

4) Training					
Interactive Training Up to FOUR Users for Basic/ Intermediate/ Advanced Features includes:- BASIC Level: + Xero Account Setup (Financial and Organisational Settings), + Set Up A Bank Account & Credit Card Feeds, + Issue A Quotation / Invoice / Credit Notes, + Expenses (includes Purchase Order / Bills), + Contact List (Customer/Supplier/Employee). INTERMEDIATE Level: + Bank Reconciliation, + Fixed Assets, + GST (Set-Up, Prepare Report and Filing), + Other Management Reports. ADVANCED Level: + Inventory System, + Budgeting, + Tips and Tricks to improve efficiencies, + Other Tasks.		per manday	3.00		
5) Others					
Not Applicable					
Total				\$ 10,040.00	\$ 10,040.00

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

* Qualifying cost refers to the supportable cost to be co-funded under the grant