

Presentation Scoring Rubric for the CS undergraduate and graduate program

Category	Structure of the Presentation	Understanding of Topics	Visual Aids	Presentation Skills & Response to Questions
Unsatisfactory 1 - 2	Order of topics is unclear and presentation is unstructured.	Substantive information is inaccurate. Examples do not clarify the topic.	No visual aids are used, or they are poorly prepared.	The presenter is lacking most basic presentation skills.
Amateur 3 - 4	The topics are not in a good order and/or topics are missing which should have been addressed. Presentation deviates from given time frame.	Some errors are made throughout the presentation. Examples are not appropriate to illustrate important concepts.	Visual aids contribute little to the understanding of the presented topics. They contain too much and/or badly formatted information, are visually confusing or contain info which the presenter skips.	The presenter often depends on written information and does not establish a rapport with the audience. Questions are not handled well.
Acceptable 5 - 7	Presentation covers the topic in logical order but without providing more than a minimal introduction and conclusion/summary. Presentation stays within allotted time frame.	No significant errors are made. The audience recognizes errors as the result of oversight or nervousness. Examples help the audience to understand the presented concepts.	The visual aids support the presentation effectively. Aids contribute to the understanding, but not all important topics are supported by visual aids	The presenter talks to the audience and ensures that the audience can see and hear most sections of the presentation. The presenter can answer questions.
Very Good 8 - 10	Sequence of topics is logical and well devised for the topic of the presentation. Outline is presented to audience and includes an introduction (including the relevance of the topic) and a summary/conclusion. Presentation stays within allotted time frame.	Information given is clear and consistently accurate. Appropriate terminology is used and explained where needed. The examples effectively demonstrate the concepts which are presented.	Visual aids are an integral part of the presentation and important topics stand out clearly. The aids are prepared in a professional manner and are well organized.	The presenter holds the audiences attention, as s/he fluently presents information about the topic and effectively uses visual aids. Presenter handles questions well, and answers to questions are concise.
Weight	20%	40%	20%	20%

Note: This rubric assumes that the presentation's content is addressing the expected topic.

The criteria in this rubric have to be interpreted relative to the timeframe give to the student for the presentation.