Brainstorm

& idea prioritization

Use this template in your own brainstorming sessions so your team can unleash their imagination and start shaping concepts even if you're not sitting in the same room.

10 minutes to prepare 1 hour to collaborate

2-8 people recommended

Before you collaborate A little bit of preparation goes a long way

with this session. Here's what you need to do to get going. 10 minutes

Team gathering
Define who should participate in the session and send an invite. Share relevant information or pre-work ahead.

Set the goal Think about the problem you'll be focusing on solving in

the brainstorming session. Learn how to use the facilitation tools
Use the Facilitation Superpowers to run a happy and productive session.

Open article

as a statement of the problem, is a description of the research problem. It provides the context for the research paper and states the questions that the research intends to answer. 5 minutes PROBLEM

How might we detect the

active drowning to provide

lifeguard for swimming

pools?

Key rules of brainstorming To run an smooth and productive session Stay in topic. Encourage wild ideas. Defer judgment. Listen to others.

If possible, be visual.

Define your problem statement

A problem statement, also known

Write down any ideas that come to mind that address your problem statement. → 10 minutes

2

Brainstorm



control

Identify the food facts

Different category of food

Type of found food

appearance

3

Group ideas

⊕ 20 minutes

Sensor Gadgets

Take turns sharing your ideas while clustering similar or related notes as you go. Once all

sticky notes have been grouped, give each cluster a sentence-like label. If a cluster is

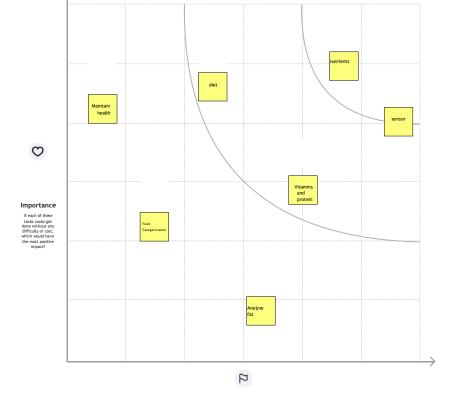
bigger than six sticky notes, try and see if you and break it up into smaller sub-groups.

Food Categorization Diet Skills

4 Prioritize

Your team should all be on the same page about what's important moving forward. Place your ideas on this grid to determine which ideas are important and which are feasible.

① 20 minutes



Feasibility



Share template feedback



After you collaborate

might find it helpful.

Quick add-ons

B Export the mural

Keep moving forward

Share template feedback

You can export the mural as an image or pdf

to share with members of your company who

Share the mural
Share a view link to the mural with stakeholders to keep

emails, include in slides, or save in your drive.

Strategy blueprint

Open the template

them in the loop about the outcomes of the session.

Export the mural as a PNG or PDF to attach to

Define the components of a new idea or

Customer experience journey map Understand customer needs, motivations, and

Strengths, weaknesses, opportunities & threats

Identify strengths, weaknesses, opportunities, and threats (SWOT) to develop a plan. Open the template

obstacles for an experience.

Open the template