






CAO NỮ NHƯ BÌNH

Position Applied: Business internship

 17/11/1997

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 985 / 92 Lạc Long Quân, Tân Bình District, Ho Chi Minh City.

OBJECTIVE

- Applying knowledge and skills to cultivate from school and work to constantly increase the overall profit for the company and its own income.
- Looking forward to working in a competitive environment, many challenges to be able to devote yourself.

SKILLS

Office

Ability to solve problems

Ability to solve problems

Sale skills

Teamwork

Leadership

Foreign Language (English)



EDUCATION

HỌC HOA SEN UNIVERSITY

Major - Business Administration

GPA: 2.91/4.0

10/2015 - NOW



WORKING EXPERIENCE

PEPSICO VIETNAM FOODS COMPANY

Sale staff.

08/2018 - 12/2018

- Setting up sales routes.
- Searching and expand markets.
- Introducing, consulting products and program promotions for wholesale and retail stores.
- Receiving and processing customer comments.
- Contributing ideas to build promotions for each month.
- Reporting KPI for each week, month and reviewing sale for each route after every month.
- Guiding the company's delegation from the headquarters visited the beautiful display areas of the shops.
- Supporting the accounting department of distributor and warehouse in managing retail and wholesale orders.
- Learn sales and customer care skills.

THE COFFEE HOUSE STORE

Supervisor.

08/2017 - 12/2017

- Organizing events at the store.
- Planning and working time for employees.
- Training for new service personnel.

IDC VIETNAM COMPANY

Administrative - Marketing staff

11/2016 - 02/2017

- Performing administrative tasks at the company.
- Searching, collecting and updating information (admission time, tuition, location, ...) of foreign schools (Veritas Christian Academy, Centennial College, Conestoga College, ...).
- Consulting the study abroad programs for customers.
- Advertising the programs through media publications: banners, posters, leaflets, etc.
- Participating in the company's "Happy New Year" event.

HOBBIES

- Playing sports.
- Reading.



ACTIVITIES

WELCOME THE NEW STUDENTS

08/2016 - 10/2016

Organizing Committee

- Listing the list of categories: selling products for self-design, information for renting rooms, designing time for programs, hiring band.
- Designing products: keychains, T-shirts, notebooks.
- Joining the school sales team.
- Designing games for the program.



QUALITY

- Working with a high sense of responsibility.
- Hard work
- Flexibility in work.
- Ability to adapt to high innovation.