# TERMS AND CONDITIONS FOR GUEST USERS

## Introduction

The university provides guest users with limited access to view selected contributions in the annual university magazine. This allows guests to explore published student work while maintaining the security and integrity of the content. To ensure responsible access, all guest users must comply with these Terms and Conditions. By using a guest account, users acknowledge and agree to the policies outlined in this document.

## Eligibility

Guest access is granted to authorized individuals, including faculty members, university staff, and other designated personnel. Each Faculty has a guest account that allows users to view contributions that have been selected for publication. Guest users do not have the ability to submit, edit, or delete content. Any misuse of guest access may result in immediate revocation of privileges.

## Access Guidelines

Guest users can only view contributions that have been approved for publication by the Faculty Marketing Coordinator. Access is strictly read-only, and guests are prohibited from altering, sharing, or redistributing any content without prior authorization. The system ensures that guest users can navigate the magazine efficiently while preventing unauthorized modifications.

## Content Standards and Restrictions

All published contributions are the intellectual property of the student authors and the university. Guest users must respect these rights and refrain from any activities that compromise the integrity of the content. The following restrictions apply:

- No copying, downloading, or redistributing published contributions without university approval.
- No unauthorized sharing of login credentials or access to external parties.
- No attempts to alter or manipulate any displayed content.

Any violation of these restrictions may lead to disciplinary actions, including permanent revocation of access.

# Privacy and Security

The university prioritizes the protection of user data and follows a secure role-based access model. Guest accounts do not have access to student personal data or unpublished submissions. The system ensures that all interactions within the platform comply with the university's data protection policies.

# Responsibilities of Guest Users

Guest users are responsible for adhering to the following guidelines:

- Use guest access solely for viewing approved contributions.
- Maintain the confidentiality of login credentials.
- Report any security concerns or unauthorized activities to the system administrator.

Failure to comply with these responsibilities may result in the suspension of guest access privileges.

# Statistical Reports and Transparency

Guest users may have access to statistical reports that provide insights into student contributions. These reports include:

- The number of contributions from each Faculty.
- The percentage of contributions per Faculty.

- A summary of contributions selected for publication.

The system ensures that all statistical data remains transparent while protecting individual student submissions.

## Agreement to Terms

By accessing the system as a guest, users confirm that they have read and agreed to these Terms and Conditions. Any misuse or violation of these terms may lead to immediate access suspension and further disciplinary actions. The university reserves the right to update these terms as necessary to maintain content security and system integrity.

--------------------- THANK YOU FOR READ ---------------------