

## Phase Two of Re-opening for Museum Stakeholders [Updated as of 19 Jun 2020]

1. On 15 June 2020, the Ministry of Health announced that Singapore would move into Phase Two of Re-opening from 18 June 2359 hours, and that further guidance would be provided by the relevant agencies for their respective sectors.
2. **Museums will be allowed to reopen to the public from 26 June 2020, subject to safe management measures to ensure the safety of employees and visitors. Through this advisory, the National Heritage Board (NHB) would like to inform museum stakeholders of the measures which have to be in effect before museums are permitted to reopen.**
3. Museum stakeholders should also log onto MTI's [Go Business portal](#) with your CorpPass to confirm the activities you are permitted to resume, and the date of resumption. Queries can be addressed to NHB at [NHB\\_MR\\_Secretariat@nhb.gov.sg](mailto:NHB_MR_Secretariat@nhb.gov.sg) with your organisation's Unique Entity Number (UEN).

### Museum Re-opening

4. The key safe management measures are as follows:
  - a. Manage visitor volume and density by reducing operating capacity to 25% of entire venue.
  - b. Limit group size to no more than five persons per group, and maintain a safe distance of at least 1 metre between groups. There should be no mingling across groups.
  - c. Ensure all visitors and employees wear masks as a default.
  - d. Encourage online ticket purchase and e-payment methods as far as possible.

- e. No tours are to be conducted at this time.
  - f. Interactive exhibitions, including dedicated children's exhibitions/installations as they tend to be more high-touch in nature, should be removed or cordoned off.
  - g. No shared headphones, audio guides or other common items are to be provided.
  - h. Implement visitor registration and contact-tracing measures via SafeEntry.
  - i. Obtain visitor health declarations and put in place temperature screening measures. Persons who are unwell should be turned away and encouraged to seek medical attention.
  - j. Adopt SG Clean standards as new norm for sanitisation and hygiene, which includes regular cleaning of common and high-touch surfaces (e.g. handrails, handles, knobs)
  - k. Put up notices to remind visitors and employees of prevailing safe management measures, practice social responsibility and encourage the observance of social norms such as:
    - i. Observe good personal hygiene (e.g. regular hand washing, refrain from touching face);
    - ii. Avoid handshakes and greet with a smile;
    - iii. Avoid speaking loudly to reduce risk of transmission through droplets.
5. Museum stakeholders should refer to the checklist at [Annex A](#) and ensure that these safe management measures are in place before re-opening. Museum stakeholders are to submit their safe management plan (SMP) to NHB at [NHB\\_MR\\_Secretariat@nhb.gov.sg](mailto:NHB_MR_Secretariat@nhb.gov.sg), at least three days prior to reopening to the public. However, NHB reserves the right to suspend activities if there are gaps in the

SMP submitted or inadequate implementation, until the necessary rectifications are made. If the museum stakeholder wishes to deviate from the safe management measures indicated in the checklist, NHB's approval must first be obtained before premises can be re-opened.

6. Museum stakeholders located in tenanted spaces (e.g. commercial malls) must comply with the requirements above, as well as any other requirements that the Government may impose through landlords on tenants. Museum stakeholders who are also landlords must ensure their tenants comply with any such requirements.

### **Workplaces and Other Activities**

7. Museum premises can be used as workplaces from 19 June 2020, subject to the Ministry of Manpower's Requirements for [Safe Management Measures at the Workplace](#). Access to the premises should be restricted to employees and authorised visitors only. Museums premises should remain closed as workplaces if they are unable to adhere to MOM's requirements.
8. From 19 June 2020, museum premises can also be used for training classes and professional workshops. These activities should be conducted in line with the relevant safe management measures set out in the [National Arts Council's \(NAC's\) advisory](#). The owners/managers of museum premises are responsible for ensuring that this is done.
9. Later in Phase Two, arts and culture premises, including museums, can also be used for digital productions and recording of performances, masterclasses and courses, as well as rehearsals without audiences. NAC will provide an update on when arts and culture premises can be used for these activities, and the necessary safe management requirements, at a later date.

## Venue Hire Subsidy

10. The Ministry of Culture, Community and Youth will extend its existing 30% subsidy for venue hire and in-house production costs (where applicable) to 80% during Phase Two, subject to review and the prevailing national situation. This subsidy will be for arts and culture activities permitted to resume in Phase Two at venues in the Esplanade, National Gallery Singapore, National Heritage Board museums and heritage institutions, STPI Creative Workshop & Gallery, Singapore Chinese Cultural Centre, Singapore Conference Hall, as well as those managed by Arts House Limited. It will also be extended to select arts centres with shared facilities under NAC. Participating organisations will communicate details of how arts and culture stakeholders can benefit from the extended subsidy, separately.
11. Details on other forms of support for the arts and culture sector can be found at <https://www.nac.gov.sg/whatwedo/support/sustaining-the-arts-during-covid-19/acrp.html>. Self-Employed Persons and freelancers can also subscribe online to NAC's [Arts Resource Hub](#) for access to shared resources, services and advice.

## Towards a Safe and Sustainable Re-opening

12. NHB will monitor the situation closely and take action against any non-compliance with required safe management measures. Museum stakeholders who do not implement or comply with requirements may be closed down, ineligible for government grants and assistance, and subject to penalties under the COVID-19 (Temporary Measures) Act 2020. Additional penalties may be imposed on museum stakeholders whose premises are found to have been a place of transmission of COVID-19, if they have not adhered to these requirements.
13. A safe and sustainable re-opening requires all of us, including museum stakeholders, to play our part. It is critical that we continue to exercise caution, adhere to safe management measures, and practice social responsibility. Collectively, we can progressively re-open our economy and society while remaining safe.