

Office of Advising

RETROACTIVE OFFICIAL WITHDRAWAL AND CHARGE DELETIONS Last Date of Attendance Form

Any Hunter student, who wishes to withdraw officially, or to delete a course under special circumstances, must meet with an advisor and must present a completed Hunter College Withdrawal/Appeal form and supporting documentation, including a statement from the course instructor verifying his/her last date of attendance and a Bursar's receipt.

Please note: Withdrawing from or deleting a course can have serious consequences—especially for a student who receives financial aid, lives in the Brookdale Residence Hall, participates in a varsity or junior varsity sport, or must maintain F-1/J-1 full-time status.

STATEMENT OF LAST DATE OF ATTENDANCE Verification by course instructor

Instructions for the Student: Please fill out your Name, EMPL ID and Course number, once you have completed this form; please return it with any supporting documentation to 1119HE.

Instructions for the Course Instructor: Please provide the requested **last date of attendance** for the student listed below, your name, signature, and affix the department stamp. (**Please note:** this form will not be processed without the department stamp on the bottom.)

Student's Name: Bill Ding

Student's EMPL ID: 24049010

Student's Hunter E-mail: bill.ding10 @myhunter.cuny.edu

Course Name & Number: CSCI 12700 class #8479

Semester: ☒ Fall ☐ Winter ☐ Spring ☐ Summer Session (Indicate which Sum Session) Year 2020

Instructor's Name: Tiziana Ligorio

Instructor's Signature: Tiziana Ligorio

Instructor's Comments: The student never attended class and did not submit any work.

Last Date of Student's Attendance: Never attended.

DEPARTMENT STAMP: