

Managers would see this screen when reviewing and/or approving time sheets that workers will have submitted

Period Ending: 10/29/2011		Display By Resource
Period Status: Closed		
Work	Assignment	
120.00 h	Administrative Support	
40.00 h	Brunstad, Fiona	
40.00 h	Hatcher, Penny	
40.00 h	State Staff-Administration / Management	
0.00 h	State Staff-Leave Without Pay LWF LWOP-Furlough	
0.00 h	State Staff Meetings (Division, Bureau, Team, Targeting)	
0.00 h	State Staff-Paid Leave (Holiday / Vacation / Sick / MDA / etc.)	
40.00 h	Sproul, Sharon	

Manager approves time sheet, which in turn 'locks' that user's timesheet from further edits. This lock can be removed by an administrator only in cases where edits must be made.

Shows timesheet status "Closed", for the appropriate time period.

Each worker is shown in the listing as a blue shaded row, expandable to display the tasks and work effort