



Cooperative Learning Project (CLP) Letter

CONTACT



ADDRESS

ADDRESS
Bahrain Polytechnic
Isa Town
Kingdom of Bahrain



EMAIL

EMAIL: Shahbaz.ali@polytechnic.bh



WEBSITE

www.polytechnic.bh

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To Whom It May Concern,

We are pleased to introduce our Cooperative Learning Program (CLP) for Bachelor of Information and Communication Technology (BICT) students. This is a 12-week internship program, beginning in the Third Week of February 2026, serves as a capstone to their comprehensive 4-year academic journey. We are seeking your esteemed company's participation in providing a valuable intern placement for one of our students.

Husain Hubail

The CLP aims to bridge academic learning with practical industry experience, offering students the opportunity to apply their knowledge and skills in real-world settings.

During this period, we will ensure that all technical requirements are met and that there are consistent updates on the students' progress. The intern will be assigned an academic supervisor who will oversee their development and ensure that the project objectives are achieved. The academic supervisor will conduct two visits to the host company within the semester to assess the learning environment, monitor ongoing progress, and, in collaboration with the industry mentor, evaluate the employability skills demonstrated by the student.

Each student will have a unique set of deliverables, even if they are working on the same project as part of a group. This approach ensures that while multiple students may engage with the same project, each is tasked with specific responsibilities that foster a unique and valuable learning experience. Most projects are vetted before the semester begins to ensure they meet academic standards and maintain rigor.

We kindly request your confirmation on the acceptance of the student for an internship placement. Should you have any inquiries or require further clarification, please do not hesitate to contact us. We are committed to ensuring a smooth and enriching partnership throughout this program.

Thank you for considering our request. We look forward to the possibility of collaborating with your esteemed organization.

Yours sincerely,



Yours Sincerely,

Shahbaz Ali S Ali

Program Manager – Industry Programs & Final Year Project Coordinator

ICT Senior Lecturer, Networking

Bahrain Polytechnic