

ILLINOIS HISTORIC PRESERVATION AGENCY

Economic Development and Infrastructure/Executive Agency

FY14 Headcount: 182

<http://www.illinoishistory.gov/>

Summary of Agency Operations

The Illinois Historic Preservation Agency (IHPA) operates 60 historic sites, including the Abraham Lincoln Presidential Library and Museum, which attract 2.2 million visitors and create an economic impact of more than \$185 million every year. IHPA programs identify and protect Illinois cultural and archaeological resources, and its tax incentive programs have sparked \$2.2 billion of private investment in historic rehabilitation projects since 2000.

Internal Hiring

Agency positions subject to restrictions based on criminal history, by statute, regulation or agency policy

None

Statutory, regulatory, agency policy restriction applicable to internal hiring

None

System of personnel administration

Personnel Code [20 ILCS 415]

Title 80, Ill Admin Code, Section 302.130 Removal of names from eligible list

See section IV. of the Final Report for the enumerated criminal history restrictions in the Personnel Code related to being qualified for open competitive examinations and subsequent appointment.

Criminal history record check procedures

1) Self-disclosure on application

Yes (CMS 100)

2) How criminal history is obtained

Per agency's report to the Task force, no background check conducted until after the applicant start their employment. At that time, 'CMS submits background checks to State Police every two weeks on new hires'.

3) In-house review procedure

Not specified in agency's report to the Task Force

Exemption, waiver, or review mechanisms for applicants

None referenced in agency's report to the Task Force

Number of job applicants who were subject to a criminal history records check in 2010-2011

Not reported to Task Force.

Occupational Licensing, Certification, Regulation

N/A

Employment Contracting

Contracting restrictions based on criminal history

Illinois Procurement Code (30 ILCS 500/)

30 ILCS 500/50-2 (Continuing disclosure; false certification)

30 ILCS 500/50-5 (Bribery)

30 ILCS 500/50-5 (c) (Conduct on behalf of business)

30 ILCS 500/50-10 (Felons)

30 ILCS 500/50-10.5 (Prohibited bidders and contractors)

See section IV. of this report for a discussion of criminal history-based restrictions on contracting with the State in the Illinois Procurement Code.

Summary of Employment Restrictions from Agency Report

The Illinois Historic Preservation Agency (IHPA) does not have any specific employment restrictions based on criminal history.

IHPA requires applicants to complete a CMS 100 Employment Application in which the applicant must disclose whether or not he/she has “ever pled guilty to or ever been convicted of any criminal offense other than a minor traffic violation”.

IHPA does not perform/request background checks prior to start date. CMS submits background checks for new hires every two weeks to the Illinois State Police after applicant’s start date.

For calendar year 2010 and 1022, no applicant has been disqualified or denied employment based on a background check.