IDEAL PAYROLLING SERVICES LTD.

6660 Kennedy Road, Unit 15, Mississauga, Ontario L5T 2M9 Tel: (905) 279-8050 Fax: (905) 279-0901

TIMESHEET

JOB TITLE			TIMESHE	TIMESHEET			
WEEK ENDING DATE - SUNDAY			EMPLOYEE NAME				
WORK LOCATION	1:						
REPORTING TO:							
	Time In	Time Out (Lunch)	Time In (Lunch)	Time Out	Regular Hours Worked	Overtime Hours Worked	
MONDAY							
TUESDAY							
WEDNESDAY							
THURSDAY							
FRIDAY							
SATURDAY							
SUNDAY							
				TOTALS			
This form is to be compared to Ideal Payrolling 0901 OR email pattern the first Monday 1 ending date.	REMARKS						
Please check one of with this timecard a	_						
Travel Time/Mileag Expenses:		No No		2			
Shift Premium: Afternoon: Night:	Yes	No					
Employee's Signatu	ure						
Authorized Signatu	re						