

Brainstorm & Idea Prioritization Template

Date	19 September 2022
Team ID	PNT2022TMID26673
Project Name	Industry-specific intelligent fire management system
Maximum Marks	4 Marks

Collaborative Brainstorming

Brainstorming is a group activity where participants generate ideas collectively. It's often used in business meetings, workshops, and creative sessions. The goal is to produce a large number of ideas, even if some are not practical. The ideas are then evaluated and refined.

How to do it:

- Define the problem or goal.
- Set a time limit (usually 15-30 minutes).
- Encourage all participants to contribute ideas.
- Record all ideas, no matter how silly or impractical.
- After the session, evaluate the ideas and select the best ones.

Benefits:

- Encourages creative thinking.
- Builds team cohesion.
- Generates a large number of ideas.
- Allows for immediate feedback and refinement.

Brainstorming in a group

Brainstorming in a group is a collaborative process where team members generate ideas together. It's often used in business meetings, workshops, and creative sessions. The goal is to produce a large number of ideas, even if some are not practical. The ideas are then evaluated and refined.

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Deciding your focus

Deciding your focus is a process where you identify the most important aspects of your project or goal. It's often used in business meetings, workshops, and creative sessions. The goal is to produce a list of focus areas that will guide your work.

How to do it:

- Identify all the aspects of your project or goal.
- Rank them in order of importance.
- Select the top 3-5 focus areas.
- Use these focus areas to guide your work.

Benefits:

- Helps you prioritize your work.
- Ensures you are focusing on the most important aspects.
- Reduces the risk of getting overwhelmed.

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