TO: Register of Society

FROM: [Tsholofelo Molefhe], Secretary – Botswana Electronic Sports Federation

DATE: [10 April 2025]

SUBJECT: Submission of Annual Returns for the Year Ended [Insert Year End]

Dear Sir/Madam,

This memo serves to formally accompany the submission of annual returns for the Botswana Electronic Sports Federation for the financial year which is from [Jan-Dec].

As part of our compliance with the requirements of the Register of Society Act and the statutory obligations for non-profit organizations, we are submitting the following documents:

- Annual General Meeting minutes which was held beginning of the year[22/01/25]

- List of committee members

- executive committee fingerprints

-financial report statement

We trust that the submission meets all regulatory requirements. Should any further clarification or documentation be required, please feel free to contact us.

Yours faithfully,

[Tsholofelo Molefhe]

Secretary

Botswana Electronic Sports Federation

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