

PHAN HO YEN NHI

INTERNSHIP



Contact information

Date of birth 13/12/1998
Gender Females
Phone 0938353053
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Vietnam

Objective

Hoping to work in a dynamic environment to develop the necessary skill and become more confident. Since I love learning the language, I hope to work in a position where I can use that skill to help the company.

Skills

English



Japanese



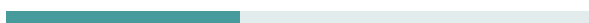
Microsoft Office



SPSS



Illustrator



Aegisub



Interests

My Hero Academia Movies and Films
Youtube clips Learning language

Education

2016 - 2020

University of Economics Ho Chi Minh City

Major: Foreign Trade

GPA: 8/10

Achievement: School Scholarship for 2nd and 3rd semesters (2017)

Activities

2018 - Now

SCHOLARSHIP PLANET

English Translator

I will find and translate articles every week about various topics like the politician, motivation, artificial intelligence, IELTS...

Achievement: Improve significantly in both English and Vietnamese, make me more aware of word choice when translating into Vietnamese. It also gives me more knowledge on various subject when researching.

FEBRUARY 2018 - NOW

YBOX

Subtitle English/ Vietnamese Video

They will send me a video every week for me to listen and subtitle it in both English and Vietnamese. These video are usually about academic issue.

Achievement: Improve significantly on listening English on all source of topics and learn how to use Aegisub to make video subtitle.

2016 - 2020

BOOK HUNT VIETNAM

Member

Our mission is to inspire reading and to achieve lifelong learning, improve life chances and the ability to participate in society.

Achievements: I have learned many important skills like team working, event organization and time management

2017

UNIVERSITY OF ECONOMICS HO CHI MINH CITY

Participant

School Sports Festival -1st place

Achievement: Team working, Effective Communication and how to pay more attention to your health.

Work Experience

SAVVYCOM SOFTWARE

Sales and Marketing Intern

Since Savvycom is an international company that focuses briefly in America, Australia, Japan and Singapore; I get to work in a dynamic environment where challenged me constantly. I have learned how to work under such high pressure, learning many new things not only about business but also about almost high technologies applications in the world.

In the Sales Department

Writing many contracts form such as proposals; statement of work; framework contracts; onsite contracts; non-disclosure agreement.

Attending meetings with abroad customers and write meeting minutes.

In the Marketing Department:

Building a sales lead list of potential customers by using LinkedIn and Clearbit.

Writing notifications for app and introductions for AI, cryptocurrencies videos that I found on Youtube.

SOC INSTITUTE

TRAINEE

At the time being trainee in SOC, while it has provided me a strong background in logistics, it has also given me an opportunity to demonstrate my abilities through practical experiments. I collected potential customers information, made direct calls to import/export companies, filled out the customs form.

Achievement:

Have a strong background on Logistic, how to fill out a declaration form and how to do a research market for potential customers.

Collect data on import/ export company and approach and provide logistics service to them

References

Mr. Huynh Song Kha

Sales Manager of Rhenus Logistics

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Email: songkha.huynh@gmail.com

Mr. Nguyen Quoc Thao

Business Development Manager of DHL Global Forwarding Vietnam

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