



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

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Violent Crime Reduction in Illinois Communities

Frequently Asked Questions
Updated and Corrected 7/23/2021

Q: Are we able to sign up for this TA Call, or will we just have access to the recording?

A: The technical assistance recording is available now on YouTube. The link is below:

<https://youtu.be/P5gy9cVmZfc>

Q: Is there a match required?

A: There is no match requirement.

Q: Can we still apply for this grant even if we did not submit a Notice of Intent?

A: Yes.

Q: For the VCRIC grant program, do 'subgrantees' submit their proposal materials to 'passthrough' orgs to be submitted with the passthrough's materials, or do subgrantees submit their application materials to ICJIA independently?

A: Please submit the passthrough and subgrantee materials together in one application packet.

Q: In the NOFO, it says orgs may apply for \$75k - \$200k. Does this range cover one year, or is the total amount for all three years of potential funding?

A: \$75 - \$200k is for the first year of funding. If awarded the second and third year, the grantee would be eligible for two additional awards of the exact same amount awarded in the year 1 contingent on performance. For example, if you requested \$75 in year 1 you would be eligible to receive \$75k in year 2 and \$75k in year 3.

Q: Can this funding potentially be used to support an evaluation of a domestic/dating violence program?

A: The NOFO is only for direct services that will directly reduce violent crime in domestic violence and gun violence, therefore, an evaluation of services would not satisfy that requirement.

Q: Can for profit businesses collaborate?

A: JAG can only fund community-based organizations that are ~~can be~~ for profit private and non-profit.

Q: Does a non-profit entity have to have a 501c3 status in order to participate?

A: Yes, you must have a 501c3 status as a non-profit.

Q: Is the \$1M granted to more than 1 awardee or is there only 1 awardee statewide?

A: \$1M is the amount set aside for the whole program out of FFY19 JAG funds. Each grantee can request out of those \$1M between \$75K to \$200K.

Q: For the Internal Control Questionnaire (ICQ) SFY22, and Programmatic Risk Assessment, before the execution of the grant agreement, are these assessed and issued after approval of application?

A: These are submitted through GATA Portal and will be reviewed by the cognizant agency assigned in the Portal. This should be completed before the application deadline. Contact the cognizant agency assigned directly to have your ICQ reviewed upon your submittal.

Q: Where are exhibits B and E found within the application?

A: The exhibits B and E are found in the downloadable materials in the link below:

<https://icjia.illinois.gov/gata/materials/funding/2021-vcric/VCRIC2021NOFOPacket.zip>

Q: Are stipends/gift cards for participants is an allowable expense for these funds?

A: These are an allowable expense, but you must explain how they are reasonable, necessary, cost-effective, and serve the purpose of the program. Stipends/gift card have to be trackable, meaning you should speak to a mechanism that tracks these. Also, depending on the proposed program activity they may not be used for participation alone but should be related to benchmarks the participants achieve.

Q: What is the page limit for the subgrantee Program Narrative? Does it count against the Passthrough page limit?

A: The page limit is 30. The subgrantee page limit does not count against the Passthrough page limit.

Q: Does the passthrough have two task timelines?

A: Yes, passthrough will have two task timelines one for grant program activity and another task timeline for subgrantee monitoring activity.

Q: It says to complete the Exhibits B and E, but the bottom half looks complete. What should I do?

A: For Exhibits B and E, you can add tasks, you can change the responsible persons, you can add to the goal, and it will inform your agency of the required tasks for the passthrough on subgrantee monitoring.

Q: For the Uniform Application for State Grant Assistance forms, question 62 (Estimated Funding), does the Implementing/Passthrough Agency list the whole amount requested, or do they only list only what is in their budget and then the subgrantee(s) list what is in their budget(s) on their Application? Or, do all list the full amount that is being requested together?

A: On the passthrough application, list the total amount requested by all. On each individual subgrantee application, list the amount request by only that one subgrantee.

Q: How do I list 1099 employees that are consultants but are not subgrantees or individual business owners?

A: You should list these under C6-contractual tab in the budget and identify them as subcontractors.

Q: For Exhibit B, should the “date completed” column be filled in with estimated dates or is it supposed to be left blank?

A: The date completed column should be left blank as it has not been completed yet.

Q: For Exhibit B, is there a recommended number of days that site visit reports should be submitted to ICJIA? Should it be calendar days or business days?

A: Depending the risk level of your subgrantees, a site visit report for each subgrantee must be submitted either within the first six months of the grant for medium and high risk subgrantees OR within the first 12 months of the grant for low risk subgrantees. The risk level of each subgrantee will be assessed through the subgrantees’ responses on the Programmatic Risk Assessment. This is based on calendar days starting from day one of the grant’s period of performance.

Q: Can you clarify how a Government Agency would participate in this funding opportunity, can they be paid, and what paperwork do they need to complete?

A: The government agency can take the passthrough or subgrantee role. Yes, they can be paid for work completed on a reimbursement basis (or paid in advance by establishing JAG Trust Fund and certifying to creation of a trust fund) by providing the required reports no later than the 15th of the month following the end of the quarter. In addition to the application paperwork listed on the NOFO, the grantee must submit quarterly fiscal and data reports as well as a closeout reports (fiscal and programmatic) at the end of period of performance.

Q: Are there limitations to how an LLC can participate as a subgrantee in this grant?

A: JAG funds are only available to (1) neighborhood or community-based organizations that are private and nonprofit; or (2) units of local government.

Q: Is this a reimbursement grant?

A: The default on JAG programs is reimbursement only.

However, for JAG programs, if a separate Trust Fund is set up for JAG funds only and the grantee certifies to this, then the grantee can request funds in advance. The funds can

be disbursed only with an Initial Cash Request Form (provided to your agency at grant processing, if awarded) and again only at each quarterly reporting for anticipated expenses in the following quarter minus any positive cash balance, not to exceed your total award amount.