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## **MEMORANDUM**

**To:** Authority Members

From: Robert Taylor

**Date:** May 7, 2003

**Subject:** Summary of Budget Committee actions taken April 30, 2003

On April 30, 2003, the Budget Committee met to discuss adjustments and plans for the following federal program funds:

- Anti-Drug Abuse Act (ADAA)/Byrne Formula Grant federal fiscal years 1997, 1998, 1999, 2000, 2001, and 2002.
- Juvenile Accountability Incentive Block Grants (JAIBG) federal fiscal years 2000 and 2001.
- Local Law Enforcement Block Grants (LLEBG) federal fiscal year 2002.
- Violence Against Women Act (VAWA) federal fiscal years 1998, 1999, 2000, and 2001.
- Victims of Crime Act (VOCA) federal fiscal years 2001, 2002, and 2003.

Authority members and designees present were John Morales for Clerk Brown, Sheriff Bukowski, Bridget Healy Ryan for State's Attorney Devine, Barbara Engel, Director Goetten, Director Gottfried, Ken Bouche for Director Trent, John Piland, Jack Pecoraro for Acting Director Synder, Ellen Mandeltort for Attorney General Madigan, and Committee Chair Michael Waller.

After the minutes of the January 15, 2003, Budget Committee were approved all of the Budget Committee actions contained in this memo were approved unanimously.

#### **SUMMARY OF ACTIONS**

#### ADAA

The following table summarizes lapsing funds to be added to the CHRI funds available for fiscal years 1997, 1998, and 1999.

| DESIGNEE                 | REASON FOR<br>LAPSING/RESCISSION | FEDERAL<br>FISCAL YEAR |      |      |
|--------------------------|----------------------------------|------------------------|------|------|
|                          |                                  | 1997                   | 1998 | 1999 |
| Cook County Adult        |                                  |                        |      |      |
| Probation - Sex Offender |                                  |                        |      |      |
| Probation                | End of life of funds.            | \$19,126.00            |      |      |
| Madison County Public    |                                  |                        |      |      |
| Defender - Violent Crime |                                  |                        |      |      |
| Defense Program          | End of program period.           | \$2,386.80             |      |      |
| Office of the State's    |                                  |                        |      |      |
| Attorneys Appellate      |                                  |                        |      |      |
| Prosecutor - Violent     |                                  |                        |      |      |

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| Variation Country Bush stier                        | I   |            | 1                         |              |
|---|---|------------|---------------------------|--------------|
| Vermilion County Probation and Court Services - Sex |   |            |                           |              |
| Offender Probation                                  | End of 48-month program period.               |            |                           |              |
| Offender Probation                                  | End of 48-month program period.               | \$1,587.70 | \$14,277.39               |              |
| Cook County State's                                 |   | φ1,567.70  | \$14,277.39               |              |
| Attorney's Office -                                 |   |            |                           |              |
| Domestic Violence                                   |   |            |                           |              |
| Prosecution   | End of program period.                        |            | \$338.48                  |              |
| Cook County State's                                 | Implementation issues delayed                 |            | φ336.46                   |              |
|   | the project. All funds could not              |            |                           |              |
| Attorney's Office - Youth<br>Gun Violence           |   |            |                           |              |
| Guil Violence                                       | be spent before the end of the life of funds. |            | \$67,093.98               |              |
| Chiana Balias Danastonant                           | me of funds.                                  |            | \$07,093.98               |              |
| Chicago Police Department                           |   |            |                           |              |
| - Unsolved Homicide                                 | F 1 6   |            | ¢2.750.02                 |              |
| Initiative  | End of program period.                        |            | \$2,759.83                |              |
| DuPage County Probation                             |   |            |                           |              |
| and Court Services - Sex                            | End of managers in 1                          |            | ¢2 007 76                 |              |
| Offender Probation                                  | End of program period.                        |            | \$3,027.76                |              |
| DuPage County State's                               |   |            |                           |              |
| Attorney's Office - Multi-                          |   |            |                           |              |
| Jurisdictional Drug                                 |   |            | <b>417</b> 50 <b>2</b> 01 | <b>0.40</b>  |
| Prosecution   | Personnel lapses.                             |            | \$15,603.81               | \$42,630.76  |
| Office of the State                                 |   |            |                           |              |
| Appellate Defender -                                |   |            |                           |              |
| Enhance Public Defender                             |   |            |                           |              |
| Training  | End of program period.                        |            | \$5,306.09                |              |
| Office of the State                                 |   |            |                           |              |
| Appellate Defender - Drug                           |   |            |                           |              |
| and Violent Crime Appeals                           | End of program period and end                 |            |                           |              |
| Backlog Reduction                                   | of 48-month program period.                   |            | \$5,682.00                | \$19,113.88  |
| Office of the State                                 |   |            |                           |              |
| Appellate Defender -                                |   |            |                           |              |
| Violent Crime Appeals                               | End of program period.                        |            | \$2,462.21                |              |
| Quad City MEG -                                     |   |            |                           |              |
| Equipment grant                                     | End of program period.                        |            | \$527.10                  | \$29.00      |
| Winnebago County Adult                              |   |            |                           |              |
| Probation - Juvenile                                |   |            |                           |              |
| Reporting Center                                    | End of program period.                        |            | \$190.09                  |              |
| Adams County Probation -                            |   |            |                           |              |
| Domestic Violence                                   |   |            |                           |              |
| Probation   | End of program period.                        |            |                           | \$624.00     |
| Zone 6 Task Force -                                 |   |            |                           |              |
| Equipment grant                                     | End of program period.                        |            |                           | \$312.00     |
| Cook County Juvenile                                | Program experienced delays in                 |            |                           |              |
| Probation - Comprehensive                           | receiving County Board approval               |            |                           |              |
| Juvenile Probation                                  | and hiring delays.                            |            |                           | \$256,643.20 |
| Illinois Department of                              |   |            |                           |              |
| Corrections - Agency-wide                           |   |            |                           |              |
| Software Enhancement                                | End of program period.                        |            |                           | \$415.90     |
| Illinois Department of                              |   |            |                           |              |

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| Corrections -            |                          |  |            |
|--------------------------|--------------------------|--|------------|
| Comprehensive Mental     |                          |  |            |
| Health Assessment        | End of program period.   |  | \$1.61     |
| Kankakee MEG - Equipment | Equipment cost less than |  |            |
| grant                    | anticipated.             |  | \$5,880.00 |
| Lake County Probation -  |                          |  |            |
| Domestic Violence        |                          |  |            |
| Probation                | End of program period.   |  | \$1,991.00 |

| Macon County Probation -    |                                |             |              |              |
|-----------------------------|--------------------------------|-------------|--------------|--------------|
| Domestic Violence           |                                |             |              |              |
| Probation                   | End of program period.         |             |              | \$4,130.10   |
| Macoupin County             |                                |             |              |              |
| Probation - Domestic        |                                |             |              |              |
| Violence and Sex Offender   |                                |             |              |              |
| Probation                   | Personnel lapse.               |             |              | \$10,604.17  |
| Ninth Judicial Circuit      |                                |             |              |              |
| Probation - Community       |                                |             |              |              |
| Service Program             | End of program period.         |             |              | \$2,215.49   |
| North Central Narcotic Task |                                |             |              |              |
| Force - Equipment grant     |                                |             |              |              |
|                             | End of program period.         |             |              | \$18.75      |
| Peoria County Probation -   |                                |             |              |              |
| Domestic Violence           |                                |             |              |              |
| Probation                   | End of program period.         |             |              | \$454.17     |
| Office of the State's       |                                |             |              |              |
| Attorney's Appellate        |                                |             |              |              |
| Prosecutor - Statewide CJ   | Program not implemented before |             |              |              |
| Training                    | end date of funds.             |             |              | \$114,298.56 |
| TOTALS                      |                                | \$24,009.82 | \$117,268.74 | \$459,362.59 |

The table below summarizes the action taken on designation reductions for federal fiscal years 2000, 2001, and 2002:

| DESIGNEE                     | REASON FOR<br>LAPSING/RESCISSION | FEDERAL<br>FISCAL YEAR |             |      |  |
|------------------------------|----------------------------------|------------------------|-------------|------|--|
| 225101 (22                   | 222 22 (0)222 2222 21            | 2000                   | 2001        | 2002 |  |
| Adams County Probation -     |                                  |                        |             |      |  |
| Domestic Violence            | End of 48-month program period.  |                        |             |      |  |
| Probation                    |                                  | \$18,214.00            |             |      |  |
| Sangamon County              |                                  |                        |             |      |  |
| Probation - Domestic         | End of 48-month program period.  |                        |             |      |  |
| Violence Probation           |                                  | \$14,440.00            |             |      |  |
| Sangamon County              |                                  |                        |             |      |  |
| Probation - Sex Offender     | End of 48-month program period.  |                        |             |      |  |
| Probation                    |                                  | \$745.00               |             |      |  |
| Office of the State          |                                  |                        |             |      |  |
| Appellate Defender -         |                                  |                        |             |      |  |
| Special Appeals Unit         | End of program period.           |                        | \$2,997.89  |      |  |
| Kankakee MEG - Multi-        |                                  |                        |             |      |  |
| Jurisdictional Narcotic Unit | Personnel lapses.                |                        | \$38,184.00 |      |  |
| East Central Illinois Task   |                                  |                        |             |      |  |
| Force - Multi-Jurisdictional |                                  |                        |             |      |  |
| Narcotic Unit                | End of program period.           |                        | \$9.35      |      |  |
| Quad Cities MEG - Multi-     |                                  |                        |             |      |  |
| Jurisdictional Narcotic Unit | End of program period.           |                        | \$47.84     |      |  |
| Southern Illinois            |                                  |                        |             |      |  |
| Enforcement Group - Multi-   |                                  |                        |             |      |  |
| Jurisdictional Narcotic Unit |                                  |                        |             |      |  |
|                              | End of program period.           |                        | \$9.06      |      |  |
| St. Clair County State's     |                                  |                        |             |      |  |

| Attorney's Office - Multi- | Staff member took an unpaid     |             |  |
|----------------------------|---------------------------------|-------------|--|
| Jurisdictional Drug        | leave of absence during program |             |  |
| Prosecution                | period.                         | \$11,315.02 |  |

| Office of the Illinois       |                                |             |              |              |
|------------------------------|--------------------------------|-------------|--------------|--------------|
| Attorney General - Sexually  |                                |             |              |              |
| Violent Persons              | End of 48-month program period |             |              |              |
| Commitment Act Bureau        |                                |             | \$49,473.90  | \$246,381.00 |
| Zone 6 Task Force - Multi-   |                                |             |              |              |
| Jurisdictional Narcotic Unit | End of program period          |             | \$86.49      |              |
| TOTALS                       |                                | \$33,399.00 | \$102,123.55 | \$246,381.00 |

#### The Committee also **designated** the following:

| DESIGNEE                  | FUNDING                         | FE       | DERAL FISCAL Y | EAR      |
|---------------------------|---------------------------------|----------|----------------|----------|
|                           | PURPOSE                         | 2000     | 2001           | 2002     |
| Illinois Criminal Justice |                                 |          |                |          |
| Information Authority –   |                                 |          |                |          |
| Local Law Enforcement     | Additional equipment grants to  |          |                |          |
| Officer Safety            | local law enforcement agencies. | \$33,399 |                |          |
| First Judicial Circuit –  | Two probation officers and one  |          |                |          |
| Probation Initiatives     | support staff for a Juvenile    |          |                |          |
|                           | Reporting Center.               |          | \$105,000      |          |
| Lake County Public        | Continuation of one full-time   |          |                |          |
| Defender – Specialized    | attorney to handle felony drug  |          |                |          |
| Defense Initiatives       | and violent crime cases.        |          |                | \$62,250 |

#### **JAIBG**

The Committee **designated** the following federal fiscal year 2000 and 2001 funds for the Chicago Project Bridge program:

| PROJECT        | FFY00    | FFY01     | JAIBG TOTAL | MATCH    | PROGRAM TOTAL |
|----------------|----------|-----------|-------------|----------|---------------|
| Project Bridge | \$62,623 | \$348,611 | \$411,234   | \$45,693 | \$456,927     |

#### **LLEBG**

The Committee **designated** \$955,159 in federal fiscal year 2002 funds to 56 local law enforcement agencies for officer safety equipment. These funds will provide more than 21 new police vehicles, several mobile data terminals, and approximately 19 in-car video systems.

#### **VAWA**

The table below summarizes the action taken on designation reductions for federal fiscal years 1998, 1999, and 2000:

| DESIGNEE                     | REASON FOR<br>LAPSE/RESCISSION | FEDERAL<br>FISCAL YEAR |      |      |
|------------------------------|--------------------------------|------------------------|------|------|
|                              |                                | 1998                   | 1999 | 2000 |
| Cook County State's          |                                |                        |      |      |
| Attorney's Office – Domestic |                                |                        |      |      |
| Violence Resource Center     | End of program period.         | \$3,729                |      |      |
| Dove, Inc. – Domestic        |                                |                        |      |      |
| Violence Protocol            |                                |                        |      |      |
| Implementation               | End of program period.         | \$2,776                |      |      |

|                              | 1                               |          |           |          |
|------------------------------|---------------------------------|----------|-----------|----------|
| Illinois Criminal Justice    | As the Community Crisis         |          |           |          |
| Information Authority –      | Response program developed it   |          |           |          |
| Community Crisis Response    | was determined not to be        |          |           |          |
| Training                     | VAWA allowable.                 | \$10,000 |           |          |
| Illinois Criminal Justice    |                                 |          |           |          |
| Information Authority –      | End of program period for       |          |           |          |
| Judicial Training            | NCDA Scholarship program.       | \$1,450  |           |          |
| Rockford Police Department – |                                 |          |           |          |
| Domestic Violence Law        |                                 |          |           |          |
| Enforcement                  | End of program period.          | \$72     |           |          |
| Granite City Police          | The fund life ends prior to the |          |           |          |
| Department – Domestic        | end of the estimated period of  |          |           |          |
| Violence Law Enforcement     | performance.                    |          | \$153,250 |          |
| Normal Police Department –   | Program has declined funds      |          |           |          |
| Domestic Violence Law        | because training is complete    |          |           |          |
| Enforcement                  | and goals met.                  |          | \$42,490  | \$42,490 |
| Center for Prevention of     |                                 |          | _         |          |
| Abuse – Domestic Violence    |                                 |          |           |          |
| Protocol Implementation      | End of program period.          |          |           | \$1,658  |

The Committee also **designated** the following projects for federal fiscal years 1998, 1999, 2000, and 2001:

| DESIGNEE                | FUNDING                               |          |           |           |      |
|-------------------------|---------------------------------------|----------|-----------|-----------|------|
|                         | PURPOSE                               | 1998     | 1999      | 2000      | 2001 |
| Illinois State Police – | Assist in the backlog of DNA          |          |           |           |      |
| Sexual Assault DNA      | evidence for sexual assault and       |          |           |           |      |
| Analysis                | domestic violence cases.              | \$85,263 | \$416,214 | \$253,792 |      |
| Cook County State's     | Supplement funds given to administer  |          |           |           |      |
| Attorney's Office -     | the TAC program.                      | \$26,307 |           |           |      |
| Cook County State's     |                                       |          |           |           |      |
| Attorney's Office –     |                                       |          |           |           |      |
| Domestic Violence       | Extend the domestic violence          |          |           |           |      |
| Prosecution             | prosecution program for 6 months.     |          | \$134,341 |           |      |
| Cook County State's     |                                       |          |           |           |      |
| Attorney's Office –     |                                       |          |           |           |      |
| Sex Offender            | Extend the sexual assault prosecution |          |           |           |      |
| Prosecution             | program for 6 additional months.      |          |           | \$80,017  |      |
| Winnebago County        |                                       |          |           |           |      |
| State's Attorney's      |                                       |          |           |           |      |
| Office – Domestic       |                                       |          |           |           |      |
| Violence                | Continue the domestic violence        |          |           |           |      |
| Prosecution             | prosecution program for 6 months.     |          |           | \$37,086  |      |

| P.H.A.S.E., Inc. –   |                               |          |
|----------------------|-------------------------------|----------|
| Transitional         | Continue Transitional Housing |          |
| Housing Services     | Services.                     | \$17,925 |
| Quanada, Inc. –      |                               |          |
| Transitional         | Continue Transitional Housing |          |
| Housing Services     | Services.                     | \$30,000 |
| Safe Passage, Inc. – |                               |          |
| Transitional         | Continue Transitional Housing |          |
| Housing Services     | Services.                     | \$9,240  |
| S.W.A.N. –           |                               |          |
| Transitional         | Continue Transitional Housing |          |
| Housing Services     | Services.                     | \$80,800 |
| YWCA of Freeport –   |                               |          |
| Transitional         | Continue Transitional Housing |          |
| Housing Services     | Services.                     | \$22,560 |
| Apna Ghar –          |                               |          |
| Transitional         | Continue Transitional Housing |          |
| Housing Services     | Services.                     | \$27,080 |
| Crisis Center of     |                               |          |
| South Suburbia –     |                               |          |
| Transitional         | Continue Transitional Housing |          |
| Housing Services     | Services.                     | \$20,520 |
| Hamdard Center for   |                               |          |
| Health & Human       |                               |          |
| Services –           |                               |          |
| Transitional         | Continue Transitional Housing |          |
| Housing Services     | Services.                     | \$41,544 |
| Korean American      |                               |          |
| Women in Need –      |                               |          |
| Transitional         | Continue Transitional Housing |          |
| Housing Services     | Services.                     | \$42,840 |
| Mutual Ground, Inc.  |                               |          |
| - Transitional       | Continue Transitional Housing |          |
| Housing Services     | Services.                     | \$42,600 |

# VOCA

The table below summarizes the action taken on designation reductions for federal fiscal years 2001 and 2002:

| DESIGNEE                         | REASON FOR<br>LAPSE/RESCISSION | FEDERAL<br>FISCAL YEAR |      |
|----------------------------------|--------------------------------|------------------------|------|
|                                  |                                | 2001                   | 2002 |
| Life Span – Services to Victims  |                                |                        |      |
| of Domestic Violence             | End of program period          | \$5,377                |      |
| Circle Family Care – Services to |                                |                        |      |
| Chicago Victims of Violent       |                                |                        |      |
| Crime                            | End of program period          | \$6,292                |      |
| St. Mary's Hospital/East St.     |                                |                        |      |
| Louis Advocacy Program –         |                                |                        |      |
| Services to Downstate Victims    |                                |                        |      |
| of Violent Crime                 | End of program period          | \$861                  |      |

| Prairie Council on Aging –                     |                        |           |  |
|--|------------------------|-----------|--|
| Services to Senior Victims of<br>Violent Crime | End of program period  | \$1,513   |  |
| Kankakee County State's                        | Ziid of program period | Ψ1,010    |  |
| Attorney's Office – Prosecutor-                |                        |           |  |
| Based Victim Coordinator                       |                        |           |  |
| Services                                       | End of program period  | \$1,289   |  |
| Macon County State's                           |                        |           |  |
| Attorney's Office – Prosecutor-                |                        |           |  |
| Based Services to Survivors of                 |                        |           |  |
| Homicide Victims                               | End of program period  | \$550     |  |
| Cook County State's                            |                        |           |  |
| Attorney's Office – Prosecutor-                |                        |           |  |
| Based Victim Assistance                        | End of program period  | \$14,303  |  |
| Services                                       |                        |           |  |
| Illinois Attorney General's                    |                        |           |  |
| Office – Statewide Victim                      | Declined funds due to  |           |  |
| Assistance Services                            | absorption of costs    | \$101,265 |  |

| Peoria County Children's |                                 |          |
|--------------------------|---------------------------------|----------|
| Advocacy Center – Child  | Declined funds due to county    |          |
| Advocacy Center Services | budget cuts                     | \$66,872 |
| Union County Children's  | Declination of funds due to     |          |
| Advocacy Center – Child  | failure to participate in grant |          |
| Advocacy Center Services | process.                        | \$88,459 |

## The Committee also **designated** the following projects for federal fiscal year 2001:

| DESIGNEE   | FUNDING                           | FEDERAL FISCAL YEAR |
|--|-----------------------------------|---------------------|
|  | PURPOSE                           | 2001                |
| QUANADA – Transitional Housing                     | Continue transitional housing     |                     |
| Services   | services                          | \$19,000            |
| Mutual Ground, Inc Transitional                    | Continue transitional housing     |                     |
| Housing Services                                   | services                          | \$32,125            |
| Knox County Children's Advocacy Center             | Provide services to child victims |                     |
| <ul> <li>Child Advocacy Center Services</li> </ul> | of sexual abuse or severe         |                     |
|  | physical abuse                    | \$18,000            |
| Tyler's Justice Center for Children – Child        | Provide services to child victims |                     |
| Advocacy Center Services                           | of sexual abuse or severe         |                     |
|  | physical abuse                    | \$32,230            |
| Children's Memorial Hospital – Services            | Provide services to child victims |                     |
| to Victims of Child Abuse                          | of sexual abuse or severe         |                     |
|  | physical abuse                    | \$52,000            |
| Dani-Brandon Center for Children – Child           | Provide services to Child victims |                     |
| Advocacy Center Services                           | of sexual abuse or severe         |                     |
|  | physical abuse                    | \$25,752            |
| Catholic Charities of the Archdiocese of           |                                   |                     |
| Chicago – Services to Senior Victims of            | Provide services to senior        |                     |
| Violent Crime                                      | victims of crime                  | \$35,832            |

The Committee also granted Authority staff approval to award up to \$13.6 million in available federal fiscal year 2003 funds as well as \$4.4 million in set-aside federal fiscal year 2002 funds for continued funding of current initiatives. Staff will report back to the Budget Committee on individual awards at the next Budget Committee meeting.

The Committee also granted Authority staff permission to schedule the periods of performance of these programs in such a manner as to create a staggered effect. Initially funding half of the programs for a 12-month period and the other half of the programs for a 24-month period will ease the administrative burden on both Authority and program staff. This may reduce any need to cut programs during next years of funding if another reduction in VOCA funds happens. Programs funded for a 12-month period will then be placed on a 24-month cycle to maintain a balanced schedule.

The following table details the anticipated funds available to continue programs and the initial funding schedule:

| PROGRAM TITLE   | MONTHS OF FUNDING | AMOUNT       |
|---|-------------------|--------------|
| Services to Victims of Domestic Violence                        | 12 months         | \$5,543,616  |
| Civil legal Services for Victims of Domestic Violence           | 12 months         | \$759,270    |
| Services to Non-English Speaking or Bilingual Domestic Violence |                   |              |
| Victims   | 24 months         | \$264,482    |
| Services to Underserved Domestic Violence Populations           | 24 months         | \$106,134    |
| Services to Victims of Sexual Assault                           | 12 months         | \$3,217,755  |
| Services to Underserved Sexual Assault Victim Populations       | 12 months         | \$2,246,344  |
| Services to Victims of Child Abuse                              | 12 months         | \$340,497    |
| Child Advocacy Center Services                                  | 24 months         | \$989,420    |
| Statewide Services to Victims of Drunk Drivers                  | 24 months         | \$274,528    |
| Services to Chicago Victims of Violent Crime                    | 12 months         | \$244,944    |
| Services to Downstate Victims of Violent Crime                  | 24 months         | \$139,526    |
| Services to Senior Victims of Violent Crime                     | 24 months         | \$109,918    |
| Services to Victims of Convicted Offenders                      | 24 months         | \$55,861     |
| Services to Hearing Impaired Victims of Violent Crime           | 12 months         | \$49,327     |
| Services to Juvenile Victims of Crime                           | 24 months         | \$119,812    |
| Prosecutor-Based Victim Coordinator Services                    | 24 months         | \$128,346    |
| Prosecutor-Based Victims' Assistance Services                   | 24 months         | \$3,228,625  |
| Transitional Housing and Support Services                       | 12 months         | \$398,769    |
| Centralized Training for Chicago Area Domestic Violence         |                   |              |
| Agencies  | 12 months         | \$21,000     |
| Total Funds Needed to Continue Programs                         |                   | \$18,238,174 |

### Committee Oversight

Since this memorandum is the official notification of Budget Committee action taken on April 30, 2003, I want to remind members of the Authority's organizational rules regarding committee oversight. Section 1750.340(I) of the Authority's Organizational Rules states:

i) Oversight of Committees—In order to provide for oversight by the Authority of actions taken by any committee, whether ad hoc or standing, Authority members shall be notified—by phone, mail or equivalent—of all motions passed by a particular committee, within five (5) business days of any committee meeting, or prior to the next meeting of that committee, or before the next meeting of the Authority, whichever is sooner. Within ten (10) business days of receipt of such information, a special meeting of the Authority may

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be convened upon the request of five (5) Authority members, for the purpose of fully discussing any action taken by a committee and to supersede the authorization granted to the committee to act on the Authority's behalf in any particular matter.

Subject to the oversight process described above, the Budget Committee action becomes the action of the Authority.

Please contact me if you have any questions.