Editor Job

Employer Name: Dasam Granth Sikh Sewa Society

SpiderID: 12414043

Location: Delta, BC, British Columbia

Date Posted: 4/13/2022

Wage: 55680

Category: Information Technology

Job Code: 5122

Number Of Openings: 1

Coordinate online or print publishing cycle and manage content areas  
  
Set publication standards and establish goals and expectations  
  
Suggest stories and generate headline ideas in alignment with targeted audiences preferences  
  
Oversee layout (artwork, design, photography) and check content for accuracy and errors  
  
Proofread, edit and improve stories or pieces  
  
Recruit and manage writers and reporters  
  
Cooperate and liaise with designers, photographers, advertising reps, writers, artists etc  
  
Comply with media law and ethical guidelines  
  
Meet deadlines and budget requirements

Proven working experience as an Editor  
  
Strong writing/editing/proofreading skills and an excellent portfolio  
  
Hands on experience with MS Office and InDesign, Photoshop or other publishing tools  
  
Proven familiarity with SEO and social media best practices  
  
Excellent written skills in English  
  
An eye for detail along with critical thinking  
  
Prioritizing and multitasking  
  
BS degree in Journalism or in related field

Start Date: As soon as possible  
  
  
Position Type: Full-Time Permanent  
  
  
Years of Experience Required: 2  
  
  
Education Required: Bachelors  
  
  
Overnight Travel: None  
  
  
Vacation Time:

Health/Dental Benefits, Paid Holidays, Vacations, and Sick Leave

Contact Name: Malkiat Singh

Employer

Company: Dasam Granth Sikh Sewa Society

Delta, BC

British Columbia

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