

DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES

Human Services/Executive Agency

FY14 Headcount: 2,466

<http://www2.illinois.gov/hfs/Pages/default.aspx>

Summary of Agency Operations

The Department of Healthcare and Family Services (HFS) provides healthcare coverage for children, adults, seniors and people with disabilities who qualify for Medicaid or other medical assistance programs. The department also helps ensure that Illinois' children receive financial support from both parents. HFS is organized into two major programs: Medical Programs and Child Support Services.

Internal Hiring

Agency positions subject to restrictions based on criminal history

None

Statutory, regulatory restrictions applicable to internal hiring

None

System of personnel administration

Personnel Code [20 ILCS 415]

Title 80, III Admin Code, Section 302.130 Removal of names from eligible list

See Chapter IV of the Final Report for the enumerated criminal history restrictions in the Personnel Code, administered by CMS Bureau of Personnel, related to being qualified for open competitive examinations and subsequent appointment.

Background Check Procedures

(1) Self-disclosure on application

Yes (CMS 100 and CMS 284)

(2) Background check review procedure

CMS submits background checks for new hires every two weeks to Illinois State Police after the applicant's start date, per agency's report to the Task Force. Review of criminal history information or disqualifying offenses were not enumerated in the agency's report.

Exemption, waiver, or review mechanisms

Not mentioned in agency report

Total number of people who underwent a background check

Not reported to the Task Force.

Occupational Licensing, Certification, Regulation

N/A

Employment Contracting

Illinois Procurement Code (30 ILCS 500/)

- 30 ILCS 500/50-2 (Continuing disclosure; false certification)
- 30 ILCS 500/50-5 (Bribery)
- 30 ILCS 500/50-5 (c) (Conduct on behalf of business)
- 30 ILCS 500/50-10 (Felons)
- 30 ILCS 500/50-10.5 (Prohibited bidders and contractors)

See section IV. of this report for a discussion of criminal history-based restrictions on contracting with the State in the Illinois Procurement Code.

Medical assistance vendors

Administrative code, Title 89, Chapter I, Sub chapter d, Part 140, Sub part B, section 140.19 Application to participate or for reinstatement subsequent to termination, suspension or barring a. A vendor that has been terminated from the Medical Assistance Program may not apply to participate for at least one year after the date of the final administrative decision terminating eligibility, except that, if a vendor has been terminated based on a conviction of a violation of Article VIIIA of the Public Aid Code [305 ILCS 5/Art. VIIIA] or a conviction of a felony based on fraud or a willful misrepresentation related to subsection (a)(1), (2), (3) or (4) of this Section, the vendor shall be barred from participation for five years or for the length of the vendor's sentence for that conviction, whichever is longer.

Restriction Type: Mandatory

Restriction Duration: 5 years or for the length of the vendor's sentence for that conviction, whichever is longer.

Subscriber contracts (medical providers who are enrolled in the Medicaid program or are the provider's agent and who execute a contract with a contractor to participate in the Recipient Eligibility Verification system)

Administrative code, Title 89, Chapter I, Sub chapter d, Part 140, Sub part B, section 140.55 Recipient eligibility verification (REV) system d. Subscriber Contracts

The contractor must agree that all contracts with subscribers provide that: 7. The subscriber certifies that neither it, nor any employees, partners, officers or shareholders of the subscriber, are currently barred, suspended or terminated from participation in the Medicaid or Medicare programs, nor are any of the above currently under sanction for, **or serving a sentence for, conviction of any Medicaid or Medicare program offenses.**

Restriction Type: Mandatory

Restriction Duration: Not specified

Summary of Employment Restrictions from Agency Report

The Department of Health and Family Services (HFS) does not have restrictions for employment and does not request background checks on applicants prior to their start date. However, CMS

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submits background checks for new hires every two weeks to the Illinois State Police after the applicant's start date.