

Purpose: This agreement outlines our commitment as Team Goats to work collaboratively, efficiently, and constructively in the Spring 2024 ME EN 3230 Mechatronics Competition.

1. Initiative and Responsibility

- Each team member is expected to proactively take on tasks and responsibilities without waiting for direction.
- Deadlines are to be respected and met. If a team member foresees a delay, they must communicate this promptly to the team.
- We commit to regularly update each other on our progress and any challenges we face.

2. Efficiency and Work Management

- We will allocate tasks based on each member's strengths and learning goals, aiming for a balanced distribution of work.
- Regular team meetings will be held to track progress, reassess goals, and reassign tasks as necessary.
- Time management is crucial. We agree to prioritize our competition-related tasks and make efficient use of our working time.

3. Collaboration and Communication

- Open, honest, and respectful communication is essential. We will actively listen to each other and consider all ideas and suggestions.
- Decisions will be made collectively. When consensus is not possible, we will vote, with each member's voice carrying equal weight.
- Regular brainstorming sessions will be held to encourage creative problem-solving and innovation.
- We will meet, at minimum, Fridays after mechatronics class. We will often meet before lab on Wednesdays, too.

4. Constructive Feedback and Conflict Resolution

- Feedback should be constructive, aimed at ideas and actions, not at individuals. We will provide clear, specific, and actionable suggestions.
- Conflicts or disagreements will be addressed openly and resolved through discussion and compromise.
- We will maintain a positive and supportive environment, recognizing each other's efforts and celebrating our successes together.

5. Accountability and Improvement

- Each team member is accountable for their part of the project. We will collectively support each other to ensure overall team success.
- We are committed to continuous improvement and will regularly reflect on our team dynamics and processes, making adjustments as needed.

Agreement:

By signing below, we each agree to uphold the principles and commitments outlined in this agreement and to contribute our best efforts towards the success of Team Goats in the Spring 2024 ME EN 3230 Mechatronics Competition.

Team Member Names and Signatures:

[Kin] - [McKinley Finn Blake Blandford]
[Andrew Tolton] - [Andrew Tolton]
[Hyrum Coleman] - [Hyrum Coleman]
[Derek Williams] - [Derek Williams]

Date: 01/19/24