

Installing Microsoft Company Portal manual

The steps in this guide show installation for an Android phone. Don't have an Android? Then look here for the iOS/Apple manual: [insert url](#)

What am I going to install?

The steps in this manual will guide you through the process of installing the Microsoft Company Portal app on your smartphone.

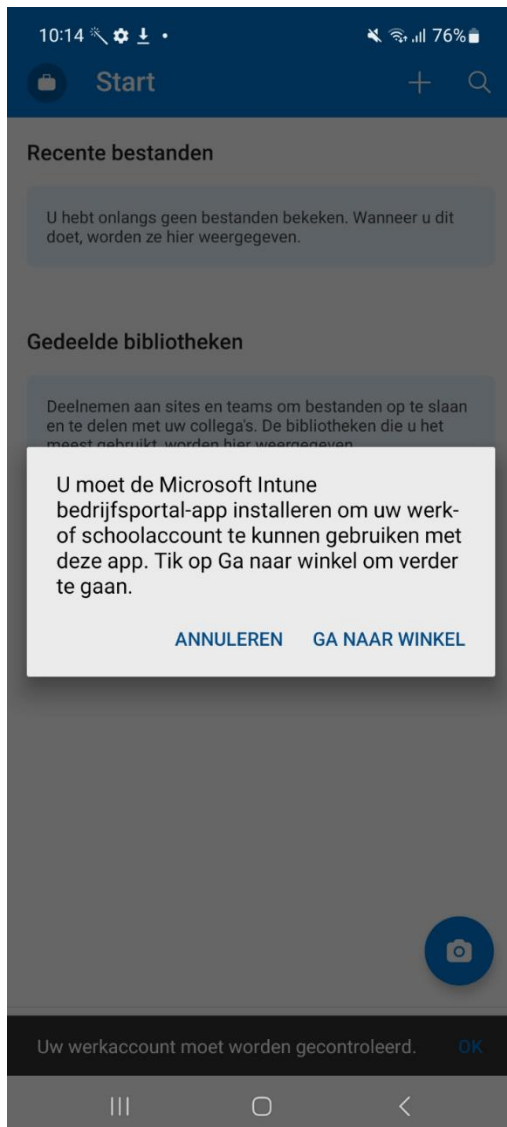
This application will start to ensure that Arvesta's data on your smartphone is protected. Currently, this is not yet the case. For example, if you are currently logged into your Arvesta mailbox on your smartphone then that could be a possible gateway through which hackers get to company information. Another example is that you might have work documents saved on your mobile now, if your phone were to be hacked this is again a security risk.

Installing the Microsoft Company Portal app will better protect these gateways for hackers and reduce the risks. In addition, you will no longer be able to store company information on your device itself.

Don't worry, Arvesta will not gain access to your personal data in the process. The Company Portal app only secures work-related applications, including: Outlook, MS Teams, Word, Excel, PowerPoint and OneDrive. Nothing will change on Facebook or WhatsApp, for example.

What should I notice?

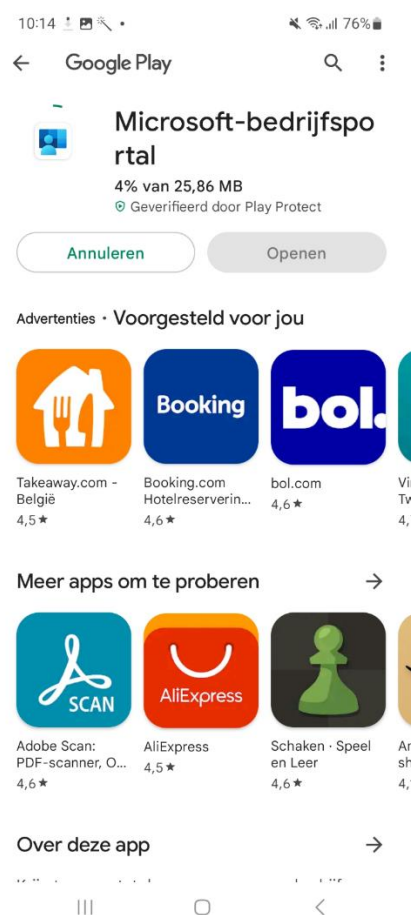
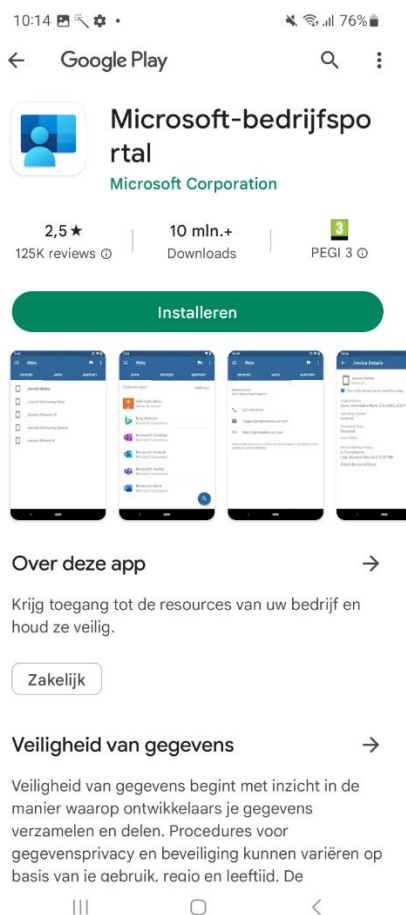
In addition to securing your device, additional security is set up on the various applications and your account. Once these security measures are activated you may notice the pop-up below in the different work applications (Outlook, OneDrive, Word,...). Click **Go to Store** to go to the Google App Store to install the Microsoft Company Portal. Or follow the steps on the next page of this guide.



Installation steps

Step 1: Go to the Google Play Store and search for "Microsoft Company Portal." Or via this link:
<https://play.google.com/store/apps/details?id=com.microsoft.windowsintune.companyportal>

Step 2: Click "Install" and wait for the installation process to finish.



Your device is now secured. You do not need to open the app to take any more steps.

Interesting applications

We like to list some apps for you that may be interesting to install now that your phone has extra security.

1) Outlook

You will no longer be able to add your Arvesta account to the default mail application on your smartphone. If you want to access your work emails you will need to install the Outlook app.

You can do that here:

<https://play.google.com/store/apps/details?id=com.microsoft.office.outlook>