Anh Phuong Trinh

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(215) 796-7569 || phganh96@gmail.com (preferred)

Second Year Computer Science Undergrad

Education

Seattle Central College   Seattle, WA - USA

Associate of Science Degree – Computer Science   01/2015 – 06/2017

Applying for RMIT Saigon South - June intake   Ho Chi Minh - Vietnam

Software Engineering program   present

Skills

+Programming language:

- Python   - IDLE   (basic)
- Java   - Eclipse   (basic)
- C#   - Visual Studio   (basic)

+Software:

- Proficient in Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Working knowledge of Adobe Photoshop

+Language:

- Vietnamese
- English (IELTS: 6.5)

+Soft skills:

- Verbal communication (cross-cultural, presenting)
- Customer service   ▪ Team player

Experience

Front Desk Helper   **06/2014 – 01/2015**

Seattle Central College's Gym   **Seattle, WA**

(unrelated to major)

+Responsible for daily operation as an information desk:

-Greeting, assisting, and answering guests.

-Sorting and maintaining members' records.

+Responsible for preparing equipment for clubs and PE classes.

Volunteer Helper   **04/2014 – 06/2014**

Seattle Central College's Gym   **Seattle, WA**

(unrelated to major)

+Responsible for checking out/in sport equipment.

+Helping front desk as required.