

Supervisor contract SW2-2.1.38

- Mail sent to supervisor ? days before the meeting.
 - Mail contains: Agenda, changelog, what we wish to be read. The mail contains the group name in the header.
- New supervisor meeting is planned at the end of a meeting.
- In the group, we have a designated contact person: Jens Hegner Stærmose.
- All files sent back and forth must be in .pdf format if possible, unless otherwise agreed upon.
- After the meeting, the summary will be sent to the supervisor?
- Meetings will be held on wednesdays?