

ICBM Meeting with client via web conference

9:00am November 4, 2011

1 Attendance

- Scott Beddall
- Brett Hitchcock
- Chaylo Laurino
- Alex Nilson
- Don
- Marj

2 Definitions and clarifications

- Tasks are attached to projects
- Projects have PCA codes
- Tasks have a beginning and end date and can have assigned personnel
- Investments are projects, i.e. a piece of software, etc.
- Projects are work efforts
- Tasks are generic tasks
- Assignments are filled out with hours
- Hours are approved by manager
- I-TIME entires have an entry code, hours worked through the week and PCA code

3 Mariner overview

- Can view assignments on time sheet
- Activities are not timebounded in Mariner
- Tasks can be set to repeat
- Mariner can cover a lot of things, but our focus is on time and resource allocation
- Some features of Mariner should carry over, but they don't need to look the same
- Timesheet submission locks timesheet after approval
 - Customer wants it to be unlockable by manager/admin for editing
- Users can fill in future vacations, conferences, and other special items up to three weeks ahead of the current weekl carry over to TARS
- Users cannot self-assign to tasks; should be available in TARS
- Tasks should be removed from tiemsheet when the period closes