

TARS Meeting via Skype

7:00pm October 3, 2011

1 Attendance

- Scott
- Brett
- Chaylo
- Alex

2 Change Management

- Question came up: how will we handle change management?
- We'll e-mail with the client as changes happen.
- We'll have a document to track requirements and status
 - A single document
 - All requirements in the document
 - Current status of each requirement
 - Have a changelog to document when changed when.

3 Etc.

- Progress on the project has been delayed due to commitments in other classes.
- No meeting with client on Tuesday.
- Everyone has IIS working on their machine