

Graduate Skills Skills Audit and 5 Year Plan

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Introduction

- It is never too early to start planning for your future career. In today's session you will:
 - Complete a skills audit, to consider where your strengths are, and where you might need further development
 - Start working on your 5-year plan (My5YP)
 - Investigate the support provided by our Careers and Employability Team to help you to plan your career path, and get that all important first graduate job

Introduction



Activity 1

Skills Audit

"The biggest risk is not taking any risk... In a world that's changing really quickly, the only strategy that is guaranteed to fail is not taking risks." **Mark Zuckerberg**

Introduction

- Today's session encourages us to **reflect** broadly on our skills and abilities, and think about how we are developing in a number of areas
- We will explore a range of transferable skills – the sort employers often look for in job applications – thinking about:
 - What each one means to us
 - Where we have already begun to develop that skill in our experiences so far
 - How we can continue to develop this skills as we continue our learning journey
- For each skill, you will be asked to self-assess your current ability. **You don't need to share this with other students.** You will record your self-assessment in a Skills Audit document. Please keep a copy of your Skills Audit safe – we'll need to come back to it later in the year!
- Some of the skills (e.g. Professionalism) were discussed in last week's lab. Before you complete your Skills Audit we will consider some of the other skills you are being asked to score yourself against, to give examples of the things you should consider, and how you might work to improve your level of competence.

What do you think it is?

- Let's try to define **Critical Thinking and Problem Solving**
 - What do you think it is?
 - What do you think are good examples of the above skill?
 - What do you think a prospective employer would be looking for?
 - Thinking about **your previous experiences, your extra-curricular activities, and your current course**, where have you met this skill already?

Critical thinking focuses on your ability to conduct objective analysis and evaluation of issues to form a judgement, and problem solving focuses on your ability to follow a process which finds solutions to difficult or complex issues.

How can we improve our skills?

Critical Thinking
and Problem Solving

Practice your skills using some 'mind games' such as Sudoku and cryptic crosswords. Many computer games can also help, particularly if they emphasise strategy!

Read an opinion piece from <http://techcrunch.com/opinion/> Do you agree, and why? Perhaps practice writing a response with your own viewpoint.

Start a hobby project, why not start here: <https://www.raspberrypi.org/resources/learn/>

Use the LinkedIn Learning 'Developer Training' to learn about a new programming language

Write a program that addresses a real-world problem (do we have any good ideas?)

Get involved in coding challenges, which combine coding and problem solving skills, e.g.
<https://adventofcode.com/2020/about>, <https://exercism.org>, <https://edabit.com/challenges>

What do you think it is?

- Let's try to define **Teamwork and Leadership**
 - What do you think it is?
 - What do you think are good examples of the above skill?
 - What do you think a prospective employer would be looking for?
 - Thinking about **your previous experiences, your extra-curricular activities, and your current course**, where have you met this skill already?

Teamworking thinks about your ability to work with others, either directly or indirectly. Leadership is more complicated – you might think of leadership as something that only applies when you are formally given leader responsibilities, but we all practice leadership when making decisions and working with others.

How can we improve our skills?

Teamwork
and Leadership

Starting a study group with some of your friends on a unit you find particularly difficult. The PAL sessions on your timetable are also a great way to work through problems with others in groups!

Take part in an [MMU Sport](#) activity that interests you. There's a huge range of sports on offer – something for everyone!

Getting together a team of friends to take part in an upcoming Hackathon. [GreatUniHack](#) is coming up very soon! You don't need to be amazing at programming to take part!

There are lots of teamwork and leadership opportunities as part of the Science and Engineering Extra-Curricular Award – look out for leadership training throughout the year!

The [Rise](#) programme has plenty of opportunities for you to work with others on **project challenges**, which can be a great way of gaining evidence of your teamworking ability

What do you think it is?

- Let's try to define **Learning and Research Skills**
 - What do you think it is?
 - What do you think are good examples of the above skill?
 - What do you think a prospective employer would be looking for?
 - Thinking about **your previous experiences, your extra-curricular activities, and your current course**, where have you met this skill already?

Learning and Research Skills covers everything that helps us acquire and develop knowledge. It might be a peripheral skill – such as time management – or it might be something that's more directly related, such as your ability to synthesis information from reading and researching.

How can we improve our skills?

Learning and
Research Skills

Put your timetable into a Google Calendar, or something that works for you, which synchronises to your phone. Plan extra hours to spend reading extra material, writing up notes you have made in webinars, and working through material you maybe need to revisit a second time.

Find an app, or similar, which can help you manage your to-do lists. You could try the "Todoist" app or Trello. Break tasks down into small, manageable chunks, and reward yourself when you complete measurable amounts of work.

Complete a [Time Management Fundamentals](#) course on LinkedIn Learning, to find strategies for better managing your time

Why not try learning a new system for taking notes? [The Cornell system](#) is a new strategy for note-taking that is very popular. It may change the way you view webinars!

Checking out some of the recommend reading from your units. Go through the reading and take notes as you do. You might post a review of the book, or write a blog-post discussing it afterwards.

What do you think it is?

Commercial
Awareness

- Let's try to define **Your Course in Context**
 - What do you think it is?
 - What do you think are good examples of the above skill?
 - What do you think a prospective employer would be looking for?
 - Thinking about **your previous experiences, your extra-curricular activities, and your current course**, where have you met this skill already?

Commercial awareness is really important, and is often overlooked!

The importance of commercial awareness is understanding what someone in your field does as part of their career, and how that has a broader impact on the world. There might be societal, ethical or moral implications of the work that you do!

How can we improve our skills?

Commercial
Awareness

Find some industry professionals you respect on Twitter and follow them. Some might even follow you back! Think about Google, IBM, etc. It's a fantastic way to stay up-to-date with the latest news, and to see how the latest advancements in your field fit in with the going-ons in the world.

Research recent news articles exploring something you know is part of your course. How can what you are studying change the world?

Discuss recent news articles about technology, to see what views different people have. Can you think of any particularly relevant recent news topics in tech?

Take part in a [Rise](#) opportunity, which will help you to discover how the skills you already have can work with the skills of others to create things that are impactful and world-changing

Skills Audit Activity

- Create a new folder for 'Graduate Skills' on your university OneDrive.
- In this week's Moodle area you will find a document titled 'Skills Audit'. Download a copy and save it to your new folder.
- The Skills Audit lists a range of graduate skills that we want you to feel very confident in by the end of your course. They are largely based on the list we discussed in last week's lab session.

Skills: Confidence vs Competence

- Complete the skills audit, giving an honest evaluation of your level of **competence** for each skill.
- **Confidence vs competence** – the Skills Audit will ask you to consider how **competent** you feel in each skill. Competence is different to confidence. You may feel confident that you can develop a skill, but your level of competence refers to the extent to which you have already developed that skill.
- For this activity, you can discuss your thoughts with your course colleagues, or you can keep your thoughts private. The most important thing is that you are honest and realistic in your evaluation.

How do you rate yourself?

- For each of the skills, consider which of these best describes your current level of competence:
 1. I do not feel competent in this skills area.
 2. I have begun to develop some competence in this area, but still need to improve.
 3. I feel competent in this area, but am not sure what examples I could give as evidence.
 4. I feel competent in this area, and have a range of examples to evidence my skills.

Activity 2

Investigate a range of skills
development opportunities

Introduction

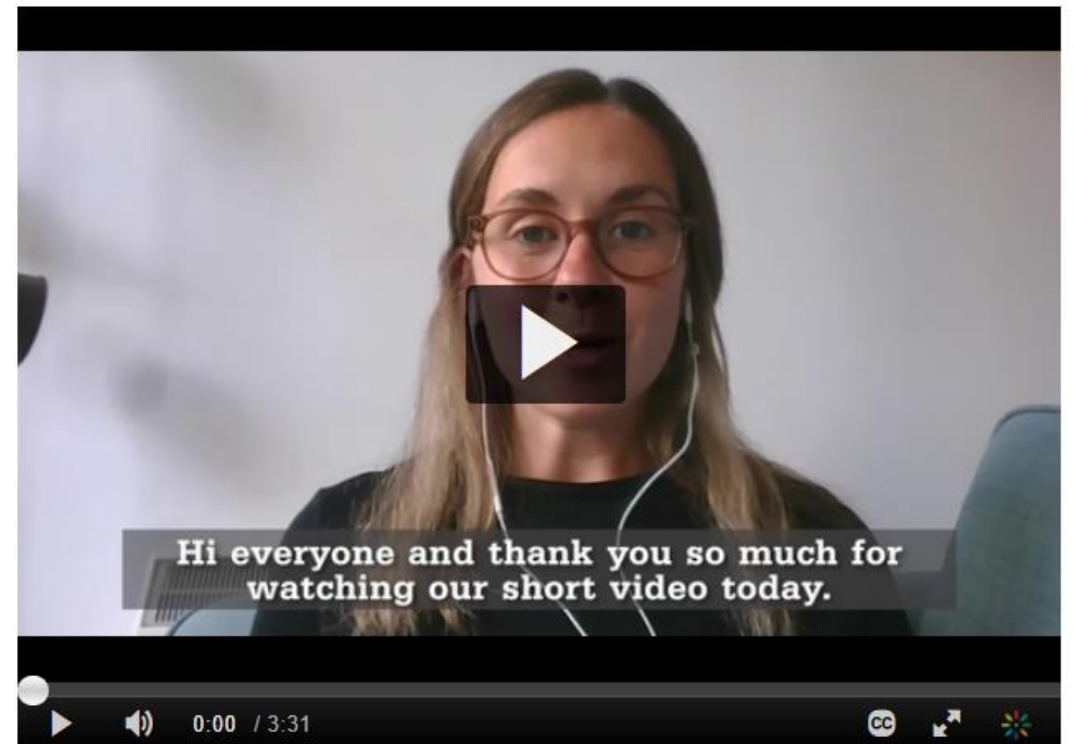
- In Activity 1 you scored yourself against a range of graduate skills, and will hopefully have identified areas where you think you need to develop further.
- In Activity 2 you will investigate a wide range of resources that can help you to develop your skills, as well as gaining valuable experiences that will look impressive on your CV.
- We will start by looking at some of the support available through our Careers and Employability team, and their online resources.

Careers & Employability

- The university's Careers and Employability service is a dedicated team of experienced staff who are there to help you achieve your career goals.
- As well as providing you with advice, they also provide many opportunities to gain skills and experience that will make you more employable.
- In this activity we will look at what sort of support our Careers and Employability service can offer you, to help you to maximise your employability.

Careers and Employability - Staff

- Although they are based in the central Careers and Employability Hub, which is located in **the Business School**, each Faculty has dedicated specialist Careers Advisers.
- For specialist careers advice you can contact the Science and Engineering team by emailing **secareers@mmu.ac.uk**.

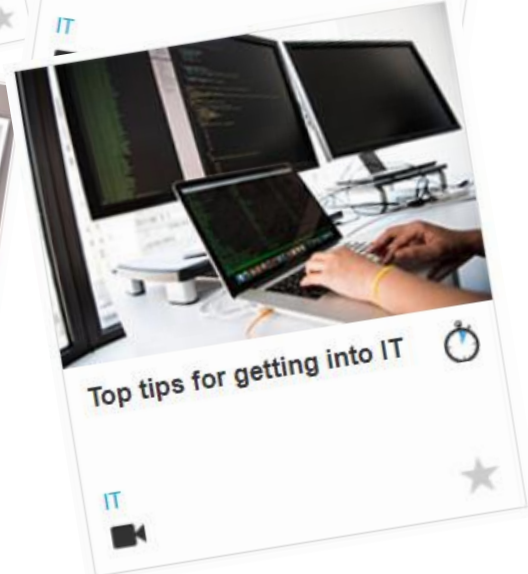
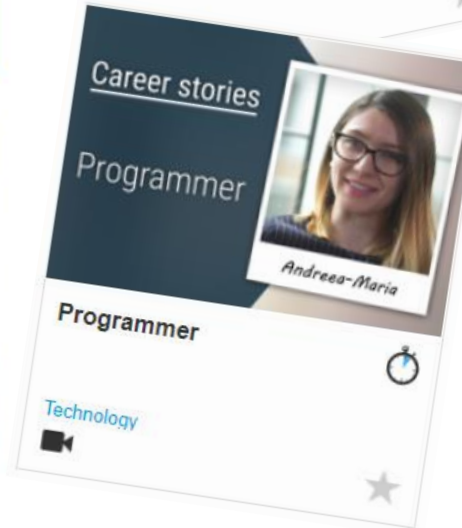
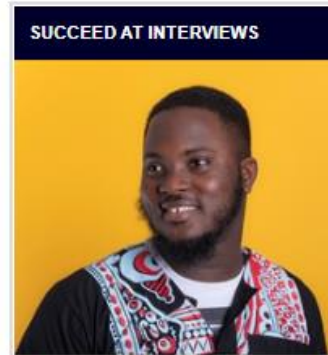
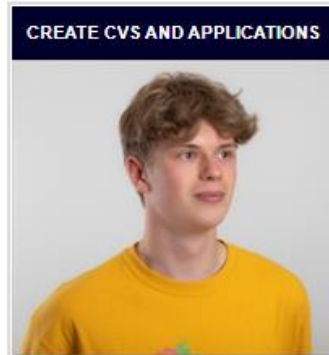
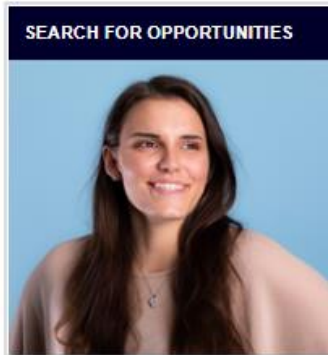
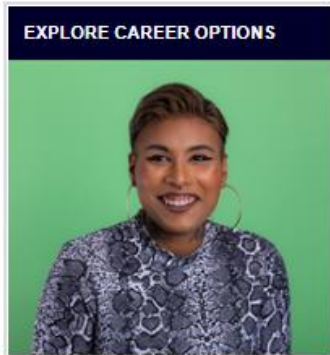


Careers and Employability - Services

- If you are not sure about what career path you want to follow, they can help you to [explore your options](#)
- Online materials are available to help you investigate career possibilities. You might find a career path that you didn't know existed.
 - Visit the Career Centre learning path on [discovering career possibilities](#).
 - Understand your motivations, personal preferences and values by taking [online assessments](#).
 - Explore options with your degree by reading our [subject guides](#).
 - Check out the '[What can I do with my degree?](#)' guides from Prospects.


Careers and Employability - Services

- The [Digital Careers Centre](#) includes online content and interactive tools to help you explore career opportunities and start your career planning.



Careers and Employability - MyCareerHub

- [MyCareerHub](#) is the place to go to find out about upcoming careers and employability events (e.g. 'Meet the Employers' events and job fairs), search for job opportunities, book an appointment with a Careers Adviser, or ask a careers-related question



My Career **HUB**

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Search Events

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Keywords

Type of Event

e.g. BA

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Recommended for you

View all events

Graduate Jobs and Placements Virtual Fair 2020/2021

The Graduate Job and Placement fair platform remains available to attend virtually!

Fri 8 Jan 2021, 9:00 am - Wed 30 Jun 2021, 5:00 pm

<https://mycareerhub.mmu.ac.uk/s/virtualfair-graduatejobs-placements>

Bookings not required
Started

Alternative Internships Fair - Pot Noodle

The Pot Noodle Alternative Internships Fair

Bookings not required
Started

Browse Events

Careers & Employability

Counselling and Wellbeing

Covid PAL Leader Drop-in

Employer Event



'Meet the Employers' event

Careers and Employability online tools

- The Digital Careers Centre includes a range of automated tools to help you prepare for job applications and interviews.
- [CV Builder](#) – an automated tool to help you create a CV.
- [CV 360](#) – CVs are often analysed by a computerised Applicant Tracking System (ATS) before being looked at by a person. This tool checks and scores your CV based on 50 key checks used by ATSs.
- [Cover Letter Builder](#) – cover letters (including email) can often determine whether or not a recruiter actually looks at your CV. This tool will help you to build a good cover letter.
- [Interview 360](#) – this tool includes a comprehensive library of common interview questions, and pointers to help you answer them, as well as mock interviews allowing you to practice your interview technique and get feedback. Video interviews are now commonly used as part of the recruitment process. Practicing your technique will help to increase your confidence in readiness for the real thing.
- [Assessment Centre](#) – many employers use assessment centres as part of the recruitment process. This tool explains what assessment centres are, the sort of activity they use, and how you can be successful. Using this tool can help you gain experience and build your confidence before you tackle a real assessment centre.

Activity 3

My 5 Year Plan (My5YP)

My Five Year Plan (My 5YP)

- You will probably have seen pre-induction information that mentioned “My 5YP”. This is a new initiative being rolled out across the university to help improve the employability of all students.
- In today’s first activity you evaluated your own competence in a range of ‘graduate skills’. Through that process you will have identified areas where you feel you need to improve your level of skill.
- Your next task is to start working on your own 5 year plan.
- Make sure you save your document, and back it up, as you will revisit it at regular intervals throughout your course.

My Five Year Plan (My 5YP)

- On the Moodle area you will find a Five Year Plan template. Download a copy and save it to your university OneDrive.
- In the last activity you investigated a range of activities that you can use to help develop a core set of 'graduate skills'. Now pick a few of the skills that you said you need to develop, and try to match them to activities that could help you to develop those skills. Then add appropriate goals to your 5 Year Plan document.
 - You need to think about how many things you can reasonably do in one year. Don't try to set yourself too many targets at once.
- Include at least one goal related to developing your core **subject-related** skills (e.g. coding, Maya)
- Also consider any other goals you may want to set yourself this year simply to boost your CV, or to gain a better understanding of what career path you might want to follow.

Activity 4

Employability and Portfolios

Introduction

- This activity will allow you to explore:
 - What are portfolios
 - What makes a portfolio effective
 - The significance of portfolios in your employability
 - The differences in portfolios based on the industry of your choice
 - Steps you can take to start creating a portfolio

Defining portfolios

- According to the Cambridge Dictionary, a portfolio in the context visited in today's session is “a collection of drawings, documents, etc. that represent a person's, especially an artist's, work”
 - The key word in that definition is **collection**
 - Your collection is less likely to contain drawings and documents, presuming you are aiming for a largely computing based role.
 - Different industries expect different content, more on that later.

Portfolios – why?

- Discuss
 - Why do you think portfolios are becoming an increasingly important part of the job recruitment process?
 - What can a portfolio tell a potential employer?

Defining portfolios

- Portfolios are becoming an increasingly important recruitment tool as they allow employers to:
 - Gain an insight into your ability
 - Gain insight into your passion for the role and the area the job is related to
 - See first hand the range of skills you possess
 - Understand your personality. The presentation of your portfolio may give employers some clues.

Defining portfolios

- It is important to always remember portfolios are there to help you get hired, ultimately.
- You should take the approach of “putting your best foot forward” and showcasing material that you are proud of, and you believe represents you and your skillset accurately.



Activity Introduction

- Being able to differentiate between jobs that require you to have a portfolio and ones that don't can be harder than you might think.
- The following activity will help you understand the clues in job descriptions that indicate if a portfolio is part of the recruitment process.
- We will discuss the case studies as a group.

Instructions

Can you identify if these roles require a portfolio?

- Navigate through active job listings
- Attempt to identify if a portfolio is **required**
- Consider whether you feel that a portfolio could still be **beneficial** at interview

Company Introduction:

JKM Technologies is based in the capital of the High Peak Chapel-en-le-Frith, backed by a strong working community. We offer a wide range of specialised hardware and software services to large corporations here in the UK and internationally including Dubai.

Our skill sets are based around Microsoft Technologies, primarily C# .Net, Linux, iOS, Android and Microsoft Database Technologies. We are a young and fast-growing business innovating cutting edge technologies turning customers and our own visions in to reality.

We are now looking for a new member to join our current team that can commit to a quick start on a permanent basis here in the company. This job description is for the role of a Graduate / Junior C# .Net Web Developer, starting on £20,000 to £25,000 per year based upon experience.

Job description

Main Duties:

- Aiding senior developers with main development tasks.
- Aiding support staff with 3rd line support tickets where code fixes need to be debugged and a fix developed.
- Liaising with customers change requests.
- Documentation of work and working as part of an expanding team.
- Keeping track of own time management to fulfil all assigned tasks on time and budget.

Knowledge and Skills:

Essential:

- Microsoft C# .Net 4.5 or later
- HTML, CSS, Bootstrap, Javascript, JQuery, JSon
- Microsoft Visual Studio 2015 or later

Advantageous:

- VueJS 2.0
- Xamarin Mobile Development

Can you identify if these roles require a portfolio?

- Navigate through active job listings
- Attempt to identify if a portfolio is required
- Do you believe a portfolio could still be beneficial at interview?

Graduate Developer Role (posted Feb 2021 on Indeed)

You'll be thrilled to know that I have the answer to all of your prayers. I'm recruiting for a forward-thinking AAA work-for-hire studio based in Nottingham. After working on some fantastic releases with Playstation, Pixelbomb, they're looking to expand their team in the hope of releasing their own original IP in the near future.

As a Graduate Programmer, you will be mentored by senior developers as you work on various projects. Your mentor will assist you in acquiring the necessary knowledge, so you can develop your programming skills to their full potential. This is a fantastic opportunity to receive very hands-on development training and experience at a very early stage of your career!

The skills and XP you'll need to succeed:

- Strong C++ and/or C# skills
- UE4 and/or Unity experience
- A great portfolio including at least one C++ project
- A degree in a programming-related discipline (preferably 1st class, but a high 2.1 will be considered)

The salary on offer is competitive and also negotiable.

If the chance to get under the hood of some of the biggest upcoming releases in the industry sounds great to you (and, let's face it, you'd be mad if it didn't) then get in touch as soon as possible to apply or find out more details!

Graduate Developer Role (posted Feb 2021 on gradsingames)

Can you identify if these roles require a portfolio?

- Navigate through active job listings
- Attempt to identify if a portfolio is required
- Do you believe a portfolio could still be beneficial at interview

The IT Security function within Enterprise IT Services (EITS) is part of our Shared Services business and is a fast-paced growing team that works closely with all parts of our business as well as governments, industry bodies and regulators to ensure our systems and information are protected, and we are compliant with the highest standards. This allows us to continue delivering on our commitments for our customers.

Our team are responsible for delivering operational IT Cyber Security services across the Company in the UK and in some international markets.

Our team assesses cyber and threat risks both internally and externally, ensuring we have the necessary controls and processes in place. They provide threat intelligence by monitoring cyber and insider threats, and managing incidents from our dedicated UK Security Operations Centre. They are motivated by solving complex problems.

Follow your passion with the following responsibilities

Duties and responsibilities will potentially be:

- Support the IT Security Assurance Team in conducting risk assessments, determining critical risk mitigations and assuring them to ensure compliance and control effectiveness;
- Embedded in the IT Security Transformation Programme to deliver the required business outcomes;
- Work with the Insider Threat Team to develop and enhance our Insider Threat monitoring capability;
- Work as part of a dynamic team safeguarding BAE Systems IT infrastructure against cyber security threats;
- Develop and create a Threat Hunting Strategy working with our SOC Analysts.

As a minimum requirement you'll need to have obtained, or be predicted to obtain, a 2.2 in your Bachelor's or Master's degree

Can you identify if these roles require a portfolio?

- Navigate through active job listings
- Attempt to identify if a portfolio is required
- Do you believe a portfolio could still be beneficial at interview

Creating effective portfolios

- Creating a portfolio may seem a straightforward task at first, but there are 12 key things you should and 12 key things you should not do in a portfolio
- The following section focuses on the dos and don'ts of an effective portfolio

Creating effective portfolios

Do	Don't
Include your personality in your portfolio	Be vague about your interests and present them in bullet form
Include a photo of yourself	Include random avatars or inappropriate photographs
Include relevant work experience	Include work experience that may be too low level or a part-time job that does not relate to your dream job in any way
Explain the projects you are showcasing	Include a list of external resources that navigate to your projects
Instruct people visiting your portfolio on what to do next (contact me)	Overcomplicate the options you give your visitors.
Create a clear and concise layout	Overcomplicate the presentation of your portfolio, making it hard to navigate

Creating effective portfolios

Do	Don't
Make sure it is easy for visitors to contact you	Provide your home address or a personal phone number
Show samples of your best work	Show too many samples or samples that are there to simply increase the numbers
Highlight your individual qualities	Limit your highlights to experience and education
Use keywords that will help your portfolio be easy to find online	Add so many keywords that they miss the context and content of your portfolio
Proof-read everything before you showcase it	Rush the written content on your portfolio
Update your portfolio as frequently as possible	Forget about your portfolio, as it can always help with career progression

Creating effective portfolios

- Showcasing projects you have worked on is at the heart of an effective portfolio, but as students, you may feel there isn't much to share.
- There are actions you can take while studying that will help develop a well rounded portfolio by the time you graduate:
 - Assignments can be used as foundations to developing websites, systems, games or more of your own. You can also consider polishing off assignments you did particularly well in and personalising them.
 - Consider incentives like RISE and Jobs4Students, that allow you to gain experience that could evidence your passion for a field
 - Attempt to complete a placement year or volunteer within your field where possible. A strong network and relevant experience helps promote your portfolio
 - Engage in hackathons, game jams and other events relevant to your field

Evaluating Portfolios

- In this part of the activity you become the interviewer. As such, it is your responsibility to try and pick the best portfolio for a **web developer** role you are advertising, focusing on **scalable design and front-end libraries**. Luckily, you are rather far down the process and have narrowed down to three potential portfolios.
- Critically analyse the applicants' portfolios and decide on a unanimous portfolio as a group

Instructions

- A series of portfolios will be presented. For each, consider the following:
 - What are the good practises?
 - What are the bad practises?
 - Be critical about the applications. In a real-world scenario your decision would have financial implications, so choosing the correct candidate is important!

Applicant Portfolios

- Applicant A: [Emily Ridge • Galway based Freelance Web Designer & Developer](#)
- Applicant B: [Jonny MacEachern | Halifax WordPress & Web App Developer](#)
- Applicant C: [Nad Chishtie - Designer - I build value through design for the web, mobile, VR, AR & Unity](#)

Decision Time

Which applicant would you hire and why? Explain your rationale.

Deploying or presenting your portfolios

- The three portfolio examples we considered all had a web presence. Most portfolios will be hosted online to some extent to allow potential employers to access them with ease
 - There are some industries where hosting your portfolio online isn't possible, and a physical or local copy will be required at interview
- You don't have to go out of your way to become the very best web developer to create the perfect portfolio, though there are benefits to developing your own site. There are many online tools that allow you to quickly create websites that would develop effective portfolios.

Deploying or presenting your portfolios

- You can create a blog style portfolio that highlights in chronological order your abilities and projects if you wish to, but even that should adhere to the good design principles we discussed.
- Another alternative is using existing social media websites to host your portfolio and let recruiters find you.
- You would not want to host your portfolio on a family and friends based social network such as Facebook, but rather professional networking sites, such as LinkedIn

Deploying or presenting your portfolios

- **LinkedIn** is a social network designed to help you connect with employers and peers in a bid to strengthen your professional network.
- It provides a standard profile structure that simplifies the process of showcasing your experience and projects
- It is also used extensively by recruiters, who will approach you with vacancy information if they think you could be an ideal candidate for a role
- LinkedIn offers a job search area of its own, simplifying the process of looking for work in a particular field

Deploying or presenting your portfolios

- LinkedIn is not a one-size-fits-all solution to your portfolio. As previously discussed, no such portfolio exists.
- Although LinkedIn does have the stated benefits, it can also remove your personality from the experience, making you seem less approachable
- As all profiles follow the same structure, it can be harder for you to stand out, making it harder for you to get the graduate role you are hoping for.
- Ultimately you have to decide how and where to showcase yourself depending on the role you want to get and the expectations around it. Tailoring your portfolio to your dream job is recommended.
- Finally, there is no harm in having both your own online portfolio, and a page in LinkedIn, making yourself easier to find by potential employers.

Deploying or presenting your portfolios

- Portfolios can also come in the shape of a pure collection of work, and in software development, a collection of online repositories
- GitHub and similar alternatives are increasingly valued during the interview process in a software development role.
- You will stand out more by integrating your portfolio in a website or a web space that reflects the dos and don'ts of a good portfolio
- GitHub contains a dedicated page all on portfolios that you can sue to gain ideas. You can find out more here: [portfolio · GitHub Topics · GitHub](#)

Thinking of your portfolios

- We now know that portfolios vary depending on the industry. This section of the seminar will attempt cover three good examples of portfolios in games. We will discuss the distinctive differences between each, highlighting what is important for you to include based on the graduate role of your choice.
- We are going to see examples from a games designer, a web developer and a software developer.


Thinking of your portfolios – Games Design



Source: <http://www.nathaliejankie.nl/>

Thinking of your portfolios – Games Design

EXPERIENCE




CONTROL Control - Launch Trailer - Out NOW (PE... :
CONTROL


Trailer by Remedy Entertainment.

Role(s) and responsibilities:

Level Design

- Coming soon



Arboreal - Launch Trailer | PC :
Watch on  YouTube

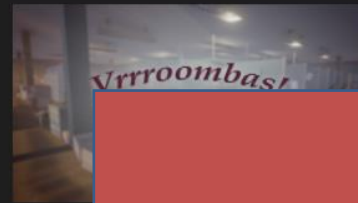
Control

"From developer Remedy Entertainment, this supernatural 3rd person action-adventure will challenge you to master the combination of supernatural abilities, modifiable loadouts and reactive environments while fighting through a deep and unpredictable world."

Excerpt from: <https://controlgame.com/>

Genre: Third-Person Shooter, Action-Adventure
Engine: Northlight
Platforms: PC, Playstation 4, Xbox One

Lots of well described...



Graphic by Elliott Verbiest

Vrrroombast

"Vrrroombast" is a single-player top-down game using a controller. Players find themselves in a post-party office environment as a roomba, and compete in a race against AI challengers.

Genre: Race
Engine: Unreal Engine 4
Team Size: 2
Duration: 1 week
Platform: PC

Role(s) and responsibilities:

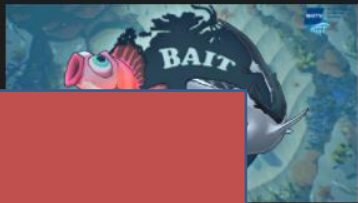
Level Design

- Created various level (track) designs.
- Built whiteboxes to playtest designs.
- Collaborated with the environment artist to iterate and settle on the final track model.

Level Design

- Designed the game's mechanics and systems (e.g., rewards, progression, AI).
- Designed the gameplay space and levels.

Research



Trailer by Elliott Verbiest.

Pantaloons Lost

"Pantaloons Lost" is a two-player, competitive twin-stick shooter in which both players engage in a game of cat-and-mouse.

Genre: Local Multiplayer, Competitive Twin-Stick Shooter
Engine: Unreal Engine 4
Team Size: 9
Duration: 2 weeks
Platform: PC

Role(s) and responsibilities:

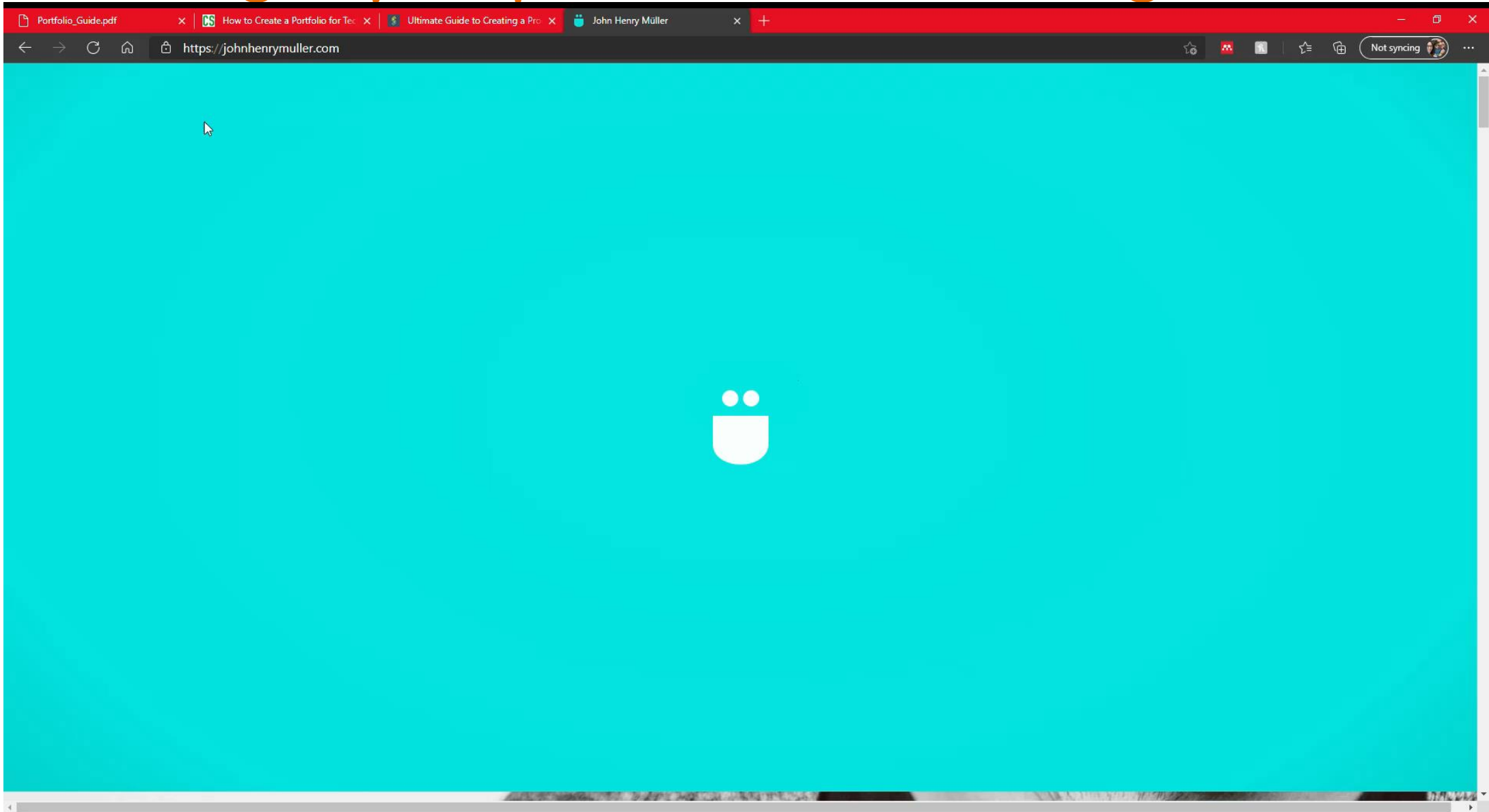
Scrum Master

- Created a feature breakdown and estimated tasks accordingly.
- Checked in with team members, hosted stand-ups, wrote meeting notes.
- Maintained the team's Trello board and created a final

...multiple showcasing videos

...projects including

Thinking of your portfolios – Web Design



Source: [John Henry Müller \(johnhenrymuller.com\)](https://johnhenrymuller.com)

Thinking of your portfolios – Web Design

- The web design portfolio contained a single-page application structure, adhering to modern web design practises
- There was more interactivity, with content popping and sliding as the reader scrolled down the portfolio
- There was minimalistic and clear design using a pastel colour pallet (in trend colours at the moment)

Thinking of your portfolios – Software Engineer

ABOUT ME SKILLS EXPERIENCE EDUCATION PORTFOLIO CONTACT

Clear design that focuses with less emphasis on presentation that pops out

ABOUT ME



HI, IT'S ME!

I like building awesome software. I've built websites, browser plugins, corporate software and even games! If you are interested, you can view some of my favorite projects in my [portfolio](#) down below.

Need something built or simply want to have chat? Reach out to me on social media or send me an [email](#).



MY PERSONAL INTERESTS

When I am not [coding](#) my next project, I enjoy spending my time doing any of the following:

- I love **learning Korean**;
- I am watching my favorite **eSports** games;
- I am **brainstorming** at conferences around the world;
- And I am **meeting more people** and creating new opportunities.

Accommodates for lack of popping colours and animations by immediately speaking of their personal interests

Thinking of your portfolios – Software Engineer

WORK EXPERIENCE

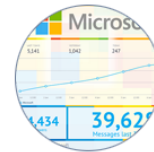
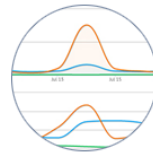
DEVOPS SOFTWARE ENGINEER

BIG DATA • DATA ANALYSIS • BACKEND DEVELOPMENT

I have held three different positions in this company. From part-time employee to full time intern and now finally as a full time employee in the data division. I am responsible for the extraction of high quality data from the web. I develop software that extracts information from the unstructured deep web and that converts it into a structured format for further data analysis.

Company: [Coosto](#)

Period: November 2011 - Present



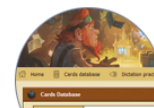
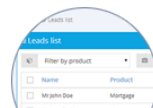
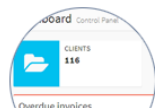
FREELANCE WEB DEVELOPER

WEB DEVELOPMENT • UI DESIGN • CUSTOM SOLUTIONS

When I turned 18 I finally launched my own sole proprietorship, Kaiwa-Projects. This has allowed me to do a wide variety of freelance jobs. Most of the freelance work consists of custom solutions such as customer management systems, online hotel or guesthouse booking systems or lead generation applications.

Company: [Kaiwa-Projects](#)

Period: November 2009 - Present



Detailed key work experience that relates to the field

Interactive elements, allowing you to see more of the showcased projects

Source: [Jordy Ruiter - Software Engineer Online Portfolio \(kaiwa-projects.com\)](https://www.kaiwa-projects.com/)

Conclusion

- During this lab you have undertaken a self-audit of your current level of competence in a range of employability skills.
- You then investigated a range of opportunities on offer to you to help you to develop your skills further.
 - Many of these opportunities will look great on your CV!
- Having identified areas for improvement, and investigated options for skills development, you identified which skills you will try to work on this year, and what activities you can take part in to help with that development.
- We also considered how portfolios might be important as part of the recruitment process, and how they might be presented.
- We looked at some real examples of portfolios focusing on different industries
 - It is important to note that not all the examples followed the best practises we discussed, but shown well the differences in content based on industry

Thanks for taking part in the session!

Any Questions?