Client Meeting

2:30pm March 19, 2012

1 Attendance

- Zeke Long
- Nathan Mazur
- Marj Sanderson
- Mike
- Brad
- Julie Grunder
- Steve Hill

2 Conversation With Client

- We will have a prototype on the IDHW server by next week
- All notifications (timesheet not approved, etc.) will be via email.
  - If a user's (employee's) time sheet is denied, they will be sent an email asking them to fix it
  - Email addresses are in Active Directory
- Active Directory has a "company name" field that has employer info in it
- Each division of IDHW will have their own unique list of work efforts
  - There is no correlation between division name and PCA codes
  - Marj will send us a list of divisions within IDHW so we can populate a database table
- Manager or Admin will add work efforts to the system ahead of time
- Weekly batch processing clarifications:

- Their scheduler will call an executable that we provide
- If it comes across an un-approved timesheet, an error will be thrown and a notification will be sent via email
- If timesheet is not approved by Monday morning, the manager/approver will be sent a reminder email