



VAN THI HONG DIEP

27, Dong Hung Thuan 42 Street,
Tan Hung Thuan Ward,
District 12, HCM City

PERSONAL DETAILS

Date of Birth	October 26, 1990
Gender	Female
Marital Status	Married
Permanent Address	Vinh Tien Hamlet, Vinh Hoa Commune, Duc Hoa District, Binh Duong Province, Vietnam
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OBJECTIVE

- To complete assigned work.
- To improve skills in professional environment.
- To have the opportunity to impact the actual.

EXPERIENCE

1. *From June/2013 up to now:* working at Kruger Ventilation Industries (Vietnam) Ltd.,Co
Working as Sales engineer:
 - + Project sale directly (ventilation fans).
 - + Follow the orders and take care the customers.Working as Sales support engineer:
 - + Support Sales engineer to communicate with customer for technical, commercial, delivery, warranty...
 - + Prepare quotation, contract, purchase order, relative document as CO, CQ, Warranty letter...
 - + Follow schedule of delivery.
2. *From January/2013 to May/2013:*
The freelance in Website Community department of www.deltaviet.com.vn

EDUCATION

2008 - 2012

The University of Transport in HCMC, Vietnam

Bachelor of Telecommunicating & Networking

Subjects studied:

- ☐ Operating Systems: Windows
- ☐ Programming languages: C, C++.
- ☐ Database: SQL Server, MySQL
- ☐ Subjects: System Analysis and Design, Object - Oriented Programming (using C# languages), Database Management System, Design and develop website.

Some projects:

Design: Administering Building materials store software.

2005 - 2008

Phuoc Vinh High School – Phu Giao, Binh Duong, VietNam.

SKILLS

- C++ programming
I learned and worked with C++ when I was a student
- System Analysis and Design
- Object - Oriented Programming
- Setup, maintain system running Microsoft Windows
- Managing SQL database system
- Teamwork.
- Communication, Presentation, Public speaking skills
- Foreign languages: I can listen, speak, read and write English.

ADDITION INFORMATION

- ✓ Easily adapted to new environment.
- ✓ I was joining the active at youth palace of culture in HCM city.
- ✓ I finished the course kind of: Communication art, public speaking skill and Master of Ceremonies at youth palace of culture in HCM city.
- ✓ I'm member of MC Club at Youth palace of culture in HCM city.
- ✓ I attended training course about: Team building, Teamwork, To administer time at Say Cheese Services Co.,Ltd and at Nhan Viet Co.,Ltd.
- ✓ In my University, I'm executive committee members of Youth of Electronics and Telecommunication Department. In addition, I also organize regular activities of my class, my department

INTERESTS

- Travelling, Reading books, Shopping...