



## Illinois Historic Preservation Agency

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Jeffrey A. Shuck  
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Task Force Chair

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The Task Force on Inventorying Employment  
Restrictions Act [20 ILCS 5000]

August 6, 2012

Please accept this as the Illinois Historic Preservation Agency's (IHPA) official response regarding The Task Force on Inventorying Employment Restrictions Act (20 ILCS 5000). We received our first notice regarding this information request on July 31, 2012, via a phone call from Ms. Idetta Phillip.

IHPA does not have Agency specific employment restrictions that are based on criminal background history. Rather, discretion is used based on the nature of the position applied for and the circumstances of the criminal history.

The Illinois Historic Preservation Agency (IHPA) complies with the Personnel Code, rules and regulations with regard to hiring individuals for employment with IHPA. All potential IHPA employees are required to complete a CMS Examining/Employment Application (CMS 100) in which the applicant must disclose whether or not he/she has "ever pled guilty to or been convicted of any criminal offense other than a minor traffic violation."

In addition, IHPA does not request/perform background checks on applicants prior to their start date; however, the Department of Central Management Services submits background checks for new hires every two weeks to the Illinois State Police after the applicant's start date. For the calendar years of 2010 and 2011, IHPA had no applicants disqualified or denied employment based on a background check.

Sincerely,

Robin Tisdale  
Acting Human Resource Administrator  
Historic Preservation Agency