

CURRICULUM VITAE

PERSONAL DETAILS

Full name : Le Xuan Binh

Date of Birth : 12/02/1987

Address : 24/80 Nguyen Van Cu, Cau Kho Ward, District 1 HCM

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Email : binh.lexuan87@gmail.com

Field of Study : Information Technology, Computer Science

Graduation : 2009

Gender : Male

Marital status : Single

CAREER OBJECTIVE

- Work for global corporate with good working environment, especially in Consultant, Human Resources, Software Technology & Information System.
- Study & challenge myself under high pressure.
- There is a good chance to get a high position by myself.

PERSONAL INFORMATION

- ***Hard – working:***

I had worked five years. Working hard is the significant way to achieve my plan in the next 2 years.

- ***Careful:***

Always try the best to check all processes as much carefully as possible to avoid any problems and troubles from mistakes

- ***Problem solving skill:***

In case there are problems or troubles occurred, I can analyze and settle them quickly & completely based on the reasons.

- ***Working under high pressure***

Due to well – organized & solving problems skills, I can work effectively under high pressure with good results

- ***Persuasiveness:***

I have good skill of persuading someone by focusing on what they really need and current problems.

- ***Good teamwork spirit & Cooperativeness:***

Happy to work with good spirit & morale in whole team. Be a good partner in working with full of cooperativeness.

- ***Good communication skill, so friendly and good sense of humor in serious situations.***

EDUCATION

- College of Information Technology – Industrial University of Ho Chi Minh City

- Bachelor of Computer Science - Industrial University of Ho Chi Minh City

SKILLS:

- ***Language:***

- Fluent English in: Speaking, Writing, Reading, and Listening

- ***Personal Skill:***

- Good at analyst data and reporting skill
 - Business Analysts
 - Have knowledge Tax, Insurance, Labor Law.
 - Project Manager skill
 - Software testing skill
 - Have knowledge in database system SQL Server
 - Have knowledge in SQL script, VBA script
 - Have knowledge network (MCSA training course in college).
 - Good at Microsoft Office with Word, Excel, Power Point, Access, MS Project, Microsoft Visio
 - Good at create Document Solution, Functional Specification, Test Case, User Manual
 - Good typing skill and dealing with Internet

- ***Others:***

- Presentation skill
 - Dealing and communicating with many kinds of people

- Analyst data, making report, provide statistic to management board to support strategic planning covering recruitment, production, sale activity.
- Maintains report to support management board on reviewing and monitoring VN business.
- Quickly adapting to new environment

CAREER HISTORY

- Gia Hoa Advertising (2007) – Event Staff
- SamSung VN (2008 - 2009) – Sale Force, Merchandiser
- FSC .,JSC (2009 - 2012) – Business Analyst
- TinhVan Consulting (2012 – Now) – Business Analyst, Project Manager Assistant (in Pepsico, TNK Gas project)
- AIA VietNam – Specialist, Distribution Statistic & Report

INVOLVED PROJECT

- Evertech Plastic – Business Analyst
- DinhAnh .,JSC (Mua&Ban Magazine) – Business Analyst
- CROWNCORK – Business Analyst
- BSR Oil – Business Analyst
- Pepsico – Business Analyst, Project Manager assistant
- TNK Gas – Business Analyst. Project Manager assistant
- AIA Vietnam – Local Project

HOBBIES

- Football.
- Swimming