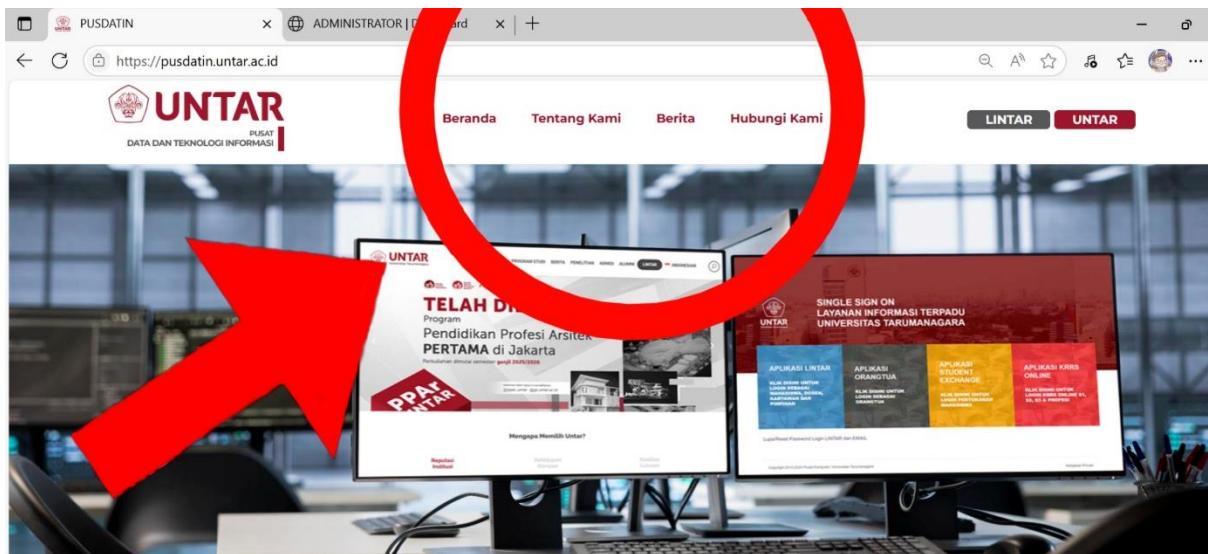
• Section Navigation Menu

Section Navigation Menu berfungsi untuk menambahkan atau mengedit menu navigasi **Website Umum Lembaga**, dengan pilihan seperti **Menu Name**, **Parent** (sebagai **Main Menu** atau **Submenu**), **Type** (Internal atau External Link), **URL Link**, dan **Urutan Tampilnya**.



The screenshot shows the 'Main Menu' management screen. On the left sidebar, under the 'ADMIN' section, there is a list of management options: Dashboard, Manage Profile, Manage Homepage (circled in red with a red arrow pointing to it), Manage Services, Manage Pages, Manage Agenda, Manage News, Manage Menu, Manage Slider, and Manage Sosmed. The main content area is titled 'Main Menu' and shows a list of menu items: 'Beranda', 'Tentang Kami', 'Berita', and 'Hubungi Kami'. Each item has edit and delete buttons to its right. The footer of the page includes 'Copyright © 2025 . All rights reserved.' and 'New Version'.



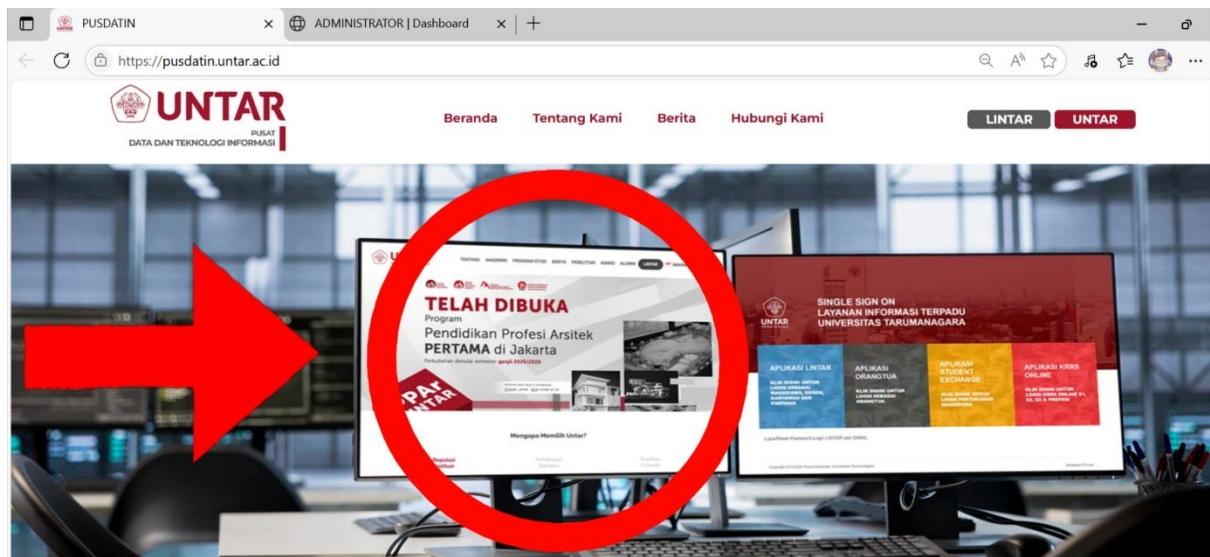


• Section Slider

Section Slider berfungsi untuk menambahkan atau mengedit tampilan gambar slider di beranda, dengan pengaturan seperti **Title**, **URL**, **Image(JPG/PNG)**, **Order Number**, dan **Status** melalui tombol **Add Slider** atau **Edit Slider**.

No	Judul Slider	Status	Action
1	LMBAGA PEMBELAJARAN UNTAR	aktif	Edit Delete





• Section About Us

Section About Us berfungsi untuk mengatur konten bagian **Tentang Kami** di beranda, meliputi teks **About Us Homepage**, **Link About Us** (bisa diisi # jika tidak digunakan), dan **About Us Image(JPG/PNG)**.

ADMIN

PUSDATIN Back to Web Profile Admin Logout

Dashboard > Homepage

About Us Homepage*

Link About Us*

About Us Image(JPG/PNG)*
Recomend : 512x100 px

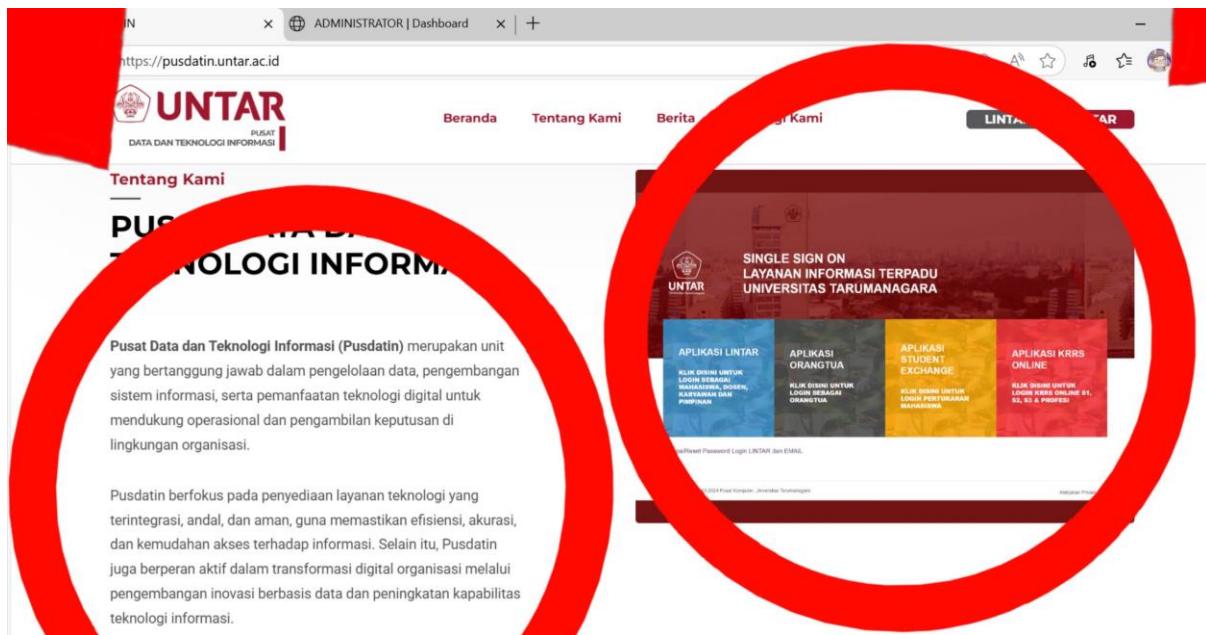
Choose File No file chosen

Cancel Update

Copyright © 2025 . All rights reserved.

New Version



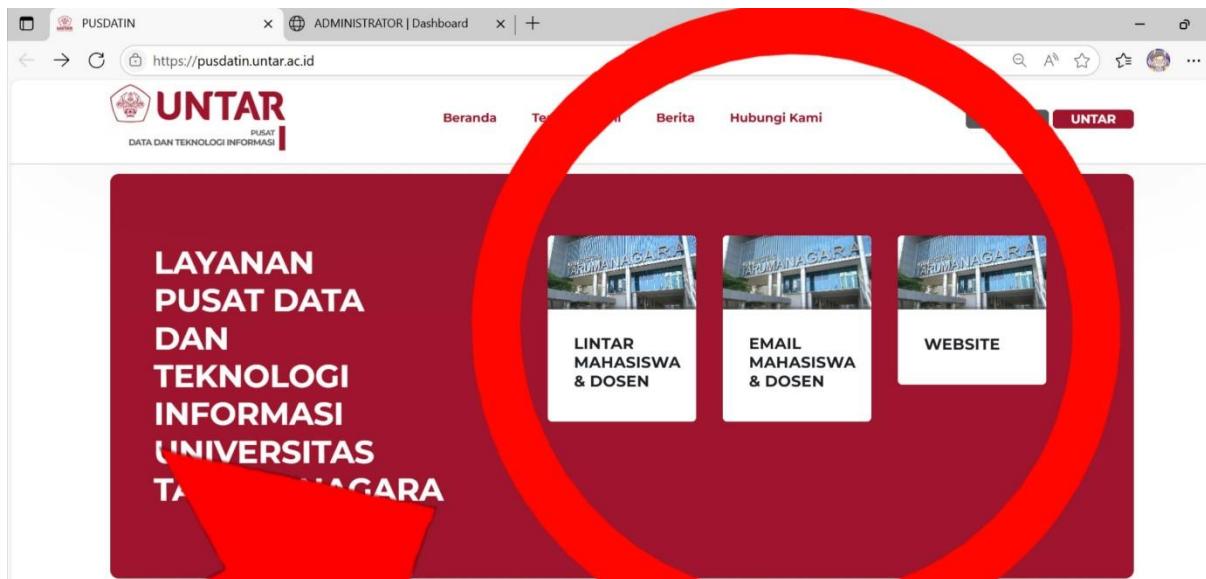


• Section Services

Section Services berfungsi untuk menambahkan atau mengedit layanan yang ditampilkan di beranda, dengan isian seperti **Service's Name**, **Content**, **Cover(JPG/PNG)**, **Link**, dan **Order (urutan tampilan)** melalui tombol **Add Services**.

No	Service's Name	Order by	Link	Action
1	LINTAR MAHASISWA & DOSEN	1	https://pusdatin.untar.ac.id/layanan/1/LINTAR-MAHASISWA---DOSEN	<input type="checkbox"/> Edit
2	EMAIL MAHASISWA & DOSEN	2	https://pusdatin.untar.ac.id/layanan/2/EMAIL-MAHASISWA---DOSEN	<input type="checkbox"/> Edit
3	WEBSITE	3	https://pusdatin.untar.ac.id/layanan/3/WEBSITE	<input type="checkbox"/> Edit





• Section News

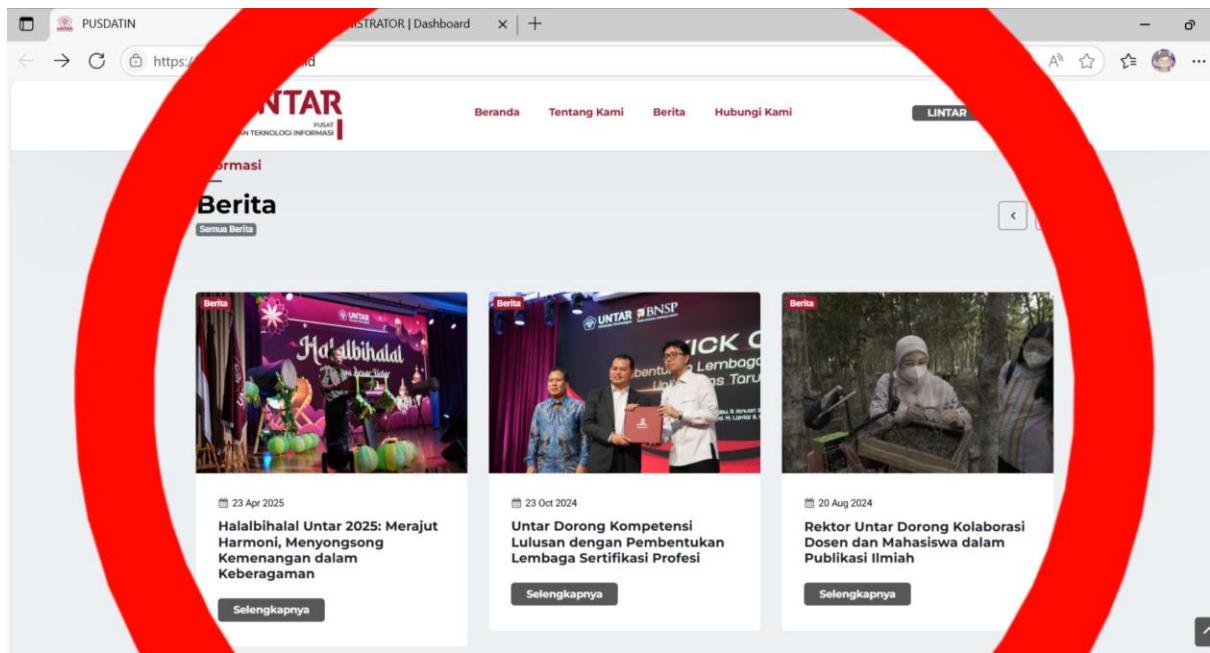
Section News berfungsi untuk menambahkan atau mengedit berita di website, dengan isian seperti **News Title**, **News Content**, **Cover(JPG/PNG)**, **News Category**, **Publish Date**, dan **Status**.

The screenshot shows the 'News' management section in the administrator dashboard. The left sidebar lists various management options like Dashboard, Manage Profile, Manage Homepage, etc. The main area shows a list of news entries with columns for News Title, Categories, Publish Status, Hits, and Action. A red circle highlights the list area. At the bottom, there are copyright and version information.

No	News Title	Categories	Publish Status	Hits	Action
1	Halalbihalai Untar 2025: Merajut Harmoni, Menyongsong Kemenangan dalam Keberagaman	Berita	Publish	0	Edit
2	Untar Dorong Kompetensi Lulusan dengan Pembentukan Lembaga Sertifikasi Profesi	Berita	Publish	0	Edit
3	Rektor Untar Dorong Kolaborasi Dosen dan Mahasiswa dalam Publikasi Ilmiah	Berita	Publish	0	Edit
4	Pentingnya Mahasiswa Aktif di Luar Kampus	Berita	Publish	0	Edit

Copyright © 2025 . All rights reserved. New Version





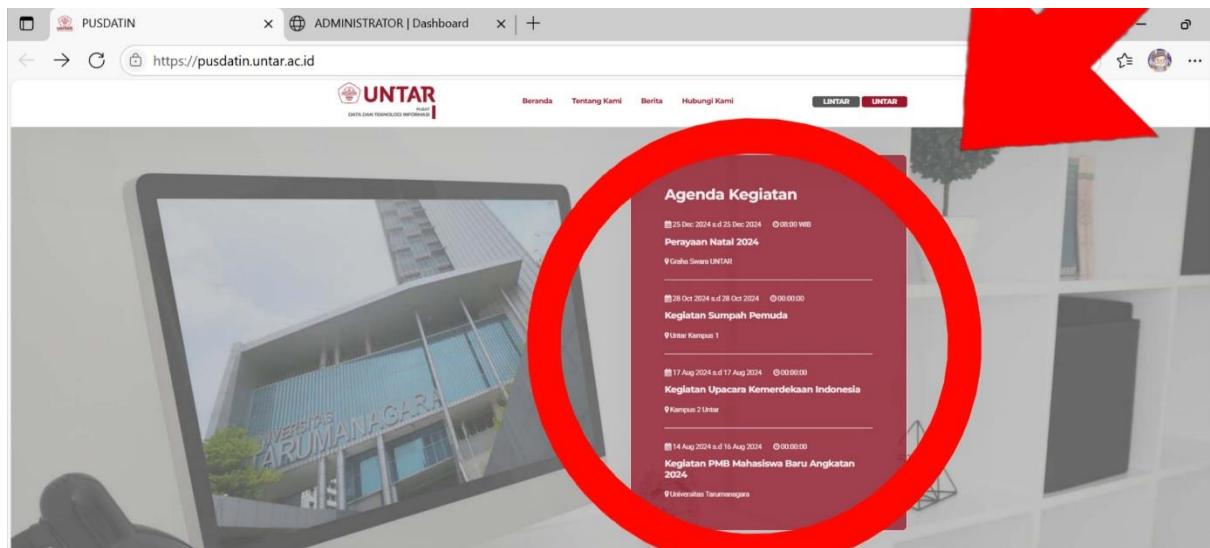
- Section Agenda

Section Agenda berfungsi untuk menambahkan atau mengedit kegiatan yang akan ditampilkan, dengan isian seperti **Agenda's Name, Content, Start Date, End Date, Time, dan Location**.

The screenshot shows the Admin Dashboard with a sidebar containing various management options like Dashboard, Manage Profile, Manage Homepage, etc. The main area is titled "Agenda" and shows a list of events. A red circle highlights the green "Add Agenda" button at the top left of the agenda list. A red arrow points from the "Agenda" section on the previous page to this screen. The agenda list includes:

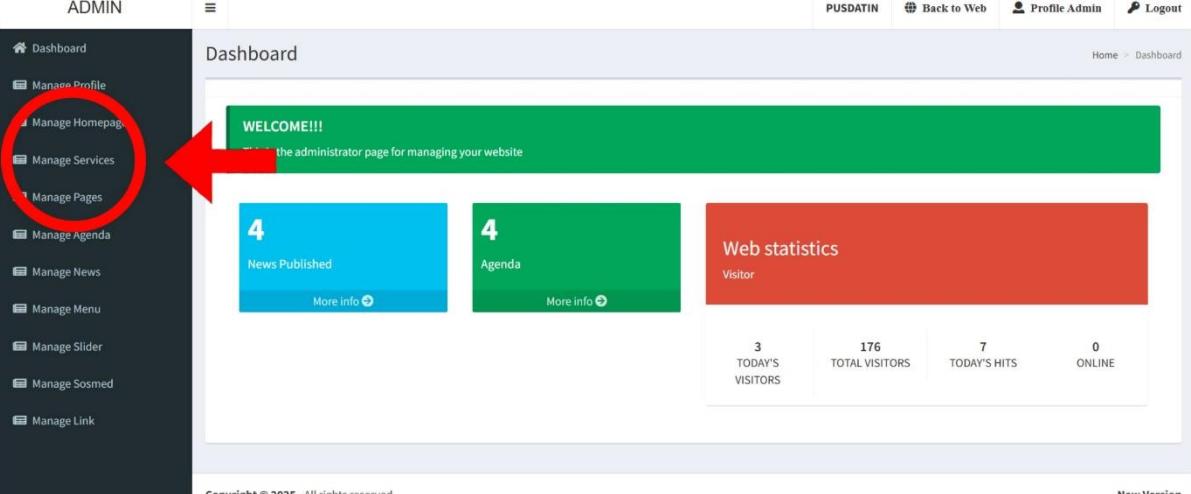
Agenda's Name	Date	Location	Action
Perayaan Natal 2024	Start : Dec 25 th 2024 End : Dec 25 th 2024	Graha Swara UNTAR 08:00 WIB	Edit
Kegiatan Sumpah Pemuda	Start : Oct 28 th 2024 End : Oct 28 th 2024	Untar Kampus 1 00:00:00	Edit
Kegiatan Upacara Kemerdekaan Indonesia	Start : Aug 17 th 2024 End : Aug 17 th 2024	Kampus 2 Untar 00:00:00	Edit
Kegiatan PMB Mahasiswa Baru Angkatan 2024	Start : Aug 14 th 2024 End : Aug 16 th 2024	Universitas Tarumanagara 00:00:00	Edit



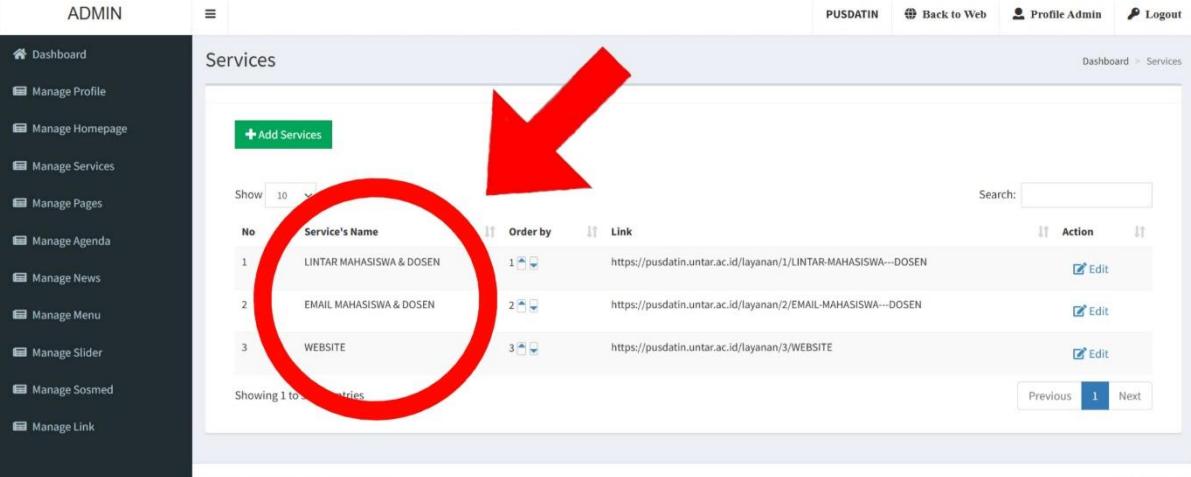


Manage Services

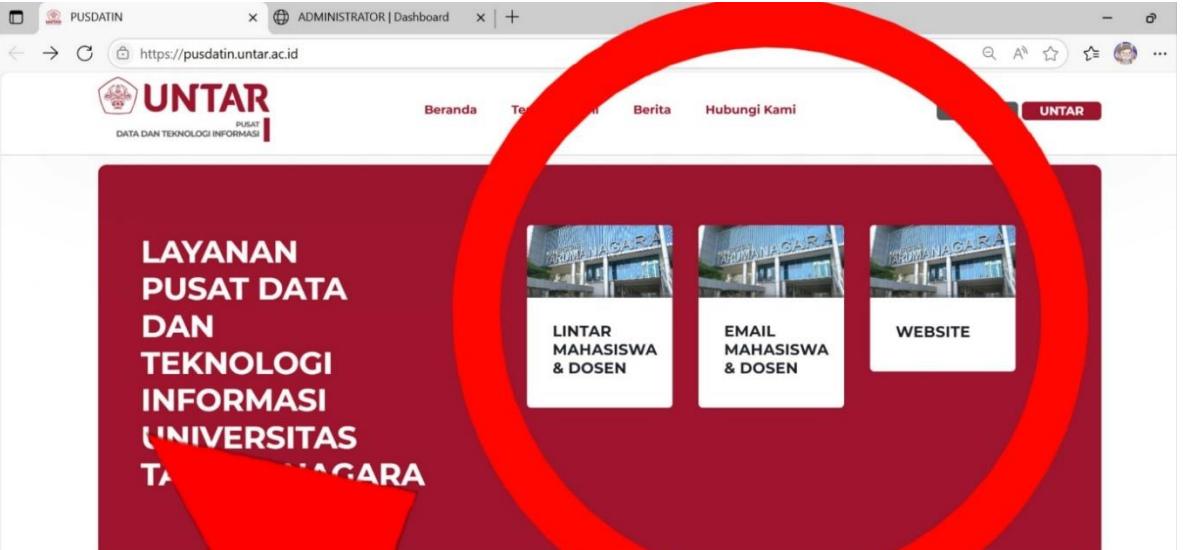
Pada menu navigasi samping (sidebar), klik “**Manage Services**” untuk mengatur daftar layanan, dengan tampilan dan alur kerja yang sama seperti pada **Section Services** di halaman **Homepage**.



The screenshot shows the PUSDATIN administrator dashboard. On the left, a dark sidebar lists various management options: Dashboard, Manage Profile, Manage Homepage, **Manage Services**, Manage Pages, Manage Agenda, Manage News, Manage Menu, Manage Slider, Manage Sosmed, and Manage Link. A red arrow points from the text above to the 'Manage Services' link. The main content area is titled 'Dashboard' with a green header bar that says 'WELCOME!!!'. It displays statistics: 4 News Published, 4 Agenda items, and Web statistics showing 3 today's visitors, 176 total visitors, 7 today's hits, and 0 online users. At the bottom, it says 'Copyright © 2025 . All rights reserved.' and 'New Version'.



The screenshot shows the 'Services' page in the administrator dashboard. The sidebar is identical to the previous one. The main content area is titled 'Services' and shows a table of three services: LINTAR MAHASISWA & DOSEN, EMAIL MAHASISWA & DOSEN, and WEBSITE. Each service has a link to its respective page. A red circle highlights the 'WEBSITE' row, and a large red arrow points from the text above to this circle. The table includes columns for 'Service's Name', 'Order by', 'Link', and 'Action'. At the bottom, it says 'Showing 1 to 3 of 3 services' and 'Previous 1 Next'.



The screenshot shows the PUSDATIN website homepage. The top navigation bar includes links for Beranda, Terbaru, Galeri, Berita, and Hubungi Kami. The main content features a large red banner with the text 'LAYANAN PUSAT DATA DAN TEKNOLOGI INFORMASI UNIVERSITAS TARUMANAGARA'. Below this, there are three service links: 'LINTAR MAHASISWA & DOSEN', 'EMAIL MAHASISWA & DOSEN', and 'WEBSITE'. Each link is accompanied by a small image of a building. A large red circle highlights the 'WEBSITE' link, and a large red arrow points from the text above to this circle.



Manage Pages

Pada menu navigasi samping (sidebar), klik “**Manage Pages**” untuk mengatur halaman-halaman statis yang ditampilkan di **Website Umum Lembaga**.

The screenshot shows the PUSDATIN Admin Dashboard. On the left sidebar, under the 'ADMIN' section, there is a list of management options: Dashboard, Manage Profile, Manage Homepage, Manage Services, Manage Pages (which is circled in red and has a red arrow pointing to it), Manage Agenda, Manage News, Manage Menu, Manage Slider, Manage Sosmed, and Manage Link. The main content area is titled 'Dashboard' and features a green header bar with 'WELCOME!!!' and a message about managing the website. Below this are three cards: 'News Published' (4 items), 'Agenda' (4 items), and 'Web statistics' (Visitor). At the bottom, there are statistics: 3 TODAY'S VISITORS, 176 TOTAL VISITORS, 7 TODAY'S HITS, and 0 ONLINE. The footer includes copyright information and links to 'New Version'.

The screenshot shows the PUSDATIN Admin Pages page. The left sidebar is identical to the dashboard, showing the 'ADMIN' section with various management options. The main content area is titled 'Pages' and shows a table with columns: No, Page Title, Publish Status, Hits, Link, and Action. A green button labeled '+ Add Pages' is visible at the top left of the table area. The table currently displays 'No data available in table'. At the bottom, there is copyright information and a link to 'New Version'.



Manage Agenda

Pada menu navigasi samping (sidebar), klik “**Manage Agenda**” untuk menambahkan atau mengelola agenda kegiatan lembaga yang akan ditampilkan di website.

The screenshot shows the PUSDATIN administrator dashboard. On the left, a dark sidebar menu lists various management options: Dashboard, Manage Profile, Manage Homepage, Manage Services, Manage Pages, **Manage Agenda**, Manage News, Manage Menu, Manage Slider, Manage Sosmed, and Manage Link. The 'Manage Agenda' option is circled in red with a large red arrow pointing to it from the left. The main content area is titled 'Dashboard' and features a green header bar with 'WELCOME!!!' and a message about managing the website. Below this are three cards: 'News Published' (blue card, 'More info'), 'Agenda' (green card, '4', 'More info'), and 'Web statistics' (red card, 'Visitor'). At the bottom, there are statistics: 3 TODAY'S VISITORS, 176 TOTAL VISITORS, 7 TODAY'S HITS, and 0 ONLINE. The footer includes 'Copyright © 2025 . All rights reserved.' and 'New Version'.

The screenshot shows the 'Agenda' page. The sidebar menu is identical to the previous dashboard. The main content area is titled 'Agenda' and displays a list of events. A red circle highlights the first event in the list: 'Perayaan Natal 2024'. The table columns include 'Agenda's Name', 'Date', 'Location', and 'Action'. Other events listed are 'Kegiatan Sumpah Pemuda', 'Kegiatan Upacara Kemerdekaan Indonesia', and 'Kegiatan PMB Mahasiswa Baru Angkatan 2024'. The footer includes 'Copyright © 2025 . All rights reserved.' and 'New Version'.

The screenshot shows a screenshot of the university website (https://pusdatin.untar.ac.id). The top navigation bar includes links for Beranda, Tentang Kami, Berita, Hubungi Kami, UNTAR, and UNTAR. The main content area features a large image of a modern building. Overlaid on the image is a red circle highlighting a 'Agenda Kegiatan' box. This box lists four events: 'Perayaan Natal 2024' (Date: Dec 25th 2024, Location: Graha Swara UNTAR, 08:00 WIB), 'Kegiatan Sumpah Pemuda' (Date: Oct 28th 2024, Location: Untar Kampus 1, 00:00:00), 'Kegiatan Upacara Kemerdekaan Indonesia' (Date: Aug 17th 2024, Location: Kampus 2 Untar, 00:00:00), and 'Kegiatan PMB Mahasiswa Baru Angkatan 2024' (Date: Aug 14th 2024, Location: Universitas Tarumanagara, 00:00:00).



Manage News

Pada menu navigasi samping (sidebar), klik “**Manage News**” untuk menambahkan, mengedit, atau menghapus berita yang akan ditampilkan di website lembaga.

The screenshot shows the PUSDATIN administrator dashboard. On the left sidebar, under the 'ADMIN' section, the 'Manage Pages' category is expanded, showing 'Manage Agenda', 'Manage News' (which is highlighted with a red circle and has a red arrow pointing to it from the top), and 'Manage Menu'. The main content area displays a 'Dashboard' with a green header bar saying 'WELCOME!!!' and sub-sections for 'Published' (4 items), 'Agenda' (4 items), and 'Web statistics' (Visitor). Below the dashboard are statistics: 3 TODAY'S VISITORS, 176 TOTAL VISITORS, 7 TODAY'S HITS, and 0 ONLINE. At the bottom, it says 'Copyright © 2025 . All rights reserved.' and 'New Version'.

The screenshot shows the 'News' management page. The sidebar is identical to the previous dashboard. The main area shows a list of news entries with columns for 'Categories', 'Publish Status', 'Hits', and 'Action'. The first entry is 'Halalbihalal Untar 2025: Merajut Harmoni, Menyongsong Kemenangan dalam Keberagaman' (Category: Berita, Publish: 2025-04-23 00:00:00). A large red circle highlights the list area, and a red arrow points from the top right towards it. At the bottom, it says 'Copyright © 2025 . All rights reserved.' and 'New Version'.

The screenshot shows the 'Berita' (News) page of the PUSDATIN website. It features three news cards with images and titles. The first card is 'Halalbihalal Untar 2025: Merajut Harmoni, Menyongsong Kemenangan dalam Keberagaman' (date: 23 Apr 2025). The second card is 'Untar Dorong Kompetensi Lulusan dengan Pembentukan Lembaga Sertifikasi Profesi' (date: 23 Oct 2024). The third card is 'Rektor Untar Dorong Kolaborasi Dosen dan Mahasiswa dalam Publikasi Ilmiah' (date: 20 Aug 2024). Each card has a 'Selengkapnya' button at the bottom. A large red circle highlights the entire news grid area.

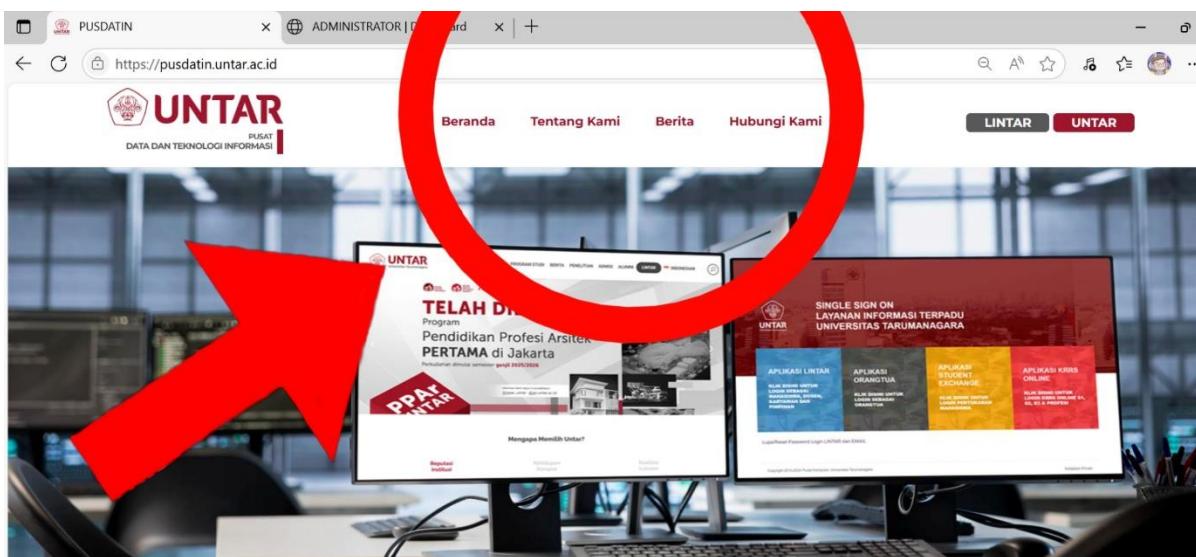


Manage Menu

Pada menu navigasi samping (sidebar), klik “**Manage Menu**” untuk mengatur struktur menu navigasi website, termasuk menambah, mengedit, menghapus, serta mengatur urutan dan tautan menu utama maupun submenu.

The screenshot shows the PUSDATIN administrator dashboard. On the left, there is a dark sidebar menu with various options: Dashboard, Manage Profile, Manage Homepage, Manage Services, Manage Pages, Manage Agenda, Manage News, **Manage Menu**, Manage Slider, Manage Sosmed, and Manage Link. The 'Manage Menu' option is circled in red, and a large red arrow points to it from the left side of the image.

The screenshot shows the 'Main Menu' management page. It lists four menu items: Beranda, Tentang Kami, Berita, and Hubungi Kami. The 'Beranda' item is circled in red. A large red arrow points to the 'Beranda' item from the left side of the image.

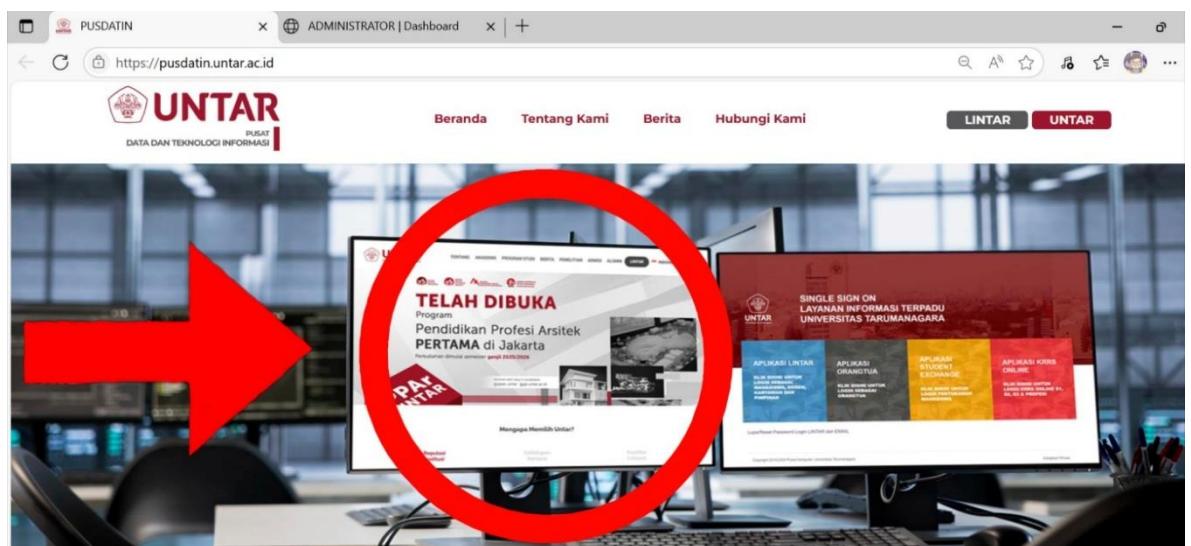


Manage Slider

Pada menu navigasi samping (sidebar), klik “**Manage Slider**” untuk menambahkan, mengedit, atau menghapus gambar slider yang ditampilkan di beranda website.

The screenshot shows the PUSDATIN administrator dashboard. On the left, there is a dark sidebar menu with various options: Dashboard, Manage Profile, Manage Homepage, Manage Services, Manage Pages, Manage Agenda, Manage News, Manage Menu, Manage Slider (which is circled in red and has a red arrow pointing to it from the left), Manage Sosmed, and Manage Link. The main content area is titled "Dashboard" and contains a green header bar with "WELCOME!!!", a message about managing the website, and two blue boxes showing "4 News Published" and "4 Agenda". Below these are three colored boxes: orange for "Web statistics" and grey for "Visitor", "TODAY'S VISITORS", "TOTAL VISITORS", "TODAY'S HITS", and "ONLINE". At the bottom, there is a copyright notice and a "New Version" link.

The screenshot shows the "Slider" management page. The sidebar menu is identical to the dashboard. The main content area is titled "Slider" and shows a list of sliders. One slider item is circled in red. To the right of the slider list is a search bar and a toolbar with "Action" buttons for Edit and Delete. Below the slider list is a pagination area with "Previous" and "Next" buttons. The copyright notice and "New Version" link are at the bottom.



Manage Sosmed

Pada menu navigasi samping (sidebar), klik “**Manage Sosmed**” untuk menambahkan atau mengedit tautan media sosial lembaga yang akan ditampilkan di website.

The screenshot shows the PUSDATIN administrator dashboard. On the left sidebar, under the 'ADMIN' section, there is a list of management options: Dashboard, Manage Profile, Manage Homepage, Manage Services, Manage Pages, Manage Agenda, Manage News, Manage Menu, Manage Slider, **Manage Sosmed**, and Manage Link. The 'Manage Sosmed' option is circled in red, and a large red arrow points from the text above to this circled item. The main content area displays a 'Dashboard' with a green header bar saying 'WELCOME!!!' and sub-sections for 'News Published' (4 items), 'Agenda' (4 items), and 'Web statistics' (Visitor count). Below the dashboard are statistics for today's visitors (3), total visitors (176), today's hits (7), and online users (0).

This screenshot shows the 'Social Media' management page. The sidebar remains the same as the previous dashboard. The main content area is titled 'Social Media' and contains a table listing four social media accounts: Twitter, Facebook, Instagram, and Web Untar, each with its respective URL and edit/delete actions. A large red arrow points from the text above to this list of accounts.

This screenshot shows the footer of the Untar website. It features the Untar logo, a 'Hubung dengan Kami' (Connect with us) section with icons for various social media platforms, and a footer menu with sections for 'Kantor Sekretariat', 'Tautan', and 'Fakultas'. A large red arrow points from the text above to the footer area.



Manage Link

Pada menu navigasi samping (sidebar), klik “Manage Link” untuk menambahkan atau mengelola tautan external maupun internal yang akan ditampilkan di bagian tertentu pada website lembaga.

ADMIN

Dashboard

Manage Profile

Manage Homepage

Manage Services

Manage Pages

Manage Agenda

Manage News

Manage Menu

Manage Slider

Manage Sosmed

Manage Link

WELCOME!!!

This is the administrator page for managing your website

4 News Published

4 Agenda

Web statistics

3 TODAY'S VISITORS

176 TOTAL VISITORS

7 TODAY'S HITS

0 ONLINE

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New Version

ADMIN

Dashboard

Manage Profile

Manage Homepage

Manage Services

Manage Pages

Manage Agenda

Manage News

Manage Menu

Manage Slider

Manage Sosmed

Manage Link

Links

+ Add Link

No	Link Name	URL	Order	Action
1	Untar Web	https://untar.ac.id	1	Edit Delete
2	Untar Alumni	https://alumni.untar.ac.id	2	Edit Delete
3	Untar Journal	https://journal.untar.ac.id	3	Edit Delete
4	Untar Career	https://career.untar.ac.id	4	Edit Delete

Show 10

Showing 1 entries

Previous 1 Next

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New Version

PUSDATIN

ADMINISTRATOR | Dashboard

Beranda Tentang Kami Berita Hubungi Kami

LINTAR UNTAR

UNTAR

DATA DAN TEKNOLOGI INFORMASI

Sekretariat

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Tautan

Untar Web
Untar Alumni
Untar Journal
Untar Career

Fakultas

Ekonomi dan Bisnis
Hukum
Teknik
Kedokteran
Teknologi Informasi
Seni Rupa dan Desain
Psikologi
Ilmu Komunikasi
Pascasarjana

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Tutorial Refresh Website Page

Setelah selesai melakukan pengeditan atau perubahan, klik tombol **Refresh** di pojok kiri atas halaman utama website lembaga untuk menampilkan versi terbaru dari perubahan yang sudah disimpan.

