

# T A L E S

Est / 2016

## Timeline WEDDING

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### *Preparations before the Ceremony*

*9:30 AM | Quinta da Bella Vista*

*Beginning of Bridal Party Preparations*

*The stylist team will assemble the preparations.*

09:30 AM	Hair	Kimmy Duploux
10:00 AM	Hair	Iona Bellingham
11:00 AM	Hair	<b>Madeleine Weir (Bride)</b>

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*1:00 PM | Penha Longa Resort*

*Beginning of Groom's Preparations*

*Nicolas to start getting ready alongside family and friends.*

*| Quinta da Bella Vista*

*Beginning of Photo Coverage*

*The Framers and João Pedro Reis arrive at Madeleine's room to begin photo coverage of the Bride's preparations & family portraits.*

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*1:30 AM | Penha Longa Resort*

*Beginning of Photo Coverage*

*The Framers and João Pedro Reis arrive at Nicolas' suite to begin photo coverage of the Groom's preparations & family portraits.*

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*1:50 PM | Quinta da Bella Vista*

*Arrival of transportation*

*Tuk on Me to arrive with one tuk tuk at Quinta da Bella Vista and to help the guests to get in the tuk tuks. The tuk tuk should leave to Quinta da Penalva around 2pm.*

*Guests to transport:*

*Inge*

*Piet*

*Fleur*

*Juan*

*Victoire*

*Justine*

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## 2:00 PM | Quinta da Bella Vista

### *End of Bride's Preparations & Photo Coverage*

The Framers & João Pedro Reis to finish the coverage of Bride's preparations and family portraits. Madeleine takes a moment to relax before exiting for Quinta da Penalva.

## | Quinta da Bella Vista

### *Arrival of transportation*

Tuk on Me to arrive with two tuk tuks at Quinta da Bella Vista and to help the guests to get in the tuk tuks. The tuk tuk should leave to Quinta da Penalva around 2:10pm.

#### *Guests to transport:*

Karen  
Shaun  
Iona  
Kimmy  
Jane  
Nick  
Rory  
Hugo  
Day  
Kate  
Mary

## | Penha Longa Resort

### *End of Groom's Preparations & Photo Coverage*

The Framers & João Pedro Reis to finish the coverage of Groom's preparations and family portraits. Nicolas takes a moment to relax before exiting for Quinta da Penalva.

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## 2:10 PM | Vila Galé Sintra

### *Arrival of transportation*

A taxi will be provided to transport Alfred and Veva from Vila Galé to Quinta da Penalva. The taxi should leave to Quinta da Penalva around 2:15pm.

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## 2:15 PM | Quinta da Bella Vista

### *Arrival of transportation*

Tuk on Me to arrive with one tuk tuk at Quinta da Bella Vista and to help Madeleine and Ralph to get in the tuk tuk. The tuk tuk should leave to Quinta da Penalva around 2:30pm.

**Note:** In this tuk tuk we are also considering the photographer that needs transportation to Penalva

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## 2:20 PM | Penha Longa Resort

### *Arrival of transportation*

Tuk on Me to arrive with one tuk tuk at Penha Longa Resort and to help Nicolas and the guests to get in the tuk tuk. The tuk tuk should leave to Quinta da Penalva around 2:30pm.

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*Guests to transport:*

*Nicolas*

*Joaquin*

*Thibault*

*Jean Paul*

*Kathy*

*Joelle*

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*2:30 PM | Penha Longa Resort*

*Exit to Quinta da Penalva*

*Nicolas to exit to Quinta da Penalva with the remaining guests.*

*| Quinta da Penalva*

*Reception of Guests*

*TALES to greet the guests at the entrance of the Quinta da Penalva and lead them to the ceremony location where waters will be served and background music will be playing. The guests arriving by tuk tuk will be dropped at the ceremony location directly.*

*| Quinta da Bella Vista*

*Exit to Quinta da Penalva*

*Madeleine and Ralph to exit to Quinta da Penalva.*

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*2:45 PM | Quinta da Penalva*

*Arrival to Quinta da Penalva*

*Nicolas to arrive at Quinta da Penalva with the remaining guests. TALES to greet the groom and the guests and lead them to the ceremony location.*

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## ***Arrival at the Ceremony***

*2:50 PM | Ceremony*

*Preparation for Ceremony*

*TALES to lead the guests to take their seats while the following music is playing. Groom to wait with TALES at the side of the ceremony for the lineup of the wedding procession.*

*Music: Can't Help Falling in Love - Cairn String Quartet*

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*2:55 PM | Ceremony*

*Wedding procession - Bridesmaid*

*TALES to lead the wedding procession as follows:*

*Music: Hoppipolla - Vitamin String Quartet*

*Procession:*

# TALES

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*Iona*

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## *3:00 PM | Ceremony*

### *Wedding procession - Bride*

*TALES to lead the wedding procession as follows:*

*Music: Hoppipolla - Vitamin String Quartet*

*Procession:*

*Madeleine & Ralph*

## *| Ceremony*

### *Wedding Ceremony*

*Diamonds Events to lead the ceremony as follows:*

*Introduction*

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*The Story*

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*Acknowledgement*

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*Marriage Statement of Intent / Consent*

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*Vows*

*Music (continuation): Hoppipolla - vitamin string quartet*

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*Ring Exchange*

*Music: marry you - midnite string quartet*

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*Pronouncement*

*Music (continuation): marry you - midnite string quartet / shut up and dance - simply three*

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*Marriage Certificate*

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*Kiss & Exit*

*Music: shut up and dance - simply three*

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## *3:30 PM | Ceremony*

### *Wedding Exit*

*TALES to lead the guests to the outside of the ceremony location. The couple waits with TALES for close family portraits. While they are doing family portraits, background music will be played.*

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## *4:00 PM | Ceremony*

### *Cake Cutting*

*TALES to lead the guests and the couple to the cake cutting location where a glass of champagne will be served. This moment will be complemented by the following music:*

# TALES

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*Music: A Sky Full of Stars - Vitamin String Quartet*

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*4:25 PM | Ceremony*

## *Transition to Cocktail*

TALES to lead the guests to the cocktail location. A tuk tuk will be available for the guest that may need help to transition.

*| Location to be determined*

## *Second look*

The stylist team will proceed with the second look for the bride.

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## *Cocktail*

*4:30 PM | Cocktail*

## *Start of Cocktail Hour*

TALES to greet the guests and the couple at the cocktail location where music is playing and food & drinks are being served. They will enter the location with the following music:

*Music: Your Jukebox - vinyl DJ lounge (would be nice if Are You With me (Lost Frequencies) is playing)*

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*5:40 PM | Location to be determined*

## *Couple's Photo Coverage*

TALES will lead Madeleine & Nicolas to the location where the Couple's coverage will take place. Coverage should end at 6:10 PM.

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*6:00 PM | Cocktail*

## *End of Cocktail & Transition to Dinner*

TALES will lead Friends & Family to the dinner area at the back of the house of Penalva. When arriving at the dinner location, guests will look for their seats at the seating plan and join their table.

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## *Dinner*

*6:15 PM | Dinner*

## *Bride and Groom's Entrance*

TALES will lead Madeleine & Nicolas to the dinner area where they will do their couple's entrance with the following song playing:

*Music: 6s to 9s - Big Wild*

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6:20 PM | *Dinner*

## *Speech*

The father of the bride (Ralph) takes a moment to do a speech.

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6:30 PM | *Dinner*

## *Beginning of Dinner*

Catering serves the starter while light music plays. In case the couple decides to greet the guests during dinner, please be advised that the food service must continue.

| *Dinner*

## *Speech*

Nicolas takes a moment to do a speech.

| *Dinner*

## *Continuation of Dinner*

Catering to serve the main course.

| *Dinner*

## *Speeches*

Thibault & Joaquin take a moment to do a speech and congratulate the couple.

| *Dinner*

## *Continuation of Dinner*

Catering to serve the dessert.

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## ***First Dance***

8:30 PM | *Dinner*

## *Transition to the Pool area*

TALES will lead the guests to the pool area where the couple will have their first dance.

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8:35 PM | *Pool*

## *First Dance*

TALES will lead Madeleine & Nicolas to the dance floor while the first dance song is playing.

Music:

*If I Ain't Got You - James Bay (Spotify Sessions 2015 version)*

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## ***Party***

*8:45 PM | Pool*

*Transition to Party*

TALES to lead the guests to the party area where buffets and bar are open and available for the guests.

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*10:30 AM | Party*

*Transportation*

Private cars will be available from 10:30pm to take the guests from Quinta da Penalva to the place where they are staying in Sintra. The service will be available until 00:30am.

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*00:00 AM | Party*

*End of Party*

TALES to help the guests take the private cars to Sintra. TALES must deliver extra items that were not collected by guests and return them to the reception.

## *General* **INFORMATION**

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### *Contacts*

*Wedding Planner*

*Madalena Henriques*

+351 967 807 852

*Emergency*

*INEM*

112

### *Other*

*Gifts*

In case you are bringing gifts, please be advised that you can deliver them to the Wedding Planning Team to store.

*Returns*

In case any of the guests forget items at the wedding location, those items will be returned to the reception of Quinta da Penalva on the following day. To get confirmation on your item, please call our contacts.