

# ICBM Meeting with client via phone conference

2:30pm November 1, 2011

## 1 Attendance

- Scott Beddall
- Brett Hitchcock
- Chaylo Laurino
- Alex Nilson
- Marj

## 2 Status update

- We have a visual design template for the website
- Working on getting Active Directory working
- Customer wants us to update our website with requirements and minutes
- Customer had a meeting of stakeholders and they came up with some clarifications that will be reviewed, refined, and passed along to us ASAP
- Customer promised to get us the data element forms
- Live update of Mariner pushed back to Friday

## 3 Tasks

- New terminology introduced
- Tasks are under work efforts
- Manager/worker can choose a task when adding hours
- Admin can add tasks
- Tasks are essentially general job descriptions