



## OBJECTIVE

Seeking for a business/marketing internship position to widen knowledge, experience and develop soft skills.

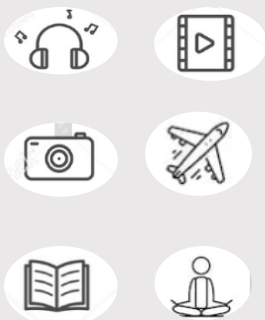
## CONTACT

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## HOBBIES



# NGUYEN YEN THE

## INTERNSHIP

## EDUCATION

**University of Economics Ho Chi Minh City**

[2015 – Present]

Final-year student at university, major in Commerce  
Grade Point Average (GPA) : 7.8

## WORK EXPERIENCE - ACTIVITIES

English Tutor for Secondary Students [09/2015 – 4/2018]

Sales Online Natural Cosmetics [12/2017 – Now]

- ✓ Prepare posts about products
- ✓ Customer service : caring and answering questions of customers via phone and social media

Volunteer Work : took part in holding The Full-moon Festival for poor children in Binh Chanh District [9/2017]

Group leader of some subjects at university

## SKILLS

Computer Skills : advanced level skills in Microsoft Office

- ✓ Microsoft Office Specialist Certification for Office Word 2013
- ✓ Microsoft Office Specialist Certification for Office Excel 2013

Language Skills : good reading and writing in English, ability to communicate in English

Other Skills

- ✓ Ability to learn quickly and self-study
- ✓ Ability to organize and manage work
- ✓ Have responsibility for work