#### COVER PAGE

**COVER PAGE**

**Submitted May 12, 2024**

1. **Scope of Work:**

Ksdfkasdfkjasdfkljasdklfjas;lkdjfaskldjfskdjf if they did not have a disability

and that’s “not otherwise required as a reasonable accommodation” as required by

section 501 of the Rehabilitation Act of 1973. The Government shall not exercise any

supervision or control over the order’s service providers performing the services herein.

Contractor’s service providers shall be accountable solely to the Contractor who, in turn is

responsible to the Government.

Askdjf;lkasjdf;lkasjdf;lkasjdf;lkasjdf;lksajdf;lksjdflskjdf support functions and immediate support staff for the

National Cyber Director and Principal Deputy National Cyber Director. ONCD requires

personal assistance services PAS support that provides non-medical and non-work task

personal assistance for an employee with a targeted disability so that said employee will be

able to perform the essential functions of their job, without posing a direct threat to safety once

the PAS support is provided. The PAS support provided will help the ONCD employee

accomplish their mission.

# **PLACE OF PERFORMANCE (S)**

The initial primary place of performance will be the White House Campus.

## **STATUS (Completed, ongoing, or not yet begun):**

We are providing ongoing performance on this Contract.

## **Deliverables / Schedule:**

For the month of April 2024 – Precision commenced services on April 1st 2024. Primary PAS attendant continued government security clearance process.

## Key Deliverables

|  |  |  |  |
| --- | --- | --- | --- |
| ***Item No.*** | ***Deliverable- PAS Services in Washington DC*** | ***Objective*** | ***Date Range*** |
| *1* | PAS Assistance Scheduled and provided in | *Provide PAS Services* | *April 1st 2024 thru*  *April 30th 2024*  *18 (PAS) + 18 (Backup)=*  ***36 Hours*** |
|  | APRIL 2024 for employee work location at White House Campus. | *to askjdf;klajsdfkljsadfkj* |
|  |  |  |
|  |  |  |
|  | ***PAS Hours = 18***  ***PAS Backup Hours = 18***  ***Total Hours= 36***  ***\*Backup = first 2 Hours per shift (9 shifts)*** |  |

#### Specific Tasks Accomplished:

* Providing mobility support
* Facilitating meal preparation
* Assisting with personal hygiene
* Support document management activities
* Miscellaneous activities

## Contractor’s Key Personnel:

|  |  |  |  |
| --- | --- | --- | --- |
| S/No | Project Role | Personnel | LOE/Hours |
| 1 | Personal Assistant | xxxxxx | Value1 |
| 2 | Personal Assistant Back-up | xxxxx | Value2 |
| 3 | Program Management | xxxxx | Value3 |
| 4 | Program Administration | xxxxx | Value4 |

# PROBLEMS ENCOUNTERED:

No problems were encountered.

# DAYS/TIMESHEET

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DAY OF SERVICE** | **DATE OF SERVICE PROVIDED** | **SHIFT START** | **SHIFT END** | **HOURS** |
| Monday | 4/1/24 | 9:00am | 11:00am | 2 |
| Tuesday | 4/2/24 |  |  | 0 |
| Wednesday | 4/3/24 | 9:00am | 11:00am | 2 |
| Thursday | 4/4/24 |  |  | 0 |
| Friday | 4/5/24 |  |  | 0 |
| Monday | 4/8/24 | 9:00am | 11:00am | 2 |
| Tuesday | 4/9/24 |  |  | 0 |
| Wednesday | 4/10/24 | 9:00am | 11:00am | 2 |
| Thursday | 4/11/24 |  |  | 0 |
| Friday | 4/12/24 |  |  | 0 |
| Monday | 4/15/24 | 9:00am | 11:00am | 2 |
| Tuesday | 4/16/24 |  |  | 0 |
| Wednesday | 4/17/24 | 9:00am | 11:00am | 2 |
| Thursday | 4/18/24 |  |  | 0 |
| Friday | 4/19/24 |  |  | 0 |
| Monday | 4/22/24 | 9:00am | 11:00am | 2 |
| Tuesday | 4/23/24 |  |  | 0 |
| Wednesday | 4/24/24 | 9:00am | 11:00am | 2 |
| Thursday | 4/25/24 |  |  | 0 |
| Friday | 4/26/24 |  |  | 0 |
| Monday | 4/29/24 | 9:00am | 11:00am | 2 |
| Monday | 4/29/24 | 9:00am | 11:00am | 2 |
|  |  |  | **Total Regular Hours:** | **Value1** |  |
|  |  |  | **Back-up Hours:** | **Value2** |  |
|  |  |  | **Grand TOTAL** | **Value3** |  |

|  |  |
| --- | --- |
| **LABOR**  **CATEGORY** | **HOURS** |
| PAS | **Value1** |
| PAS-BACKUP | **Value2** |
| PROGRAM MANAGEMENT | **Value3** |
| ADMINISTRATIVE SUPPORT | **Value4** |
| **Total Labor**  **Hours** | **Value5** |

8.0 Invoicing and Funding

Base Period: 9/14/2023 – 9/13/2024

Funding $224,134.08

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Service Period | Invoice Number | Labor  Hours | Amount Claimed - Current Period | Amount Remaining | Total Amount Claimed | Percentage Utilized |