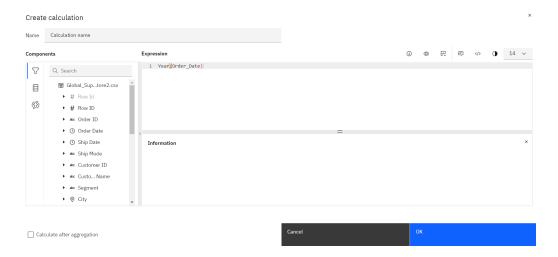
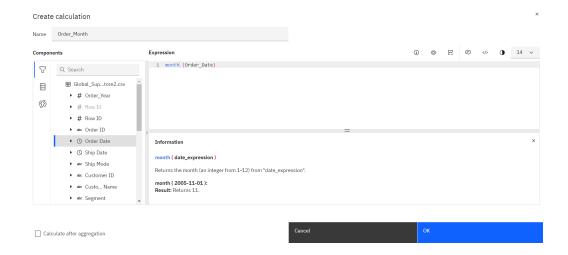
## **Preparing The Dataset**

Team ID	PNT2022TMID53439
Project Name	Global Sales Analytics

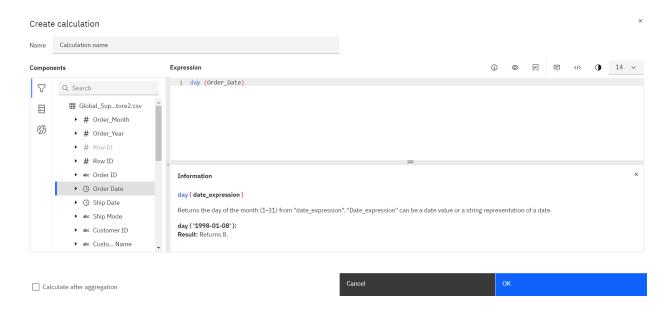
- Go to IBM Cognos Analytics
- Click on "Prepare" data
- Select the file from source (Eg. Local Computer)
- 1. Create a Calculation called Order\_Year from Order Date



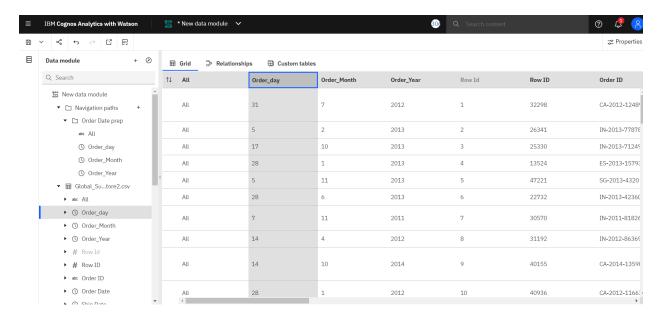
2. Create a Calculation called Order\_Month from Order Date



## 3. Create a calculation called Order\_Day from Order Date



4. Create a Navigation containing the Order\_Year, Order\_Month, Order\_day



Now, this can be saved as a New Data module called "Global\_Superstore\_DataPrep".