

Kyle R. Curry

Employment History

True Food Kitchen

Assistant General Manager | February 2021 – October 2022

Job Duties

- Oversaw P&L accountability across all bar and service supplies, invoicing, marketing collateral, and more
- Managed front of house labor, including but not limited to scheduling, alignment with corporate budget guidelines, and onboarding new employees in coordination with HR
- Provided all front of house training, both at hire date and continuing education for service standards and bar knowledge
- Managed Ecosure Science compliance
- Provided weekly sales forecasts to corporate management team
- Served as the representative for the central region on True Food Kitchen's Beverage Leadership Team
- Managed catering orders
- Oversaw permits and licensing for the restaurant
- Liaised with building management on facility needs

Bar Manager | May 2018 – February 2021

Job Duties

- Managed scheduling of all bar staff
- Provided guidance for beverage quality assurance across team through regular trainings
- Oversaw all invoicing and tracking of budgets for the bar in coordination with management team
- Supported General Manager on front of house duties as needed

Bartender and Key Hourly Manager | July 2017 – May 2018

Senior Rehab Solutions at La Hacienda Rehabilitation and Healthcare Center

Office Manager and Rehab Technician | August 2014 – June 2017

Job Duties

- Performed maintenance of all equipment and facilities
- Scheduled patient care with appropriate therapist
- Managed all billing, financial, and patient medical records
- Assisted with patients' speech, occupational, and physical therapy

Certified Nursing Assistant | June 2013 – August 2014

Job Duties

- Provided for activities of daily living by assisting with serving meals, feeding patients as necessary
- Maintained patient comfort and safely transported patients
- Documented actions by completing forms, reports, logs, and records
- Provided training and guidance to new employees

Education

Lee College – Baytown, Texas

January 2015 – December 2016: Associates of Applied Science (AAS) in Process Technology

Houston Community College – Houston, Texas

May 2013: Nursing Assistant Certification