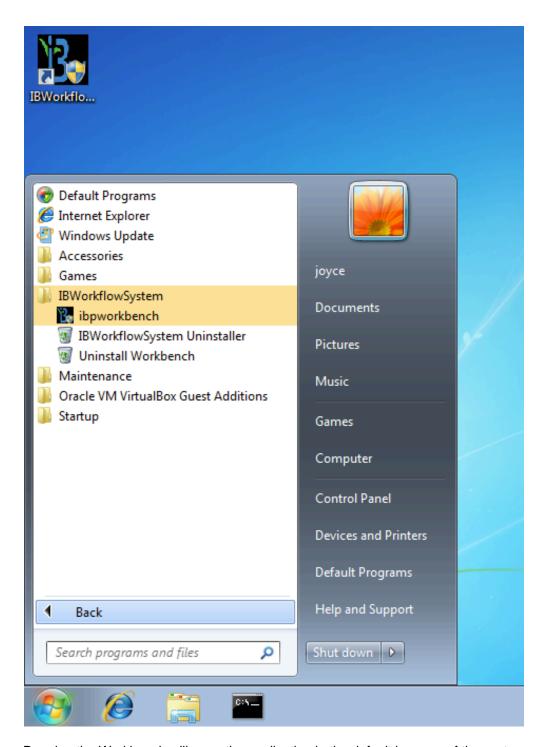
# **Workbench User's Manual**

## Launching the Workbench

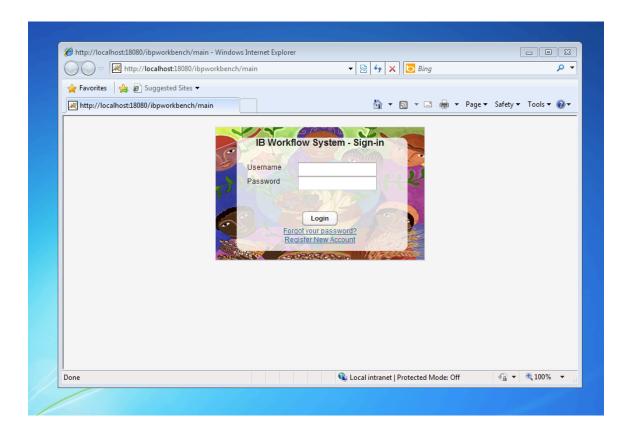
Workbench can be launched from the installation folder by clicking the Workbench launcher executable file. It can also be launched via the Desktop shortcut created upon installation:



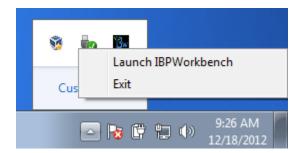
It can also be launched from Start --> Programs --> IBWorkflowSystem --> ibpworkbench:



Running the Workbench will open the application in the default browser of the system.



The application launch also results to the addition of an icon on the system tray. Once clicked, two options are shown:



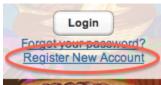
If Workbench is not running on a browser, selecting **Launch IBPWorkbench** will open the Workbench in the browser.

## Login

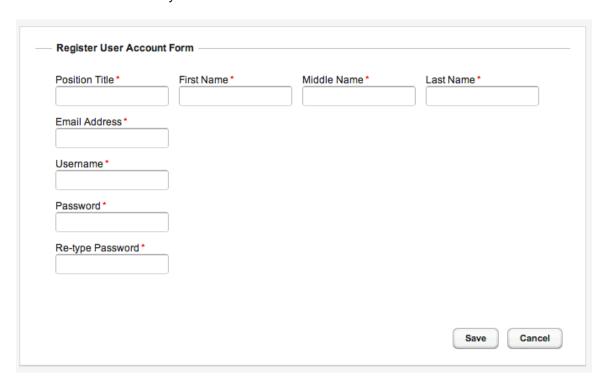
You need a Workbench User account to use the application. Once you enter your username and password, click the **Login** button to get into the system.



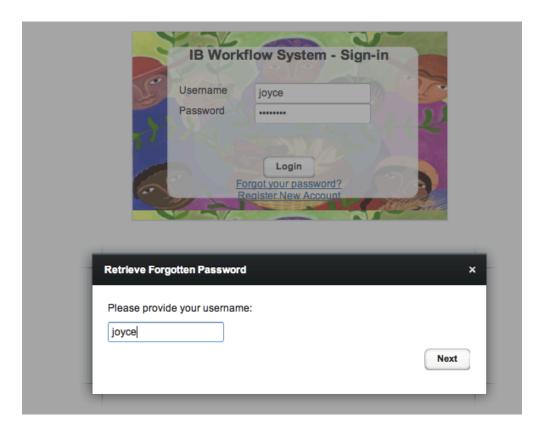
To create a user account, click on the **Register New Account** link.

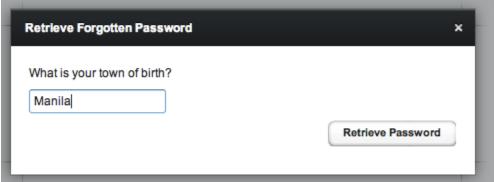


This will take you to the **Register User Account Form** shown below. Enter the necessary details and then click the **Save** button to create your account.



If you forgot your password, you may click the **Forgot your password?** link. It will ask for your user name. Press **Ne xt**. It will then show a security question. When answered correctly, it will show your password.



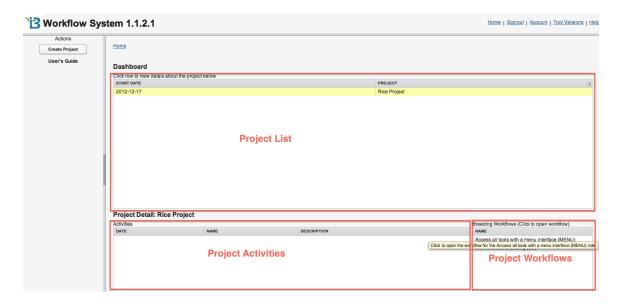


#### **Dashboard**

Upon login, you will see the dashboard that shows the current projects. On a newly-created system with no projects, an empty dashboard is shown:



The table on the top shows the list of projects. Clicking on the row of the table shows the details of the project on the section below it. The lower left table shows the project activities while the lower right shows the project workflows of the selected project.



## **Project Management**

Management of projects is included in the Workbench.

#### **Creating a Project**

You may create a project by click the **Create Project** button on the **Dashboard** screen. This will display the **Create New Project Wizard**. Follow the steps on the wizard to define the new project.

Workflow System 1.1.2.1  Actions Create Project User's Guide  Create New Project  Basic Details  Project Name Start Date 12/17/12 01:41:50.760 PM				
Create Project User's Guide  Create New Project  Basic Details  Project Name Start Date 12/17/12 01/41/50.760 PM mm Crop  Broading Workflows Project Mombers	3 Workflow Sys	tem 1.1.2.1		Home   Signout   Account   Tool Versions   He
Create New Project  Basic Details  Project Name Start Date 12/17/12 0141:50.760 PM            Crop  Breading Workflows Project Members	Create Project	Home > Create Project		
Project Name  Start Date 12/17/12 01:41:50.760 PM              Crop	User's Guide	Create New Project		
Start Date 12/17/12 01:41:50.760 PM		Basic Details		
Start Date 12/17/12 01:41:50.760 PM				
Breading Workflows Project Members		Start Date 12/17/12 01:41:50.760 PM	Next	
Project Members				
Project Members		Broading Workflows		
Cancel Save				
			Cancel Save	

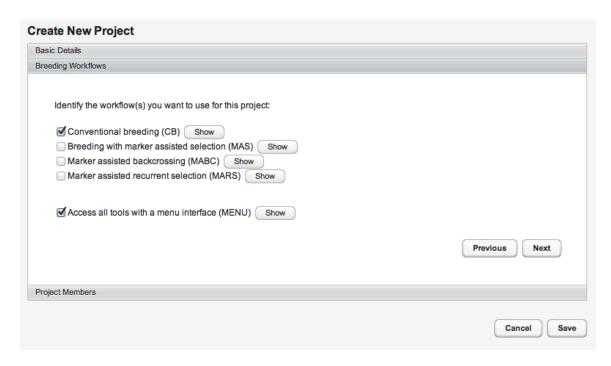
Step 1 - Enter the basic details for the project.



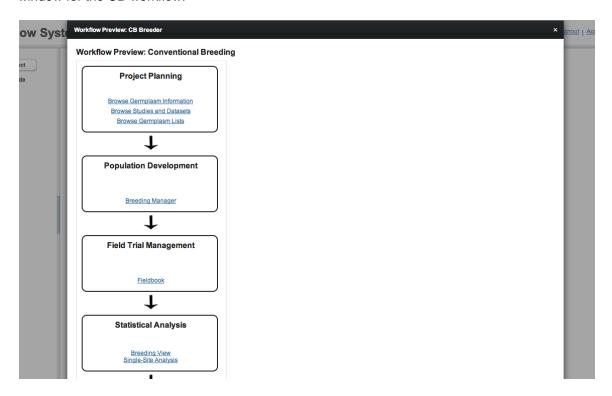
Input the name of the project and select the crop type. Start Date is automatically set.

#### Step 2 - Select the project workflows

Check the boxes of the workflows of the project. The *Manager workflow (Access all tools with a menu interface (MENU))* is automatically assigned to the creator of the project. The workflows allow the user to launch all the tools that are integrated with the Workbench.

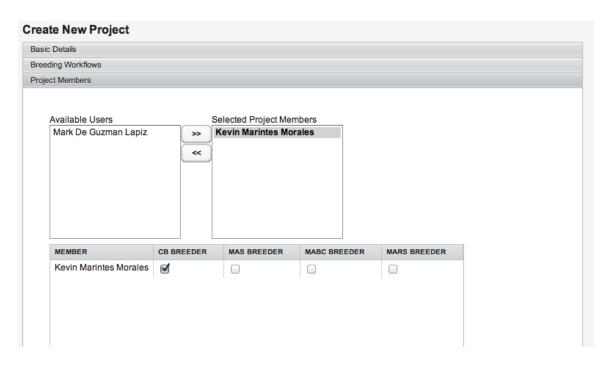


You can view the diagram of the workflows by clicking the corresponding button. The following shows a pop-up window for the CB workflow:



Step 3 - Assign members to the project and their workflows

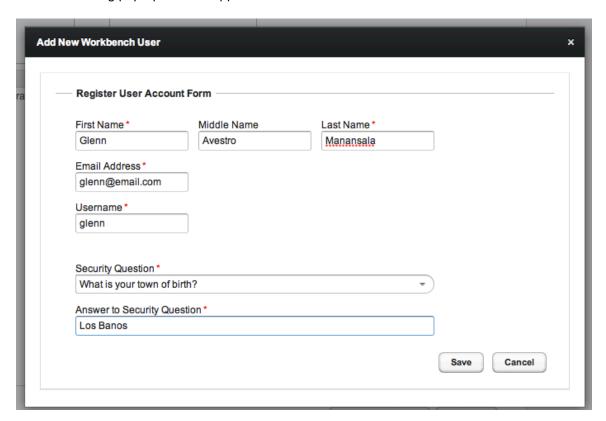
Workbench users can be selected to be members of the project. Except for the Manager workflow, the workflows selected in the previous step are automatically checked for the selected members of the project, but this can be altered on this step by ticking/unticking the corresponding checkbox.



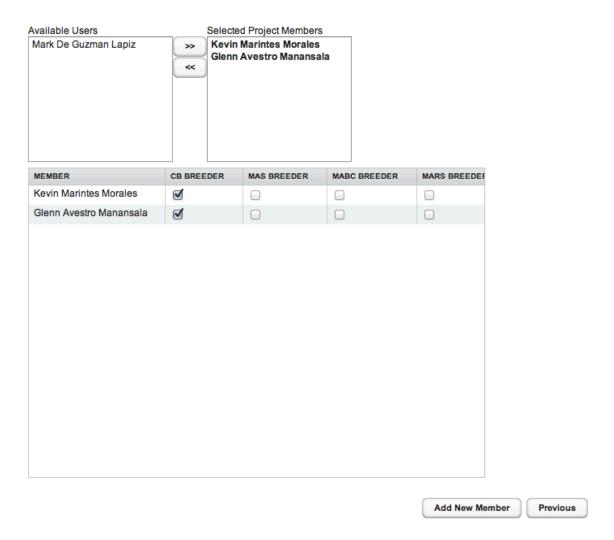
A new user can be added to be a member of the project. Click the Add New Member button



and the following pop-up window appears:

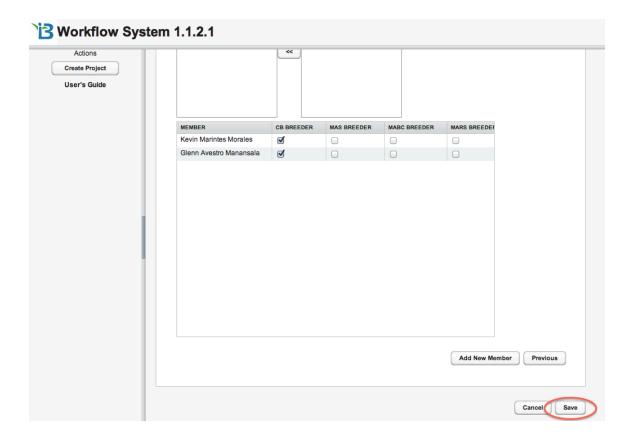


The new user is automatically added to the list of users for the project.



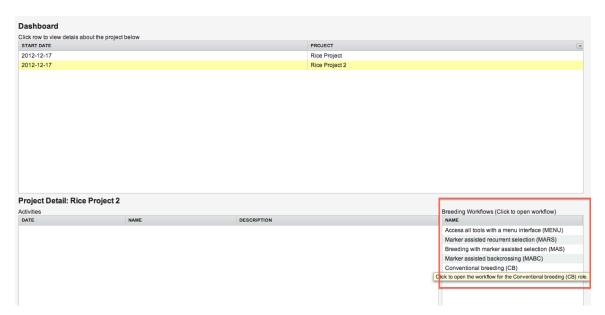
Step 4: Save the Project

To save the project, click the **Save** button at the bottom right corner of the page.



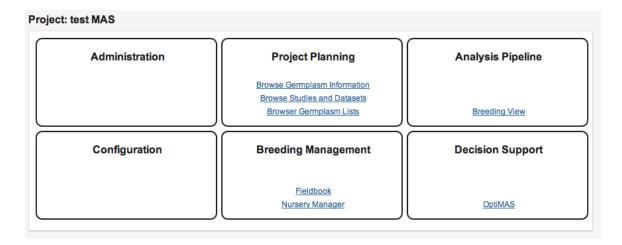
## **Viewing the Workflow Diagrams**

On the **Dashboard**, when a project is selected, you will see the different **workflows** you have for the project on the bottom right portion of the screen.

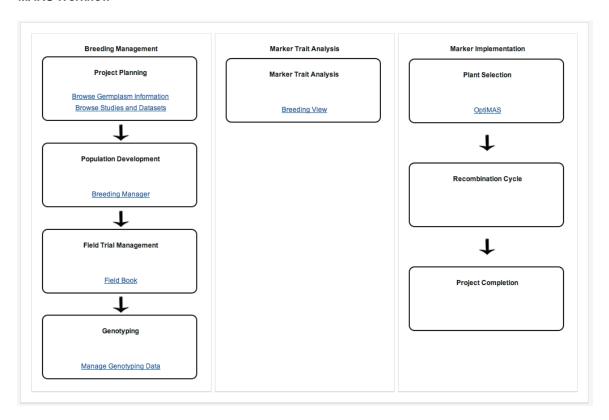


Clicking on a workflow will display its corresponding **workflow diagram**. There are five workflows that are currently available: Manager, MARS, MAS, MABC and CB.

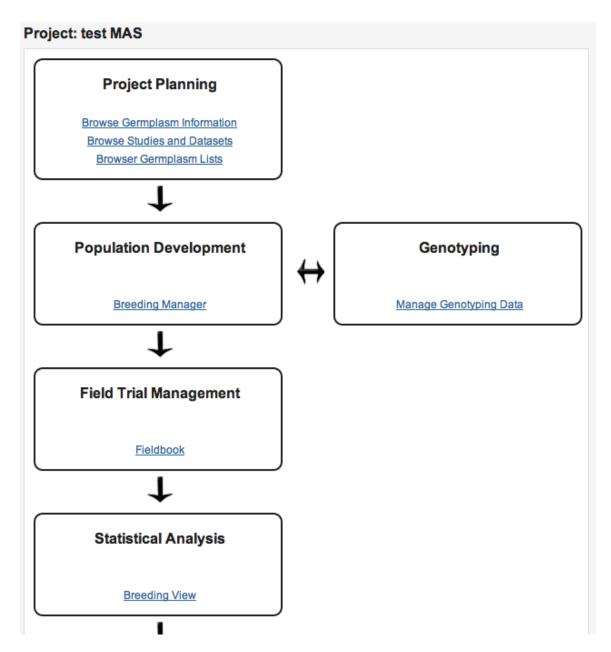
#### Manager Workflow



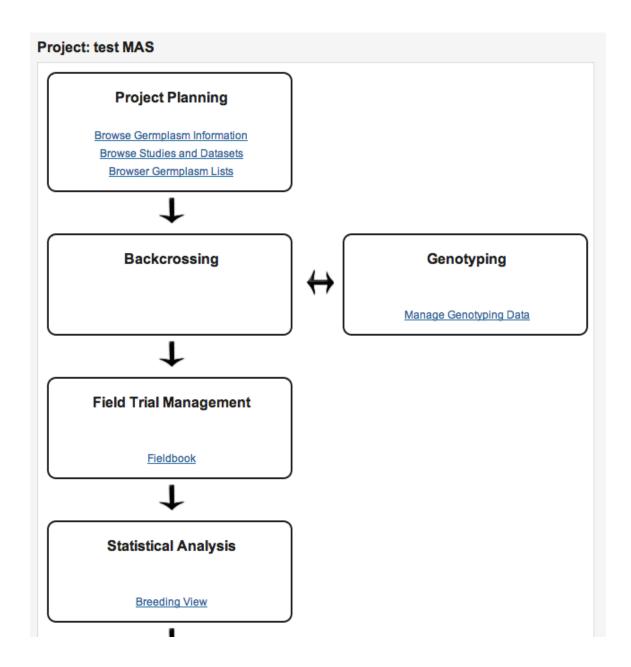
#### **MARS Workflow**



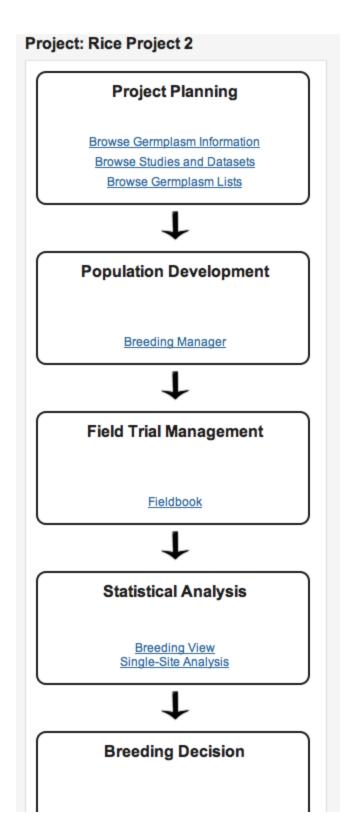
**MAS Workflow** 



**MABC** Workflow

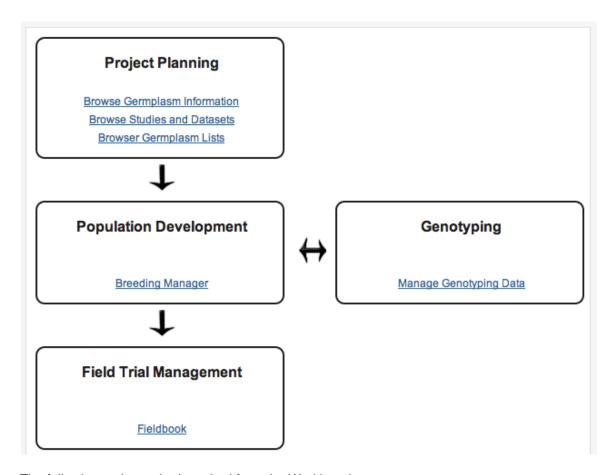


**CB Workflow** 



## Launching the Tools from the Workbench

From the **Workflow Diagrams**, the user can launch tools by clicking on the various **links** inside the box representing the steps of the workflows.

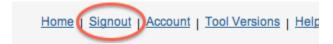


The following tools can be launched from the Workbench:

- Germplasm Browser
- Study Browser
- Germplasm List Browser
- Nursery Manager
- Fieldbook
- GDMS
- Breeding View
- Single-Site Analysis
- OptiMAS

## **Logging Out of the Workbench**

To log out of the Workbench, click the **Signout** link on the top right portion of the Workbench screen.



## **Shutting Down the Workbench**

To stop and exit the Workbench application, click on the Workbench System Tray icon and then select Exit.

