Sharper skills using Microsoft Excel 2010 for business

Learn how to effectively use Microsoft Excel 2010 to modify, analyze and visualize business data

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4.6 ★★★★★ 2,599 students

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16.99 $US
~~19.99 $US~~

What you'll learn

✓ By the end of this course you will know how to effectively use Microsoft Excel 2010 to

✓ Quickly find answers by sorting and filtering data

✓ Create great looking reports

✓ Easily navigate spreadsheets

✓ Analyze data using PivotTables

✓ Clean up and modify data to make it more readable

Course content

7 sections • 12 lectures • 1h 26m total length

Chapter 1: Introduction

Chapter 2: Viewing data

Chapter 3: Analyzing data

Chapter 4: Visualizing data

Chapter 5: Cleaning and modifying data

Chapter 6: Calculating numbers

Chapter 7: Closing

Requirements

- Basic knowledge of any version of Microsoft Excel. Those viewers who have Microsoft Excel 2010 will benefit the most from this course.

Who this course is for

This course is intended for those who have basic knowledge of how to use Microsoft Excel but who want to sharpen their skills using Microsoft Excel 2010 for business.

Everything about

Courses Details

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This courses includes

🎥 1.5 hours on-demand video

📄 19 article

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