

MEETING MINUTES

Project: *A Map Management Platform for Self-Driving Cars*

Date of Meeting: 10/03/2021

Location: AIML G.04 Meeting Room

Chair: Anh-Dzung Doan

Time of Meeting: 10am - 11am

Minutes Prepared By: Nhu Quynh Hoa

1. Purpose of Meeting

The first meeting for the Master of Computing & Innovation Project was held to introduce the project team and gather requirements from the client.

2. Attendance at Meeting

Client: Anh-Dzung Doan, Yasir Latif, Tat-Jun Chin

Project team 3: Jonhatan Cotes Caldero, Huu Thanh Nguyen, Aryaman Dhawan, Nhu Quynh Hoa

Project team 32: Cunliang Yu, Jiwei Ma, Nithesh Reddy Lingareddygari

3. Meeting Notes, Decisions, Issues

Tat-Jun explained the overview of the project requirements to the project teams on behalf of the client team.

There will be two different projects for the two project teams.

Aryaman requested that project team 3 be assigned to the first project.

Project team 3's task is to develop a platform using a visualisation tool such as deck.gl/ kepler.gl for crowd-sourced videos taken from dash cameras captured on Mapillary, which is the data source. The client also expected that the system could download the videos on a regular basis and then populate them to the website.

Tat-Jun highlighted that one of the challenges of this project was to make the front end responsive and smooth.

Yasir and Dzung built a similar system before but it was not good enough and they could share their findings with the project teams.

Tat-Jun explained to project team 32 the requirements for their assigned project.

Tat-Jun asked Dzung to prepare the project specifications to send to the project teams.

Dzung requested to have weekly meetings with the project teams.

4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Reviewing the meeting minutes	Jonhatan Cotes Caldero	11/03/2021	Pending
Uploading the finalised meeting minutes to GitHub	Nhu Quynh Hoa	11/03/2021	Pending
Sending the finalised meeting minutes to all attendants	Nhu Quynh Hoa	11/03/2021	Pending
Sharing the findings on the previous project	Anh-Dzung Doan/ Yasir Latif	11/03/2021	In progress
Preparing the project specifications	Anh-Dzung Doan	12/03/2021	In progress
Setting up weekly meetings	Anh-Dzung Doan	12/03/2021	In progress

5. Next Meeting

Date:	<i>To be confirmed</i>	Time:	<i>To be confirmed</i>	Location:	<i>To be confirmed</i>
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