

# Olivia Wilson

# IT Project Manager

I am an IT project manager with holistic knowledge of software development and design. I am also experienced in coordinating with stakeholders.



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## Work Experience

#### Westheon FGW | Oct 2017

### Project Manager

- Conduct day-to-day project coordination, planning, and implementation across multiple teams
- Create functional and technical application documents

#### Pixelpoint Hive | Jan 2014 - Sept 2017

### Senior UX Designer

- · Managed complex projects from start to finish
- · Collaborated with other designers
- Translated requirements into polished, high-level designs

# **Educational History**

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# Skills Summary

- Project Management
- Software Development
- · Budgeting and Cost Analysis
- · Enterprise Resource Planning
- · Staff and User Training
- · Process Improvement

### Awards Received

- Most Outstanding Employee of the Year, Pixelpoint Hive
- Best Mobile App Design, HGFZ Graduate Center
- · Design Awards, Cliffmoor College