

Your computer had some problems. You took it to some repair centers but it didn’t work. Let’s write an email (100-120 words) to set up a meeting with the IT engineer in ABC company (an extremely reliable company) to have it fixed.

Dear IT engineer in ABC company,

I am writing to you so that you can fix my broken computer. My computer is not working well and running slow. Many programs turn off automatically. I think my computer is infected with a virus. Repair time will take place at my house at 7 o'clock on September 29. I hope you will come.

Thank you!

Mrs.Hue