

Mr. Jack Cutrone
Executive Director
Illinois Criminal Justice Information Authority
300 W. Adams Street, Suite 200
Chicago, IL 60606

Dear Director Cutrone:

This email is in response to your letter of January 11, 2012 requesting information describing restrictions for employment with the Illinois Environmental Protection Agency and in facilities licensed, regulated, supervised, or funded by the agency, and in occupations that the agency licenses or provides certification to practice. In response to your first query, the Illinois EPA does not have employment restrictions that are based on criminal records.

In answer to your second question regarding the number of applicants who underwent criminal background checks, the Agency does not conduct criminal background checks on employees. All potential employees are required to sign a Central Management Service (CMS) – 284 form **Request For Release of Information** which authorizes the Illinois State Police “to release information relative to the existence or nonexistence of any criminal record which it might have concerning me to any Department of the State of Illinois solely to determine my suitability for employment or continued employment with the State of Illinois.” The CMS-284 form also asks the employee to complete the applicant background information section which asks the applicant if they have ever been convicted of a criminal offense other than a minor traffic violation. If the answer is “yes” a detailed statement for each occurrence must be provided.

Thank you for the opportunity to provide information to the Task Force on Inventorying Employment Restrictions and please contact me if you have any questions or need additional information.

John J. Kim
Interim Director
Illinois Environmental Protection Agency