

LAB 12: PROJECT CLOSING

CUSTOMER ACCEPTANCE/PROJECT COMPLETION FORM 20 DECEMBER 2020

Project Name: Gender Recognition with Computer Vision

Project Manager: Muhammed Hussain bin Hithayatullah

I(We), the undersigned, acknowledge and accept delivery of the work completed for this project on behalf of our organization. My(our) signature(s) attest(s) to my(our) agreement that this project has been completed. No further work should be done on this project.

Name	Title	Signature	Date
Muhammed Hussain bin Hithayatullah	Project Manager	<i>Hussain</i>	17 January 2021
Ramanan Gobalakrishnan	Financial Analyst	<i>Ramanan</i>	17 January 2021
Rheshwan Raj A/L Ravichandran	Data Analyst	<i>Rheshwan Raj</i>	17 January 2021
Muhammad Naim Syahmi Bin Roslan	Technical Manager	<i>Naim Syahmi</i>	17 January 2021

1. Was this project completed to your satisfaction? X YES NO

2. Please provide the main reasons for your satisfaction or dissatisfaction with this project.

The project was successful and accurate. It was hard to begin due to lack data we were getting from the internet but with great confidence and motivation from our project manager, Hussain and other groupmates support and motivation from each other we were able overcome roadblock with ease and complete with full functionality.

3. Please provide suggestions on how our organization could improve its project delivery capability in the future.

The main suggestion is to increase the number of people working on this project. We noticed that we were understaffed as it took longer than usual to complete our weekly milestones as we have less staff. Next, we also must improve our budgeting capabilities as we noticed that initial funds provided were not sufficient to complete our project. Thus, emergency funds were used to help finish the project in time.

**LESSONS-LEARNED REPORT
20 DECEMBER 2020**

Project Name:	Gender Recognition with Computer Vision
Project Sponsor:	Microsoft Corporation
Project Manager:	Muhamed Hussain bin Hithayatullah
Project Dates:	October 21, 2020 – January 17, 2021
Final Budget:	RM4,516,480

a. Did the project meet scope, time and cost goals?

We did meet scope and time goals, and we have done it successfully without going overbudget, which is always good. Our scope goals are all perfectly met, as all the modules of the system are working properly.

b. What was the success criteria listed in the project scope statement?

The following statement outlined the project scope and success criteria:
To build a gender recognition Fuzzy Inference System based on the visual properties of the human face. Our success criteria are to be able to identify gender of people only by using their face as input.

c. Reflect on whether or not you met the project success criteria.

After looking at the success criteria, our team believes that each success criteria were met to produce the best possible solution for the project and met our goal of the project that is to identify the gender of people by using their face as input.

d. What were the main lessons your team learned from this project?

Throughout this project, we learned lot of lessons and the main lesson is our regular team meeting will help us to focus task completion, also encourages team members to participate and attend in project meetings and builds goodwill and confidence for the project manager.