Tran Nam-Mai (Mr.)

Vietnamese, 24 years old
Mobile: (+33) 6 16 44 25 51 | Email: tnmai0709@gmail.com
Address: Toulouse, France

Objective: Applying for Data Sciences Internship (Machine Learning)
Availability: 05 months, starting from April 2018
< Internship agreement (Convention de stage) is available upon request >

WORK EXPERIENCE

Full Time, Business Analyst   07.2016 – 08.2017
Structured Business Group
Structured Business Group is a consulting firm in Vietnam which helps clients develop operational structures to fix issues, improve efficiency, grow operations and tackle new challenges.

* Main responsibilities
- Coordinate with clients to get requirements, design flow charts and Gantt charts
- Collect, validate, sanitize and structure data in preparation for research and data analysis
- Design database and use SQL in MS Access to query data upon instruction of project manager
- Package the findings in communicable and easily understandable units via graphs, charts, papers
- Communicate the deliverables to clients and report to senior business analysts and project manager

* Major clients & projects:
Maison Jsc *(A re-owned fashion retail management company in Vietnam)*
   (1) Analyze salary gap and design policy for promotion and salary raised for excellent employee
   (2) Re-structure KPI & year-end bonus scheme for store staff and back office staff
   (3) Optimize working hours for store staff and part-time salesmen
   (4) Design database of role & responsibility to improve recruitment process using SQL

Trainee, Claims & Risk Consulting   05.2015 – 07.2016
Jardine Lloyd Thompson Ltd.
Jardine Lloyd Thompson is one of the world's leading providers of insurance, reinsurance and employee benefits related advice, brokerage and associated services.

* Main responsibilities
- Understand insurance policy and advise clients on claim procedures, negotiating with insurance companies and loss adjusters then follow up projects using MS Project Gantt Chart & Trello
- Extract information from SFDC and compile weekly, monthly reports using MS Excel, MS Power Point
- Assist the Claims & Risk Consulting Director in drafting risk management service proposals
- Some type of insurance contracts that I handled: construction all risks, employee fidelity, marine cargo, casualty, healthcare, property all risks.

Part-time Intern, Project Management   05.2014 – 08.2014
FNBC
FBNC is a Vietnamese television channel specializing in economics, finance and business news.

* Main responsibilities
-    Assist in collect data for multiple projects and draft research report
-    Assist in analyzing, forecasting and research to deliver input, management summary

EDUCATION

Toulouse School of Economics   **09.2017 – present**
Master in Statistics & Applied Econometrics
Expected graduation: 12.2019

* Projects during the courses:
   (1) Decomposition analysis with quantile regression
   (2) Evaluation of the usability of dplyr, tidyr and lubridate in R
   (3) The possible impact of Airbnb on Ellis Act Eviction rates in California by spatial panel regression
   (4) Machine learning challenge: Prediction of transaction claims status by PriceMinister Rakuten
   (5) Apply PCA, k-means clustering and discriminant analysis in sectioning customers for banks

French University Pole of Vietnam – Toulouse 1 Capitole University   **09.2012 – 05.2015**
Bachelor in Economics & Management, with Distinction (on average: 15.7 /20)

ACHIEVEMENTS

   (1) Two scholarship of merits (top 3) by the French University Pole
   (2) Odon Vallet Scholarship 2017 – 2019 by The Vallet Foundation

COMPUTER SKILLS

R (Proficient)	**SQL** (Proficient)	**SAS** (Proficient)
MS Excel (Proficient)	**Gantt Chart** (Proficient)	**Python** (Basic)

LANGUAGE

English: Fluently spoken, read, written (IELTS 7.0)
French: Limited working proficiency (DELF B1)
Vietnamese: Native

SELF-STUDY (MOOC COURSES)

Data Camp:
(1) Introduction to SQL for Data Scientist   Completed
(2) Introduction to R Programming for Data Scientist   Completed
(3) Data Sciences with Python (career track)   On-going

REFERENCES

Mr. Kynam Doan – Consulting Principal at Structured Business Group, Vietnam
Email: kynam@structuredbusinessgroup.com
Linkedin: linkedin.com/in/kynamdoan

Mr. Jean Louis Guy – Associate Professor at Toulouse School of Economics, France
Email: jean-louis.guy@tse-fr.eu