

AMIT PORWAL

+447741875981

Leeds, United Kingdom

apmanit22@gmail.com

Objective

A full-time international student in University of Leeds with experience in operations who provides highly productive and quality driven results and always keen to accept new challenges. Seeking a part time position to provide outstanding service to customers.

Key Skills

Operational Planning	Organizational Skills	Manpower Management
Customer Handling	Team Player	Microsoft Office
Inventory Management	Cash Handling	Attention to Detail

Work Experience

Executive Engineer - Operations

CG Power & Industrial Solutions Limited, Bhopal (India)

(July 2018 – Aug 2023)

- Spearheaded a group of 50 associates to meet the production target while ensuring Quality and Safety at the shopfloor.
- Skilled in identifying and addressing problems in business processes, collecting, and interpreting relevant information and data and diagnosing problems to achieve results.
- Managed shopfloor associates for shift scheduling, job allocation, on time delivery of products to clients & facilitate knowledge transfer sessions on regular basis.
- Determined in meeting client requirements and managed numerous stage inspections with different clients.

Waiter

Dastoor Canteen, NIT Bhopal (India)

(May 2016 – July 2017)

- Provided customer service to 150 guests a day in a busy working environment receiving 92% customer satisfaction.
- Maintained a clean and organized canteen environment.
- Skilled in Handling cash transactions, providing change, and maintaining accurate records.
- Assisted in managing customer inquiries and resolving any issues promptly.
- Ensured the timely delivery of food and beverages to tables, coordinating with kitchen staff.

Education

MBA Business Administration

University of Leeds

(Sept 2023 – Present)

Bachelor of Technology (Mechanical Engineering)

8.56/10

Maulana Azad National Institute of Technology, Bhopal (M.P.), India

(July 2014 – Apr 2018)

Hobbies

- Anime freak
- Cooking
- Sketching