



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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Illinois Family Violence Coordinating Council

**Notice of Funding Opportunity**

RESPONSE TO APPLICANT QUESTIONS

*Updated March 20, 2019*

**While we encourage prospective applicants to complete Notices of Intent (NOI), agencies may still submit an application even if they have not submitted the NOI. Submission of the NOI offers the Authority the opportunity to provide technical assistance to prospective applicants regarding GATA compliance, and helps the Authority better prepare for the volume of proposals that may be submitted for review.**

Question 1:

What are the budget items required to attend the state conference i.e. is it overnight?

*Response 1:*

*The state conference is an all-day free event. There is usually a required coordinator meeting the day before for a minimum of half a day. Travel expenses will depend on where travel initiates the training is usually in Springfield.*

Question 2:

Is the narrative to be submitted double spaced? I know it is Times New Roman, 12 inch font, just was not sure about spacing.

*Response 2:*

*Since under Application Formatting in the NOFO (bottom of page 12) does not include double spaced the narrative should not be submitted with that format.*

Question 3:

Can we submit letters of support?

*Response 3:*

*As stated in the Application formatting section of the NOFO (bottom of page 12) and agreements with or support letters from third parties would be included here. You can submit them as separate documents with your program narrative.*

Question 4:

Under Exhibit G, are we to include ALL Council members or just those on Steering or Planning Committee?

*Response 4:*

*The language of the narrative indicates filling in local Family Violence Coordinating Council members. This would be all members not only those who participate in a specific committee.*

Question 5:

Can you please tell me the Agreement Number and the previous agreement number for 18th Judicial for the grant application?

*Response 5:*

*You are not required to enter an agreement number as there will not be one until you are selected for funding under the NOFO. In the previous agreement number box please enter your grant number for your current grant (if you are receiving one) otherwise leave it blank.*

Question 6:

In order to complete the Budget, 18th Judicial would like to know how many trips to Springfield and Central Illinois are required for 2019-2020 please.

*Response 6:*

*As stated in the NOFO there will be a required statewide training in Springfield.*

*Along with that there will be two in-person coordinator meetings in Springfield. The 2nd meeting will be the day before the statewide training in the Spring.*

Question 7:

Can you please explain Exhibit D of the Program Narrative and what it means? We are applying for funding in FY19 and not sure if we received it yet. Would this be a N/A here?

*Response 7:*

*FY19 Funding is the current grant from July 1, 2018 to June 30, 2019. This is the time frame the question is referencing. The funding period of this NOFO is for FY20 July 1, 2019 – June 30, 2020.*

Question 8:

Is total agency annual budget that of the Council in our Circuit or our Fiscal Agent?

*Response 8:*

*This is referring to the fiscal agent. Since they are the ones who are administering the grant.*

Question 9:

Is the applicant agency's fiscal experience and capacity to manage grants the Council or the Fiscal Agent?

*Response 9:*

*The fiscal agent. The council is not an entity and therefore does not have any fiscal experience or capacity to manage a grant.*