HOWARD LEE   6320 SHAFFER AVE S SEATTLE, WA 98108
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Objective
An opportunity to build a career.

Technical Qualifications & Skills

Python	Microsoft Excel	Photoshop	Adobe Acrobat
Java	Microsoft PowerPoint	Project Management	Photoshop
SQL	Microsoft Access	Software Project Management	

Education
University of Washington, Bothell
Major – Business Administration
Concentration – Management Information Systems(MIS)
Minor – Information Technology(IT)
Cumulative GPA – 3.5

Experiences
Work Experiences
Print Specialist – Office Depot – Seattle, WA, 9/18 – Present
- Provided professional expertise to help customers with their printing for events and meetings.
- Communicated and collaborated with many customer/colleagues to complete projects
- Organized and finished multiple projects simultaneously to meet deadlines.
- Trained customers and associates on how to use core functions of the computer and Smart phone
- Self-taught designing software such as Indesign, Photoshop and Adobe Acrobat.
- Learned how to use Xerox printers and large format Hp printers.
- Operated in the highest daily sales print department in the district of Seattle.

School Project Experience
Bothell Parks and Recreations
- Planned multiple short and long fundraising ideas for current and future use.
- Created a crowdsourcing website that generated funds at a steady rate.
- Identified and created Ideas to Improve the online presence of the organization.

Porter Pure PNW
- Created Project Schedule and Gantt Chart.
- Identified the budget required by making a Cost Breakdown Structure.
- Minimize risk through risk management.
- Used Communication Matrix to make sure Information are being delivered.

Smart Shower, 1/18 – 3/18
- Collaborated with a group of diverse students to learn and create a Software for a Smart Shower through the Software Engineering process.
- Created User Requirements, Functional Requirements, and Non-Functional Requirements.
- Learned and Implemented SDLC Models into our Software Engineer process.

Database Analysis Project Creating a DBMS for STOCKX, 1/18 – 3/18
- Created an Entity Relationship Diagram with a group of diverse students for a Warehouse Inventory Management System.
- Created a Relational Schema based off our Entity Relationship Diagram.
- Created a Database Using MySQL.