

<p>4) Training</p> <p>Interactive Training Up to FOUR Users for Basic/ Intermediate/ Advanced Features includes:-</p> <p>BASIC Level:</p> <ul style="list-style-type: none"> + Xero Account Setup (Financial and Organisational Settings), + Set Up A Bank Account & Credit Card Feeds, + Issue A Quotation / Invoice / Credit Notes, + Expenses (includes Purchase Order / Bills), + Contact List (Customer/Supplier/Employee). <p>INTERMEDIATE Level:</p> <ul style="list-style-type: none"> + Bank Reconciliation, + Fixed Assets, + GST (Set-Up, Prepare Report and Filing), + Other Management Reports. <p>ADVANCED Level:</p> <ul style="list-style-type: none"> + Inventory System, + Budgeting, + Tips and Tricks to improve efficiencies, + Other Tasks. 		per manday	3.00		
<p>5) Others</p> <p>Not Applicable</p>					
				<p>Total</p>	<p>\$ 16,040.00</p>
					<p>\$ 12,340.00</p>

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

* Qualifying cost refers to the supportable cost to be co-funded under the grant