

OFFICE OF THE GOVERNOR

Government Services/Constitutional Office

FY14 Headcount: 99

<http://www2.illinois.gov/gov/Pages/default.aspx>

Summary of Agency Operations

The Governor manages the executive branch of government. With the advice and consent of the Illinois Senate, the Governor appoints key administrators to boards, commissions and agencies. Additionally, the office works with the legislative branch to prepare and pass the annual state budget and enact new laws.

Internal Hiring

Agency positions subject to restrictions based on criminal history

Service workers in the Governor's Mansion: Chefs, Butlers, Housekeepers, Horticulturalists, Banquet Servers, for the purpose of ensuring the safety of elected officials.

Statutory, Regulatory Restrictions Applicable to Internal Hiring

None

Policy Restrictions Applicable to Internal Hiring

Executive Protection Unit policies for ensuring safety of elected officials

System of personnel administration

Under authority of Executive Protection Unit for restricted positions, per agency's report to the Task Force

Background Check Procedures:

- 1) Self-disclosure on application**
Not mentioned in agency report
- 2) Background check review procedure**
Criminal history checks are conducted by Illinois State Police
- 3) In-house review procedures**
Criteria for disqualification are determined by Executive Protection, with no recourse.
Criteria may be adopted according to credible threats against elected officials.

Exemption, waiver, or review mechanisms

None

Number of job applicants who were subject to a criminal history records check in 2010-2011

35

None disqualified

Occupational Licensing, Certification, Regulation

N/A

Employment Contracting

Contracting restrictions based on criminal history, by statute or regulation

Illinois Procurement Code [30 ILCS 500/]

30 ILCS 500/50-2 (Continuing disclosure; false certification)

30 ILCS 500/50-5 (Bribery)

30 ILCS 500/50-5 (c) (Conduct on behalf of business)

30 ILCS 500/50-10 (Felons)

30 ILCS 500/50-10.5 (Prohibited bidders and contractors)

See section IV. of this report for a discussion of criminal history-based restrictions on contracting with the State in the Illinois Procurement Code.

Summary of Employment Restrictions from Agency Report

The Governor's Office reported one restricted place of employment, the Governor's Mansion. Service workers in that setting are subject to criminal background checks, under the authorization of Executive Protection. Criminal history checks are conducted by the State Police. Executive Protection makes final determinations of credible threats against elected officials, with no recourse upon denial of candidate's application.