

INTERNSHIPS IN CRIMINAL JUSTICE RESEARCH

Apply now for Internships at the Illinois Criminal Justice Information Authority in the Research and Analysis Unit

About ICJIA

ICJIA is a state agency dedicated to improving the administration of criminal justice and houses the state's Statistical Analysis Center affiliated with, and supported by, the Justice Research and Statistics Association which acts as liaison between state agencies and the U.S. Department of Justice. ICJIA is headquartered at 300 W. Adam St, Suite 200, in Chicago.

Internship tasks may include:

- Assisting in the development of research methodologies
- Creating data collection instruments, such as surveys.
- Collecting and analyzing data using descriptive and inferential statistics.
- Writing research briefs and reports.
- Gathering and writing a review of relevant literature.
- Summarizing criminal justice datasets.
- Converting data to web-friendly formats.
- Attending internal staff and project meetings.
- Attending external meetings on criminal justice issues.
- Attending relevant webinars, presentations, and conferences.

Examples of areas of internship projects are:

- Violence prevention
- Juvenile justice
- Law enforcement
- Probation and courts
- Corrections and prisoner reentry
- Mental health of offenders
- Human trafficking
- Domestic violence, sexual assault

Compensation

No salary is offered, but the internship is available for course credit or work experience.

Required qualifications

- Knowledge, skill, and experience equivalent to graduate level or senior-level undergraduate standing with courses in criminal justice, criminology, law, research methods, journalism, statistical analysis, program evaluation, public policy, or related areas.
- Strong oral and written communication skills.
- Experience using Microsoft Office software Word, Excel, and PowerPoint. SPSS experience a plus.

To apply

Send a cover letter, resume, a short writing sample, a copy of your most recent school transcript (official transcripts not required), and an academic or professional reference letter to the attention of Jessica Reichert, Research Manager. A criminal background check will be required.

For more information

The Illinois Criminal Justice Information Authority is an equal opportunity employer and complies with the Americans with Disabilities Act of 1990.

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Visit the ICJIA website at <http://www.icjia.state.il.us> to learn more about the agency and Research and Analysis Unit or contact Jessica Reichert at Jessica.Reichert@Illinois.gov or 312-793-8550.