

<b>Company</b>	VGC Technology Pte Ltd
<b>Digital Solution Name &amp; Version Number<sup>1</sup></b>	COVID-19 Support: VGC Online Collaboration Tool - Microsoft Office 365 Business Basic
<b>Appointment Period</b>	20 Aug 2020 to 31 Dec 2020

## Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost * (\$)
<b>1 Software/Subscription fee</b> <b>Microsoft 365 Business Basic</b> <ul style="list-style-type: none"> <li>• Web-based versions of Office apps: Outlook, Word, Excel, PowerPoint</li> <li>• Host email with a 50 GB mailbox and custom email domain</li> <li>• Create a hub for teamwork with Microsoft Teams including instant messaging and online meetings</li> <li>• Store and share files with 1TB of OneDrive cloud storage per user</li> <li>• Host online meetings and video conferencing for up to 250 users</li> <li>• Up to 300 users per organisation</li> </ul> <i>* Excludes any professional services such as email setup and email migration</i>		Per user	1		Total item qualifying cost capped @ \$13,000 for multiple unit purchase
<b>2 Professional Services</b> Not Applicable					
<b>3 Training</b> Not Applicable					
<b>4 Others</b> Not Applicable					
<b>Total</b>				\$ 79.60	\$79.60 per user

<sup>1</sup> A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

\* Qualifying cost refers to the supportable cost to be co-funded under the grant