

# **ILLINOIS CIVIL SERVICE COMMISSION**

## **Government Services/ Executive Agency**

**FY14 Headcount: 9**

<http://www2.illinois.gov/icsc/Pages/default.aspx>

### **Summary of Agency Operations**

The Civil Service Commission hears and determines employee appeals of discharges, suspensions, transfers, allocations, layoffs and demotions under the state's Personnel Code and Rules. The commission applies merit principles to personnel administration and performs other technical activities that affect state public employment in conformance with mandates set forth in the Personnel Code.

### **Internal Hiring**

#### **Agency positions subject to restrictions based on criminal history**

None

#### **Statutory restrictions applicable to internal hiring**

None

#### **System of personnel administration**

##### **Personnel Code [20 ILCS 415]**

##### **Title 80, Ill Admin Code, Section 302.130 Removal of names from eligible list**

See section IV. of the Final Report for the enumerated criminal history restrictions in the Personnel Code related to being qualified for open competitive examinations and subsequent appointment.

#### **Criminal history record check procedures**

##### **1) Self-disclosure on application**

Yes (CMS 100)

##### **2) Background check review procedure**

No background check conducted on applicants, per agency report to Task Force

#### **Exemption, waiver, or review mechanisms**

N/A

**Number of job applicants who were subject to a criminal history records check in 2010-2011**

0

### **Occupational Licensing, Certification, Regulation**

## Illinois Civil Service Commission

### **Occupational licenses issued subject to criminal history restrictions**

N/A

### **Employment Contracting**

#### **Contracting restrictions based on criminal history**

##### **Illinois Procurement Code (30 ILCS 500/)**

30 ILCS 500/50-2 (Continuing disclosure; false certification)

30 ILCS 500/50-5 (Bribery)

30 ILCS 500/50-5 (c) (Conduct on behalf of business)

30 ILCS 500/50-10 (Felons)

30 ILCS 500/50-10.5 (Prohibited bidders and contractors)

See section IV. of this report for a discussion of criminal history-based restrictions on contracting with the State in the Illinois Procurement Code.

### **Summary of Employment Restrictions from Agency Report**

The Illinois Civil Service Commission (ICSC) does not have any restrictions for employment within the agency based on criminal records. The Commission has not caused any applicant to undergo a criminal background check.