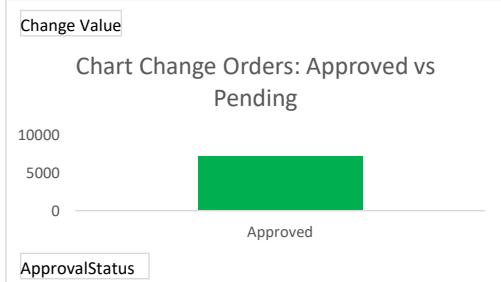
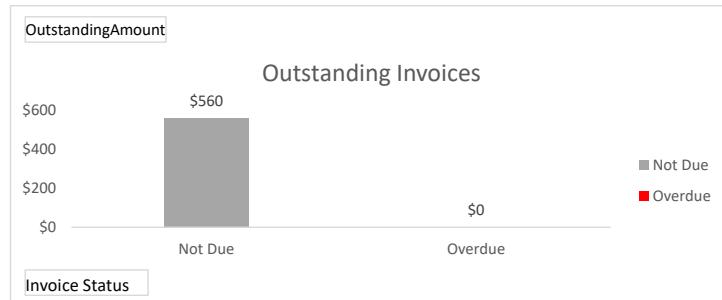
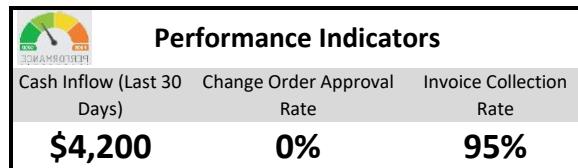
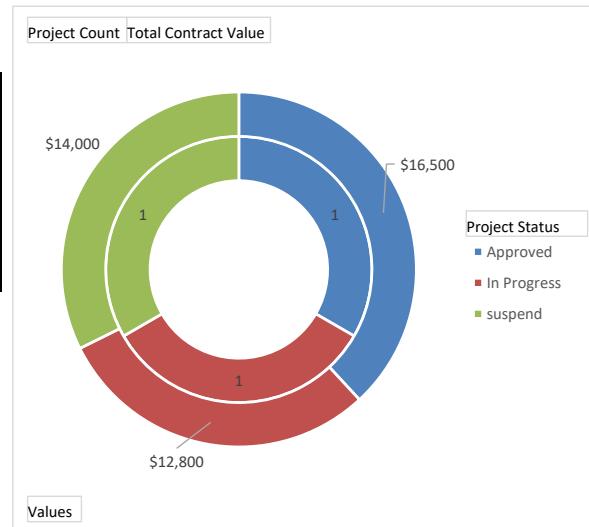
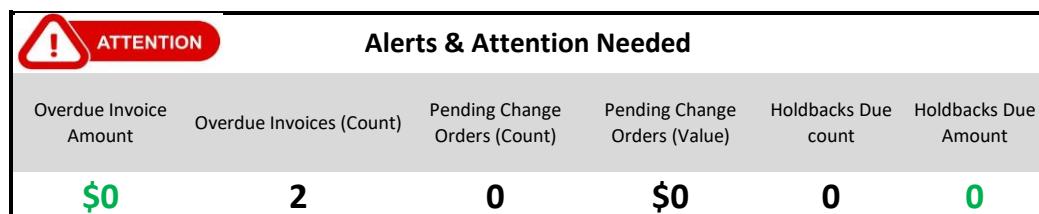
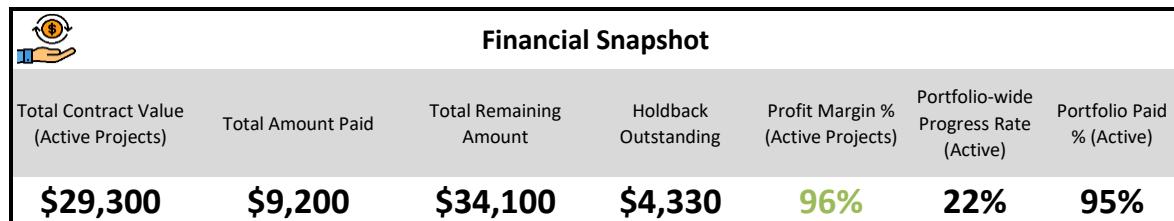


Company Name Project Dashboard

Today

2026-01-30

30 Jan 2026



To Do List

Task ID	Task Descr	ProjectID	Project Name	Project Status	Task Due Date	Assigned to	Reminding Date	Task Status	Notes
1	ergetgh	2	Project 2 -	Approved	2026-01-23	Majid	2026-01-20	In Progress	
2	sdsdfgdf	4	△ Invalid Project		2026-01-23	Bryan	2026-01-20	suspend	
3	sdsfdag	3	Project 3 - North	suspend	2026-01-29	Majid	2026-01-23	suspend	
4	wertrety	1	Project 1 -	In Progress	2026-01-20	Bryan	2026-01-17	Completed	
5	sddfg	6	△ Invalid Project		2026-01-30	Foad	2026-01-23	suspend	
6	werwer	8	△ Invalid Project		2026-01-31	Majid	2026-01-23	In Progress	

Projects

ProjectID	ProjectName	ClientName	Address	City	StartDate	EndDate	Project Description	Contract Initial Amount
1	Project 1	George Smith	1452 Marine Dr	Vancouver	2025-11-14	2026-02-30	Flooring	10,000
2	Project 2	Jack Carter	110 Main street	Burnaby	2025-12-14	2026-03-30	Tile	12,000
3	Project 3	Alice McDonald	3245 15th st	North Vancouver	2026-01-07	2026-03-30	Plumping	14,000

Projects

ProjectID	ProjectName	Total Approved Change Amount	Contract Final Amount	Holdback Percent	Holdback Release Date	Holdback Outstanding	Project Status	Progress Rate %	Last FollowUp Date
1	Project 1	2,800	12,800	10.00%	2026-07-30	1,280	In Progress	34%	
2	Project 2	4,500	16,500	10.00%	2026-08-30	1,650	Approved	20%	
3	Project 3	0	14,000	10.00%	2026-08-23	1,400	suspend	15%	

Projects

ProjectID	ProjectName	Project Notes	Invoice count	Submitted Invoices Total	Amount paid	Paid % of Submitted	Remaining Amount	Total expenses	Gross Margin	Margin %
1	Project 1		1	\$4,320	4,000	93%	8,800	1,400	11,400	89%
2	Project 2		1	\$3,240	3,000	93%	13,500	120	16,380	99%
3	Project 3		1	\$2,160	2,200	102%	11,800	300	13,700	98%

Projects

ProjectID	ProjectName	Approved Change Order Count
1	Project 1	1
2	Project 2	1
3	Project 3	0

Change Orders

ChangeID	ProjectID	ProjectName -City	Project Status	Change Date	Description	Justification	Amount	Approval Date	ApprovalStatus	Notes
1	1	Project 1 - Vancouver	In Progress	2026-02-02	change material	change material	\$2,800.00	2026-01-30	Approved	
2	2	Project 2 - Burnaby	Approved	2026-02-04	new order		\$4,500.00	2026-01-30	Approved	

Invoices

InvoiceNo	ProjectID	Project Name	Project Status	Invoice Date	Submission Date	Invoice Amount	Holdback %	Holdback Amount	Net Invoice Amount	DueDate	Invoice Status	Paid To Date	Outstanding Amount	Notes
1	1	Project 1 - 1 Vancouver	In Progress	2025-11-27	2025-11-27	\$4,800.00	10.00%	\$480.00	\$4,320.00	2025-11-30	Not Due	\$4,000.00	\$320.00	
2	2	Project 2 - 2 Burnaby	Approved	2025-12-24	2025-12-24	\$3,600.00	10.00%	\$360.00	\$3,240.00	2025-12-27	Not Due	\$3,000.00	\$240.00	
3	3	Project 3 - North Vancouver	suspend	2026-01-24	2026-01-25	\$2,400.00	10.00%	\$240.00	\$2,160.00	2026-01-30	Overdue	\$2,200.00	\$0.00	

Payments

PaymentID	ProjectID	ProjectName	Project Status	InvoiceNo	Payment Date	PaymentAmount	Payment Type	Notes
1	1	Project 1 - Vancouver	In Progress	1	2025-11-26	\$2,000.00	Cash	
2	2	Project 2 - Burnaby	Approved	2	2025-12-26	\$3,000.00	Cheque	
3	3	Project 3 - North Vancouver	suspend	3	2026-01-10	\$2,200.00	E-transfer	
4	1	Project 1 - Vancouver	In Progress	1	2026-01-22	\$2,000.00	Cash	

Expenses

ExpenseID	ProjectID	ProjectName	Project Status	Expense Date	Category	Vendor	Description	Hours	Amount	Paid	Notes
1	1	Project 1 - Vancouver	In Progress	2026-01-12	Labour	james		22	\$1,400.00	Paid	
2	2	Project 2 - Burnaby	Approved	2026-01-22	Equipment	Home depot		3	\$120.00	Paid	
3	3	Project 3 - North Vancouver	suspend	2025-10-22	Labour	John		10	\$300.00	Paid	

Follow ups

FollowUpID	ProjectID	ProjectName	Project Status	Date	Type	ContactedVia	Summary	NextActionDate
1	1	Project 1 - Vancouver	In Progress	2025-12-22	Initiate	Phone call	phone call	2026-01-10
2	2	Project 2 - Burnaby	Approved	2025-12-23	Negotiate	Text	follow up	2026-01-20
3	3	Project 3 - North Vancouver	Suspend	2025-12-24	Meeting	Email	invoice	2026-01-30

Project Overview

As of:

30-Jan-2026

Select ProjectID:	1	Project:	Project 1 - Vancouver	Status:	In Progress – 34%
Client:	George Smith	Address:	1452 Marine Dr	Dates:	14-Nov-2025 → 2026-02-30
Contract Initial	\$10,000	Holdback %	10%	Total Expenses	\$1,400
Approved Change Amount	\$2,800	Holdback Release Date	2026-07-30	Gross Profit	\$11,400
Contract Final	\$12,800	Holdback Outstanding	\$1,280	Profit Margin %	89%
Invoice Count	1	Last Follow-up	0	Project Type	Flooring
Submitted Invoices Total	4,320	Pending CO Count	0	Notes	0
Amount Paid	\$4,000	Pending CO Value	\$0		
Remaining Amount	\$8,800				
Paid % of Submitted	93%				

Invoice No	Invoice Date	Submission Date	Invoice Amount	Net Invoice Amount	Due Date	Invoice Status	Paid To Date	Outstanding Amount	Notes
1	2025-11-27	2025-11-27	\$4,800	\$4,320	2025-11-30	Not Due	4,000	320	0

PaymentID	InvoiceNo	Payment Date	PaymentAmount	Payment Type	Notes
4	1	2026-01-22	2000	Cash	0
1	1	2025-11-26	2000	Cash	0

ExpenseID	Expense Date	Category	Vendor	Description	Hours	Amount	Paid	Notes
1	2026-01-12	Labour	james		0	22	1400 Paid	0

Expense Summary

Labour	\$1,400
Material	\$0
Equipment	\$0
Other	\$0
Total	\$1,400

ChangeID	Change Date	Description	Justification	Amount	Approval Date	Notes
1	2026-02-02	change material	change material	\$2,800	2026-01-30	0

Setting	Value	Notes
Overdue Invoice Amount – Red if >=	2000	dollars
Pending Change Value – Orange if >=	2000	dollars
Holdbacks Due – Orange if >=	10000	dollars
Profit Margin – Red if <	0.1	10%
Profit Margin – Orange if <	0.2	20%
No Follow-up Days – Orange if >	14	days
Near End Days	30	days
Company Name	Company Name	Your Company Name

Portfolio-level KPIs (Dashboard)

Total Contract Value (Active Projects)

Sum of final contract values for all projects that are not completed.

Total Amount Paid

Total cash received across all projects to date.

Total Remaining Amount

Total contract value minus total amount paid across projects.

Holdback Outstanding

Total unpaid holdback amount for all projects where holdback has not yet been released.

Profit Margin % (Active Projects)

Overall profitability of active projects, calculated as total gross profit divided by total contract value.

Portfolio-wide Progress Rate (Active)

Financial progress across active projects, based on submitted invoices relative to total contract value.

Portfolio Paid % (Active)

How much of the submitted invoices for active projects have been collected (cash received).



Invoices & Change Orders (Portfolio KPIs)

Overdue Invoice Amount

Total value of invoices past their due date and not fully paid.

Overdue Invoices (Count)

Number of invoices that are past due.

Pending Change Orders (Count)

Number of change orders that have not yet been approved.

Pending Change Orders (Value)

Total value of unapproved change orders.



Holdback Monitoring

Holdbacks Due (Count)

Number of projects where holdback release date has passed and holdback is still outstanding.

Holdbacks Due (Amount)

Total holdback amount that should have been released but has not been paid yet.



Project Health & Activity

Active Projects

Number of projects that are not marked as completed.

Projects Near Completion (< 30 days)

Projects with an end date within the next 30 days.

Projects with No Recent Follow-Up (> 14 days)

Projects where the last follow-up date is more than 14 days ago.



Cash Flow & Performance

Cash Inflow (Last 30 Days)

Total payments received in the last 30 days.

Change Order Approval Rate

Percentage of change orders that have been approved out of all submitted change orders.

Invoice Collection Rate

Percentage of submitted invoice value that has been paid.



Project-level Calculated Fields (Projects Sheet)

Total Approved Change Amount

Sum of approved change orders for a project.

Contract Final Amount

Original contract amount plus approved change orders.

Holdback Percent

Percentage of the contract amount retained as holdback.

Holdback Release Date

Date when holdback becomes eligible for payment.

Holdback Outstanding

Holdback amount that has not yet been paid.

Project Status

Current state of the project (e.g., In Progress, Approved, Completed, Suspended).

Progress Rate %

Financial progress of the project based on submitted invoices relative to final contract amount.

Last Follow-Up Date

Most recent date of communication or follow-up with the client.

Project Notes

Free-text notes related to project history, risks, or comments.

Billing & Payments (Project-level)

Invoice Count

Number of invoices issued for the project.

Submitted Invoices Total

Total value of invoices that have been submitted to the client.

Amount Paid

Total payments received for the project.

Paid % of Submitted

Percentage of submitted invoices that have been paid.

Remaining Amount

Final contract amount minus total amount paid.

Cost & Profitability

Total Expenses

Total costs incurred for the project (labor, materials, equipment, etc.).

Gross Margin / Gross Profit

Final contract amount minus total expenses.

Margin %

Gross profit divided by final contract amount.

Change Orders (Project-level)

Approved Change Order Count

Number of approved change orders for the project.

Approved Change Amount

Total value of approved change orders.

Invoices (Invoice-level)

Outstanding Amount

Invoice amount that has not yet been paid.