



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

MEMORANDUM

TO: Authority Members

FROM: Eugene E. Murphy, Jr., Budget Committee Chair

DATE: February 18, 2004

RE: **Budget Committee Meeting and Budget Workshop on February 24, 2004**

The starting time for the next Budget Committee meeting and Budget Workshop has been changed. **The Budget Committee meeting will begin promptly at 9 a.m. on Tuesday, February 24, 2004.** The Budget Workshop has been incorporated into the Budget Committee meeting agenda. Please see the revised agenda (enclosed). There will be no afternoon meeting on Tuesday, February 24, 2004.

In the event that business does not conclude by 12 p.m. on Tuesday, February 24, 2004, the meeting will resume on Thursday, February 26, 2004, at 1 p.m. at the Authority's offices, with teleconference capability for those who cannot attend in person.

The meeting(s) will be conducted at the Authority offices, 120 South Riverside Plaza, Chicago, Illinois.

If you plan to attend the meeting on Tuesday, February 24, or if you plan to participate, in person or via teleconference, in the Thursday, February 26 meeting session (should it become necessary) please contact Jude Lemrow at 312-793-4782. **Note: Those who participate by phone will need to dial a toll-free number and passcode at 1 p.m. on February 26 to be connected to the telephone conference; please call Jude Lemrow at 312-793-4782 by Wednesday, February 25, to obtain the necessary phone number and passcode.** Also, if you are an *ex officio* member, please indicate if you or a designee will be participating. If you have any questions, please contact Lori Levin at 312-793-8550.

Please note that materials for the February 24, 2004, meeting are available on the Authority's Internet site at www.icjia.state.il.us.

Thank you.