

## What is an IATI Activity?

An **Activity** is the basic unit of reporting IATI. This is typically an individual project, programme, grant, or logical grouping of work in the organisation's budget. Each activity is represented by an activity record which is based on the elements contained in the IATI Standard. The below table gives an overview of these elements and the sort of information they contain.

<b>Identifying the activity</b>	
Reporting organisation	Name and unique organisation identifier
IATI activity identifier	A concatenation of the organisation identifier and the activity / project reference (can be alpha / numeric)
Other activity identifiers	To identify when the activity is reported by more than one organisation (e.g. joint funded activities)
<b>Basic activity information</b>	
Activity title and description	Titles should be easy to understand and avoid the use of acronyms or jargon. Descriptions can be general or outline objectives or specify target groups. Both should also be reported in the recipient-country language where possible.
Status of the activity	Refers to where in the project lifecycle the activity is at the time of reporting (e.g. identification, implementation, completion, post-completion)
Activity dates	Planned or actual start and end dates (when dates precede the reporting date, these should be 'actual')
Contact details for the activity	Generic contact details (or individual details if appropriate) for activity information
Participating organisations	Names (and organisation identifiers if available) or organisations involved in the activity, in the roles of funding organisation, extending organisation, implementing organisation or accounting organisation
<b>Geopolitical information</b>	
Country and/or region	Each activity should specify which country (or countries) and/or region the activity took place in
Sub-national geographic location	More detailed information of the specific location within a country if available, such as providing geo-coding
<b>Classifications</b>	
Sectors covered by the activity	Each activity should specify which sectors it covers, whether using DAC CRS sectors or an organisation's own internal sectors.
Policy markers	Indicators to track policy issues (e.g. gender,



	climate change). Works on the basis of thematic classifications and is not relevant to all organisations
Collaboration type	Identifies types of bilateral and multilateral funding
Flow type	Classification of the flow (e.g. ODA, OOF, private grant)
Finance type	The financing mechanism for the activity (e.g. grant, loan, debt relief, etc.)
Aid type	The type of assistance provided by the activity
Tied aid status	Identifies whether aid is tied (spent in donor country), partially tied or untied (no geographical limitations)
<b>Financial information</b>	
Activity budget	Planned budget (reported annually or quarterly) for the lifetime of the activity
Planned disbursements	Any future disbursements which are planned into activity (in each of the next three years if available)
<b>Financial transaction information</b>	
Financial transactions	Each transaction should contain a code for one of the transaction types below, the name (and organisation identifier if available) of the provider or receiver organisation, the value of the transaction and the date
Commitments	A guarantee of funding to be passed to another organisation (e.g. to an implementing organisation) - when the money is transferred it becomes a disbursement.
Disbursement & Expenditure	A disbursement is funds being passed to another organisation to use in implementing an activity, and an Expenditure is the direct purchasing of goods or services
Reimbursement	A predominantly UN term referring to one agency carrying out work on behalf of another agency, and then seeking reimbursement
Incoming funds	The incoming funding source, whether this is from multilateral donors, bilateral agencies, other NGOs or fundraising activities or private donations, etc.
Loan repayment / interest repayment	Any loan or interest repayments received
<b>Related information</b>	
Activity documents	Any published documents available that are specific to the activity
Activity website	This will be a link to a website or webpage that is specific to the activity (rather than a



	general organizational website)
Related activity	When activities are reported hierarchically (i.e. parent and child activities) or are horizontally related (siblings) each activity should report the related activities within that family
<b>Performance information</b>	
Conditions	Identifies whether there are any conditions attached to activities (i.e. performance or policy conditions)
Results	Any results captured by an organisation can be reported here in order to demonstrate outputs, outcomes or impacts in relation to indicator-based targets (organisations can enter this information in any way they choose). As an alternative, where results cannot easily be pulled out, and activity documents containing results information can be included under activity documents.