



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**2017 Victims of Crime Act (VOCA)
Law Enforcement/Prosecution/CASA Victim Assistance Request for Proposal
Frequently Asked Questions
As of 9/28/17**

- Can an agency apply to provide CASA volunteer training in multiple counties?
 - A. Yes. As long as your agency can show justification for each site and provide connection to each county CASA program.
- Is ICJIA's definition of a crime contingent upon there being an open criminal case? As a CASA program, we frequently work with neglect and even abuse cases that are handled in civil court without a criminal case corresponding to the situation. We want to ensure our abuse and neglect cases all meet ICJIA's definition of a crime victim.
 - A. No case needs to be opened for any victim to receive services. In fact a victim cannot be mandated to assist in any investigation or prosecution to receive services.
- In section D of the program narrative, the question number one is "Public agencies, and nonprofit victim service agencies applying to provide services within a public agency, must provide a detailed explanation of how the program will function..." If we are a nonprofit agency but not applying to provide services within a public agency, we can skip this question, correct?
 - A. In the case of the CASA program the area of services would be a court. If you are a nonprofit agency applying as a CASA program you will need to provide an MOU from the county court in which you are applying to provide services.
- I am in the process of completing the application for the "victim of crime act: law enforcement/prosecutor/county-CASA victim assistance program application. My county is registered with GATA for other grants. Does the county need to do a new GATA registration for this grant or would it be covered under previous registrations?
 - A. No. Once registered with GATA you are registered for the State Fiscal Year. Please note that you have to re-register every State Fiscal Year.
- The Notice of Intent does not allow for multiple counties to be listed. How do you add multiple county service areas?
 - A. The Notice of Intent need only be submitted once per applicant. If your program will service multiple counties you will need to clearly state in the Program Narrative which counties will be served and in the case of the CASA program, a MOU will be due for each county court.
- I was watching the VOCA match video and at 2:31 in the video, the narrator says the project date is 10-1-17 through 6-30-17. On the video before this one, General Requirements, it says the project date is Jan 2018 through Dec 2018.
 - A. These webinars were created to be used for multiple Notice of Funding Opportunities and I think some of the information discussed is from an earlier NOFOs. The Law Enforcement, Prosecution, CASA program project dates will be January 1, 2018 through December 31, 2018.
- In addition, the narrator says at 2:50 that there is no match requirement for this grant application.
 - A. These funds are Victims of Crime Act (VOCA) and require a 20% Match. Please watch the program specific webinar for help in calculating Match. Remember Match is 20% of the TOTAL PROJECT COST, not just the Federal Grant funds requested.



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- Our CASA program serves 3 counties. We are requesting funding that will impact all 3 counties with one request. Do we just list one county as primary and in the program narrative discuss the 3 counties.
A. Yes.
- Are we supposed to include signatures for the GATA Budget or do we leave those blank for now?
A. You do not need to submit a signed GATA Budget. The Budget will be signed if your application is selected during the grant process.
- I am completing the application for the NOFO mentioned in the subject. I had a question as to whether or not lines 13-16 needed to be completed on the uniform application (under category Federal Fund Information).
A. You do not need to complete lines 13-16 Federal Award Number information of the uniform application form. That will be completed later if program is selected for funding.
- In completing the budget template, Section A does not have blue spaces next to lines 11-16 under the Budget Expenditure Categories. In the technical videos, it indicated that only blue shaded spaces were to be completed. Am I to leave these spaces blank?
A. On the Budget you do not complete lines 11-16 of Section A. this information is auto filled from other pages.
- Should the CASA application complete the Track I and II Goals, Objectives, and Performance Measures table or just the Additional Track II Goals table?
A. CASA applicants need to complete both Track I and II Goals and Objectives.
- Can VOCA funds can be used to fund existing staff?
A. The question of using grant funds from this application to fund “existing services” versus “expansion of services” depends on the nature of your agency. If your agency is a public agency, such as a law enforcement agency or state’s attorney’s office then funds must be used to expand services, see Notice on Supplanting in NOFO. If you agency is a nonprofit then funds can be used for existing services. Nonprofits are not under the Supplanting rule.
- The VOCA Match technical assistance video stated that no match was required.
A. We are sorry for the confusion on Match in the video. The VOCA Match in 20% and is mandatory. That is 20% of the Total Project Cost, not the amount of Federal grant funds requested. If you take the Total Project Cost times 20% that is the mandatory Match. Or take the Federal grant funds requested and divide by 4 and that is the mandatory Match. To double check your numbers add the Federal grant funds requested amount plus the 20% Match and the total is the Total Project cost. Multiply the Total Project Cost by 20% and the Match calculation should be the same number.

Example:

Total Project Cost is	\$100,000
Total Request for Fed Funds is	\$80,000
Total Mandatory Match is	\$20,000

Or

Take the Total Request of Fed Funds $\$80,000/4 = \$20,000$