

# 3 Lesser-Known Takeoff Features for Better Collaboration

The Houzz Pro Takeoffs tool gets a lot of well-deserved credit for expediting estimates and pulling together your bill of materials. But it also has a few tricks up its sleeve to improve your workflow and clearly translate your plans “on paper” to your vision on-site.

## TIP 1

### Never Print Plans Again

Give your printer a rest. Houzz Pro autosaves while you work so your plans are always current, instantly shareable, and coffee-stain free. When those inevitable changes pop up, simply make your edits and get on with your day. No reprinting, redistributing, or trying to remember which version is the latest.

## TIP 2

### Shareable Markups for Full Transparency

Sending digital markups to your team eliminates guesswork, while attaching them to estimates boosts client confidence in your numbers. You can include dimensions, materials, electrical symbols, and other high-level details with your plans, then update and reshare as the project evolves.

## TIP 3

### Clear Instructions, Zero Surprises.

Annotations are the unsung hero of our Takeoffs, clearing up any confusion before you get on-site. Add detailed instructions so your subcontractors know exactly what to do, where to do it, and what materials to use. With digital notes, you can even make last-minute updates – and no one will have to wonder whether what’s handwritten is a 9 or a 4.

