



Sacred Heart Private Primary School

(St. Paul's Mission Campus) – Taung
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YEAR PLAN 2018

1. GENERAL INFORMATION

Term	Duration	Weeks	Days	Holidays	Actual school days
1	(15)17jan –28March	11	51(53)	1	50(53)
2	10 April-22June	11	54	2+1	51
3	17July-28September	11	54	2+1	51
4	09 oct - 12(14)December	10	47(49)	0	47
Total		43	206	5+2	199(203)

FIRST TERM

Reopening for Teachers: 15 January

- 15 January: Reception, Workshops and Planning.
 - ♦ Distribution of stationery to teachers
 - ♦ Allocation of Duties
 - ♦ Adoption of Year Plan and time table
 - 16 January: Orientation on activities of the New Year and any other relevant matter
 - ♦ Selling of text books
 - 17 January : Reopening for learners
 - ♦ Inaugural assembly
 - ♦ Classrooms allocation for learners and distribution of stationery
 - ♦ School rules to learners
 - ♦ Organization of class rooms
 - ♦ Special attention to be given to **new learners** especially new Grade 1 learners
 - ♦ Grade R (All learners) to be welcomed with chocolate and first day at school photos
 - 18 January: Starting of lessons according to the time table and issue of stationery.
 - 22 January : Checking if all learners have Text books
 - **05 February : Start of Remedial lesson & talent development course**
 - 23 February; Teacher's Day at Mmabana (School holiday for all learners)
 - 24 February : (Saturday) Grade R and all new parent orientation meeting and election of PA reps
 - 10 March : (Saturday) Parents/Guardians Annual General Meeting (AGM)
- #### **Foundation Phase**
- 17 March: (Saturday) Parents/Guardians Annual General Meeting (AGM) **Intersen phase**



Extra-Curricular Activities

- Ball games
- Cultural practice for Sacred Heart Day (Last 2 periods of every Wednesday)
- Preparation for science expo by **SMaT** committee
- Lent period
- School Newsletter
- School magazine 2018/2019
- School website

Releasing of report cards /Fun day/ Closing day - 28 March

SECOND TERM

Reopening: 10 April 2018

First Intervention: Identification of learners (names submission) - 13 April
Date of Intervention - 21 April (Saturday)

Extra-Curricular Activities

- Cultural practice for Sacred Heart Day
- Reading competition (Readathon) coordinated by Library Team
- School Newsletter
- School magazine 2018/2019
- SchoolWebsite

Science Art Technology (SAT) Expo - 09 May

Natural Science Olympiad Exams - -11May

Sacred Heart Day - 01 June

Examinations – Seating arrangements for exams - 04 June
-Exams - 05 June to 15 June

Conquesta Examinations (extra classes) – June

Releasing of Report cards/Fun day/ Closing day- 22 June

THIRD TERM

Reopening: 17 July

Second intervention : Identification of learners - 20 July
Date of Intervention - 28 July (Saturday)

Conquesta examination (extra classes and exams) – July – August

Sacred heart day celebration – 01 September

Extra-Curricular Activities

- Conquesta examination
- Inter-House Athletic practice
 - ♦ Date of Competition - 14 September
- Heritage day Celebration - 25/09/2018
- School Newsletter
- School magazine 2018/2019
- School website

Releasing of Report cards/ Closing day - 28 September

Educational Tour (Intersen phase) – East London - 01-05 October

FOURTH TERM

Reopening 09 October

Educational Trip (Foundation phase) 12 October

Educational Trip (Grade R) 02 November

Extra-Curricular Activities

- Quiz Programme 12 November
- School Newsletter
- School magazine
- School website
- Reading competition (Readathon) co-ordinated by Library team

Final Examination -Seating arrangements for exams - 13 November
-Exams - 14 - 27 November

Grade R Graduation & Prize giving ceremony - 29 November

Christmas Carols - 30 November

Grade 7 Farewell Party - 04 December

Due Dates

- Closing day for Learners - 12 December
- Closing function for staff - 13 December
- Office/ admin for SMT and AA's - 14 December

RE-OPENING IN 2019 (07) 09 JANUARY 2019

PLAN YOUR WORK AND WORK YOUR PLAN....(Anonymous)