



s3634707@rmit.edu.vn

0913911812

<https://www.linkedin.com/in/anh-ma-097226146/>



Objective

I want to contribute my knowledge and my youth in order to actually create some outstanding things for the organization and the community.

I will try my best to perform well in a dynamic environment and diversify the workforce in the organisation through my existence

Skills

- Good Communication
- Proficient in Microsoft Office
- Programing (C, Java and Swift)
- Can-do attitude
- Time management

Interests

- Reading books in various categories
- Volunteering for school activities and events

Anh Ma Ngoc Phuong

SOPHOMORE

Education

Bachelor of Engineering (Software Engineering – Honours)

2017 – now

This is a full time 4-year major comparing to common 3-year majors at RMIT University.

- Learning about computer languages such as C, Java and Swift
- Working with relational database management system like MySQL.
- Coding applications for android and IOS devices.
- Making interactive projects based on Arduino.

Advanced English For University at RMIT University

2016 - 2017

This is a preparing English program for students.

- Certificate for the program equivalent to IELTS 6.5.
- Be able to use appropriate written language and variety of extended academic exchanges with confidence, fluency and overall accuracy.

Achievement

Certificates of Recognition

- Career Ambassador of 2018 RMIT Career Fair with the participation of more than 40 industries such as Intel, Bosch, Unilever, August 2018.
- Vic Health Education Team Certificate for volunteering as an interpreter for the 2017 Australian Vietnam Volunteer Resource Group Victorian Health Education Team Program in Ho Chi Minh City, March 2018.
- RMIT Uni-mate Get-Ready Program which aims to assist new undergraduate students to have a smooth transition to university life, November 2017.
- Supporting 2017 RMIT Technology Experience day, October 2017.
- Gold Certificate in honour of outstanding contribution and dedication to RMIT Vietnam community throughout the academic year 2016 – 2017 as an excellent volunteer.

Working Experience

RMIT Job Shop Assistant

July 2017 - now

- Working as a part time assistant at RMIT Career & Industry Relations department. The main jobs are friendly welcoming students, determining the needs of student in order to inform corresponded staff, supporting department's event such as 2018 Career Fair.
- Checking CV for students under supervision of a professional career consultation.
- Translating job description formally from Vietnamese into English.