



SCORE CARD OF MONTHLY PERFORMANCE REPORT



Customer Name: _____ Region: _____ Customer ID: _____

Site ID: _____ Report #: _____ Date: _____

Sr #	Category	Sub Category	Marks	Marks Obtained
1	Screening & Hiring	Shared Complete Hiring Forms	5	
		Received & Shared Verifications	5	
		Received and shared Guarantor Confirmations	5	
		Shared Compliance Details	5	
		Total Marks:	20	
2	Smart Turnout	Uniform Status	15	
		Total Marks:	15	
3	State of the Art Weapons	Weapon Functioning Status	5	
		Shared Armourer Visit Details	5	
		Total Marks:	10	
4	Periodical Trainings	Execution of Live Fire Arms Training	8	
		Availability of Training Hand Book with Guards	5	
		Total Marks:	13	
5	Operational Excellence	Attendance Percentage as per Contract	5	
		Guarding Services	5	
		Finance Department Operation (Accuracy and Timely Submission of Invoice, Payroll, EOBI, Social Security, GLI & Sales Tax)	5	
		Total Marks:	15	
6	Customer Care	Shared Feedback Form (Soft Copy via Email, Hard Copy along with Invoices)	5	
		Total Marks:	5	
7	PIFFERS Hedonistic Approach	Monthly Visit of Top Management (GM/DGM/RM)	7	
		Monthly Performance Report Submitted	5	
		Shared Record of Learning Management System (LMS)	2.5	
		Reporting of Incident(s) at Site	2.5	
		Reporting of Incident(s) in Surroundings	2.5	
		Shared details of Nearby LEAs	2.5	
		Total Marks:	22	
		Grand Total:	100	

Customer POC Name: _____ Signature: _____ Cell: _____

CRO Name: _____ Signature: _____ Cell: _____

GM/DGM Name: _____ Signature: _____ Cell: _____