

# ICBM Meeting with client via phone conference

2:30pm December 6, 2011

## 1 Attendance

- Scott Beddall
- Brett Hitchcock
- Chaylo Laurino
- Alex Nilson
- Marj Sanderson

## 2 Status Update

- Went over what's located in the repository with the client
  - Contact info for every member of the team
  - Links to tutorials including our video tutorial of how to set up TARS
  - Database tables
  - Commented project code
  - Software Specification Document
  - Every diagram we've ever made for the project
  - Current website design and associated files.
  - Minutes from our team meetings and conference calls
- We're also turning in our journals
- Informed client that the backend of the project was mostly done and next team should be able to focus on design and fulfilling the remaining requirements
- Informed client that there will be about a month of no work due to a combination of winter break and the team selection process at the start of next semester