

Plan a sprint

Every sprint starts with a planning meeting. When planning a sprint, your team would typically commit to deliver a set of stories that are pulled from the top of the backlog. In Jira Software, you view sprints on a board and assign issues to sprints. You can search for issues in upcoming sprints using [JQL](#) (**Sprint** field). This involves creating a sprint, assigning stories to the sprint, and starting the sprint. The instructions on this page will help you complete these activities.

Before you begin

- Sprints only apply to Scrum boards.
- You must have ranking enabled on your board to use sprints. See [Enabling ranking](#).
- In general, sprint actions require the Manage Sprints permission. However, there are some sprint actions (e.g. adding issues to sprints, removing issues from sprints) that require the Schedule Issues and Edit Issues permissions. See [Permissions overview](#) for more information.

Create a sprint

You can create a sprint for your current iteration, or multiple future sprints if you want to plan several iterations ahead.

1. If not already there, navigate to your company-managed Jira Software project.
2. From your project's sidebar, select your **Backlog**.
3. Click **Create sprint** at the top of the backlog section.


Once you've created a sprint, you can add issues to it.

- ✔ Need to record your planning meeting notes somewhere? In Jira Software, you view sprints on a board and assign issues to sprints. You can search for issues in upcoming sprints using [JQL](#) (**Sprint** field). connected to Confluence, you can create a 'Meeting Notes' page via the **Linked pages** link. See [Linking a Confluence page to a sprint](#) for details.

Plan a future sprint

After you've created a sprint, you'll have the option to create more. This is helpful if you'd like to plan upcoming sprints and still utilize your backlog for incoming requests that require triaging.

To plan a future sprint:

1. If not already there, navigate to your company-managed Jira Software project.
2. From your project's sidebar, select your **Backlog**.
3. Click **Create sprint** at the top of the backlog section. The new sprint will appear below the current sprint.
4. Select  **Add dates** (located under the sprint's header) to plan the start and end date of your future sprint.

Add issues to a sprint

In Scrum, scope creep during a sprint should be avoided. In addition, the team is supposed to deliver a working piece of software at the end of the sprint. This means that you need to know your team's capacity for work, as well as the amount of work they are committing to, when adding issues to a sprint.

Typically, your team would estimate issues before adding them to the sprint, so that you can see the total estimated work for the sprint (in the sprint footer). You can match this against your team's capacity for work by looking at past sprints. Tools like the [Velocity Chart](#) and [Burndown Chart](#) can help you with this. Don't worry if you don't have any historical data — you'll get a good idea of your team's velocity once they start completing sprints.

Understand issues in a sprint

- Sub-tasks cannot be moved independently of their parents.
- An issue can only be assigned to one active sprint or future sprint. This means you can't add an issue to both an active sprint and a future sprint at the same time.
- You can add any issue to any active or future sprint, even if the issue doesn't match the filter query of the board where the sprint was created. When you do this:
 - the issue is assigned to the sprint, but will not be visible on boards where the