

# ALEX MATUNAS

## Trained Chemist with Data Analysis Skills Seeking Remote Opportunities

Experienced professional with a degree in Chemistry and a passion for data analysis. Currently gaining proficiency in R and Python while working in the Park City Mountain Dispatch office. Seeking to transition into a remote position to apply analytical skills and contribute effectively to a dynamic team.



## EDUCATION

- 2013 • **University of Central Oklahoma**  
B.S. in Chemistry - ACS Certificate  
Edmond, Oklahoma
- 2023 • **Coursera**  
Google Data Analytics Certificate

## PARK CITY EXPERIENCE

- 2023 | 2024 • **Mountain Dispatcher**  
Park City Mountain Resort  
Park City, Utah
  - Coordinate opening and closing of the resort with lift mechanics and lift operators daily
  - Dispatch patrol across the resort and track details related to patrol responding to various injuries and incidents
  - Track lift downtimes and dispatch mechanics accordingly
  - Answer general public questions about the resort and its operations
- 2013 | 2021 • **Snow Reporter**  
Park City Mountain Resort  
Park City, Utah
  - Produce internal documents for distribution to all mountain employees each morning
  - Update numerous websites with the latest snow and mountain conditions on a daily basis
- 2013 | 2015 • **Zip Line Guide + Lift Operator**  
Canyons Resort  
Park City, Utah
  - Provided safety briefings and instructions to guests before zip lining activities
  - Ensured all safety protocols were followed during zip lining tours
  - Operated ski lifts to safely transport guests to various slopes

## PROFESSIONAL EXPERIENCE

- 2014 • **Chief Operating Officer**  
WHTC Holdings LLC  
Oklahoma City, OK
  - Onboarded 3 companies into an ERP platform
  - Built sales dashboards in excel to consolidate information from multiple companies into one location
  - Oversaw day-to-day operations to keep organization running smoothly while meeting business goals.
  - Refined organizational structure to consolidate, streamline, and delineate necessary functions.
- 2021 | 2022 • **Principal Scientist**  
Oklahoma Industrial Company  
Oklahoma City, OK
  - Developed and refined a chemical method for processing raw hemp hurd into a material that could be used to produce a bio-polymer based Plastic.

## CONTACT INFO

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[github.com/IAmTheTuna](https://github.com/IAmTheTuna)

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For more information,  
please contact me via  
email.

## SKILLS

Leadership & Team  
Management

Communication & Public  
Relations

Data Analysis & Quality  
Control

Documentation & Reporting

Operational Efficiency

Microsoft 365 Administrator  
for multiple small businesses

Skilled in Excel, Power  
Automate, Sharepoint,  
Tableau, R, Python

*This resume was made with  
the R package **pagedown**.*

*Last updated on 2024-03-11.*

2019  
|  
2020

### Laboratory Specialist

University of Utah Health - Cell Therapy and Regenerative Medicine

📍 Salt Lake City, UT

- BSL2 hood work, contract manufacturing in clean rooms, wrote the procedure for how CTRM participated in Covid-19 clinical trial.
- Performed high complexity testing by preparing specimens for analysis and maintaining assay quality.
- Developed and implemented standard operating procedures to verify quality control.

2018  
|  
2019

### Senior Analyst

Reckitt Benckiser

📍 Salt Lake City, UT

- Identified and resolved problems through root cause analysis and research.
- Validated results and performed quality assurance to assess accuracy of data.
- Perform raw material, and finished product testing using USP methods, HPLC, GC, dissolution systems, auto-titrators

2014  
|  
2018

### Chemist II

Teva Pharmaceuticals

📍 Salt Lake City, UT

- Team lead responsible for coordinating scheduling and testing of intermediates and finished products for a group of QC chemists
- Conduct and document laboratory investigations and deviations for myself and on behalf of others
- Peer review other chemists' work
- Assist with method transfer work and train others in the QC department on new finished product and intermediate methods



## TEACHING EXPERIENCE

2011-  
2013

### UCO College of Math and Science Chemistry Supplemental Instruction Leader.

Facilitated bi-weekly, informal review sessions for general chemistry courses in which students compare notes, discuss readings, develop organizational tools, and predict test items.

📍 Edmond, OK