

Please accept this response from the Illinois Student Assistance Commission. And, thank you for your patience. If you need further information, feel free to contact me directly at:

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Vicki Baba
Interim Director
Human Resources and Development

- ISAC has a Criminal Background Check policy. Please see attached.
- ISAC's policy applies to all job classifications in our agency. In order to work at ISAC one has to complete a Criminal Background Check.
- We have not refused employment to any applicant as a result of a Criminal Background Check.

ISAC's job classifications:

ACCOUNT TECHNICIAN I
ACCOUNT TECHNICIAN II
ACCOUNT TECHNICIAN III
ACCOUNTANT I
ACCOUNTANT II
ACCOUNTANT III
ACCOUNTANT IV
ACCOUNTANT STATISTICIAN
ACCOUNTANT V
ACCOUNTING ASSOCIATE
ACCOUNTING CLERK
ADMINISTRATIVE AIDE
ADMINISTRATIVE ASSISTANT I
ADMINISTRATIVE ASSISTANT II
ADMINISTRATIVE CLERK
APPLICATIONS ANALYST
APPLICATIONS PROGRAMMER I
APPLICATIONS PROGRAMMER II
APPLICATIONS PROGRAMMER III
ASSISTANT COMPTROLLER
ASSISTANT LEGAL COUNSEL
ASSISTANT MANAGER INFORMATION TECHNOLOGY
ASSISTANT TO COMPTROLLER
ASSOCIATE DIRECTOR, INFORMATION TECH
ASST. FACILITIES MANAGER
ASST. PAYROLL MANAGER
ASST. RECORDS MANAGEMENT OFFICER
BUDGET ANALYST I

BUDGET ANALYST II
BUDGET ANALYST III
BUILDING SERVICE FOREMAN
BUILDING SERVICE SUPERVISOR
BUILDING SERVICE WORKER
BUSINESS MANAGER I
BUSINESS MANAGER II
BUSINESS/ADMINISTRATIVE ASSOCIATE
CASHIER I
CASHIER II
CASHIER III
CASHIER IV
CHIEF CLERK
CLERICAL ASSISTANT
CLERK
CLIENT RELATIONS REPRESENTATIVE I
CLIENT RELATIONS REPRESENTATIVE II
CLIENT RELATIONS REPRESENTATIVE III
CLIENT RELATIONS REPRESENTATIVE IV
CLIENT RELATIONS REPRESENTATIVE V
COLLECTION SPECIALIST I
COLLECTION SPECIALIST II
COLLECTION SPECIALIST III
COLLECTION SPECIALIST V
COLLECTIONS SPECIALIST IV
COMMUNICATIONS SERVICES SPECIALIST I
COMMUNICATIONS SERVICES SPECIALIST II
COMMUNICATIONS SERVICES SPECIALIST III
COMMUNITY AFFAIRS SPECIALIST I
COMMUNITY AFFAIRS SPECIALIST I
COMMUNITY AFFAIRS SPECIALIST II
COMMUNITY WORKER
COMPTROLLER
COMPUTER SYS. OPERATOR SPEC IV
COMPUTER PROGRAMMER IV
COMPUTER SYSTEMS OPERATIONS SPEC I
COMPUTER SYSTEMS OPERATOR SPEC II
COMPUTER SYSTEMS OPERATOR SPECIALIST III
CUSTOMER SERVICE ASSISTANT
CUSTOMER SERVICE REP SPECIALIST
CUSTOMER SERVICE REPRESENTATIVE
DATA PROCESSING EQUIPMENT TECH I
DATA PROCESSING EQUIPMENT TECH II

DATA PROCESSING EQUIPMENT TECH III
DATA PROCESSING TECH SUPERVISOR
DEPARTMENTAL INFORMATION SUPERVISOR
DEPUTY DIRECTOR
DUPLICATING MACHINE OPERATOR I
DUPLICATING MACHINE OPERATOR II
EXECUTIVE SECRETARY
FINANCIAL AID ADVISOR I
FINANCIAL AID ADVISOR II
FINANCIAL AID ADVISOR III
FINANCIAL AID ADVISOR IV
FINANCIAL ANALYST/PLANNER I
FINANCIAL ANALYST/PLANNER II
FINANCIAL ANALYST/PLANNER III
GOVERNMENTAL LIAISON OFFICER
GRANTS & CONTRACTS DEVELOPMENT SPECIALIST
HUMAN RESOURCE ASSISTANT
HUMAN RESOURCE MANAGER
HUMAN RESOURCE REPRESENTATIVE
HUMAN RESOURCES ASSISTANT MANAGER
HUMAN RESOURCES OFFICER
IMAGE PROCESSING TECH I
IMAGE PROCESSING TECH IV
IMAGE PROCESSING TECHNICIAN II
IMAGE PROCESSING TECHNICIAN III
INFORMATION TECHNOLOGY MANAGER/ADMINISTRATIVE COORDINATOR
INFORMATION TECHNOLOGY SUPPORT ASSOCIATE
INFORMATION TECHNOLOGY TECHNICAL ASSOCIATE
INSTITUTIONAL COMPLIANCE EXAMINER I
INSTITUTIONAL COMPLIANCE EXAMINER II
INSTITUTIONAL COMPLIANCE EXAMINER III
INSTITUTIONAL COMPLIANCE EXAMINER IV
INSTITUTIONAL RESEARCH DATA COORDINATOR
INSTITUTIONAL RESEARCH DATA SPECIALIST
INSTRUCTIONAL MATERIALS SPECIALIST
INTERNAL AUDITOR I
INTERNAL AUDITOR II
INTERNAL AUDITOR III
INTERNAL AUDITOR IV
INTERNAL AUDITOR V
INVENTORY CLERK
INVENTORY RECORD CONTROL SUPERVISOR
INVENTORY SPECIALIST

LAN ADMINISTRATOR
LAN SUPPORT SPECIALIST I
LAN SUPPORT SPECIALIST II
LOAN SERVICE OFFICER I
LOAN SERVICE OFFICER II
LOAN SERVICE OFFICER III
MAILING EQUIPMENT OPERATOR I
MAILING EQUIPMENT OPERATOR II
MAILING EQUIPMENT OPERATOR III
MAILING SERVICE SUPERVISOR I
MAILING SERVICE SUPERVISOR I
MAILING SERVICE SUPERVISOR II
MANAGER, INFORMATION TECHNOLOGY
MANAGER, INSTITUTIONAL AUDITS
MICROCOMPUTER SUPPORT COORDINATOR
MICROCOMPUTER SUPPORT SPEC I
MICROCOMPUTER SUPPORT SPECIALIST II
MICROCOMPUTER SUPPORT SPECIALIST III
OFFICE ADMINISTRATOR
OFFICE MANAGER
OFFICE SUPPORT ASSISTANT
OFFICE SUPPORT ASSOCIATE
OFFICE SUPPORT SPECIALIST
OFFSET PRINTING SUPERVISOR I
OPERATION SUPPORT SERVICES SPECIALIST I
OPERATIONS SUPPORT SERVICES SPECIALIST II
OPERATIONS SUPPORT SERVICES SPECIALIST III
OPERATIONS SUPPORT SERVICES SPECIALIST IV
PARALEGAL ASSISTANT
PAYROLL MANAGER
PAYROLL SPECIALIST I
PAYROLL SPECIALIST II
PAYROLL SPECIALIST III
PRESS TECHNICIAN
PRESS TECHNICIAN ASSISTANT
PRINTING PRODUCTION ASSISTANT
PRINTING PRODUCTION COORDINATOR
PROCEDURES & SYSTEMS ANALYST I
PROCEDURES & SYSTEMS ANALYST II
PROCEDURES & SYSTEMS ANALYST III
PROGRAM ADMINISTRATIVE ASSISTANT
PROGRAM SERVICES AIDE
PUBLICATIONS EDITOR

PUBLICITY PROMOTION SPECIALIST
PURCHASING OFFICER I
PURCHASING OFFICER II
PURCHASING OFFICER III
PURCHASING OFFICER IV
RECORDS MANAGEMENT OFFICER
SECURITIES SPECIALIST
SENIOR APPLICATIONS ANALYST
STAFF CLERK
STATISTICAL CLERK
STATISTICIAN I
STATISTICIAN II
SUPERINTENDENT OF PRINT SHOP
TECHNICAL EDITOR
TELECOMMUNICATIONS NETWORK SPEC I
TELECOMMUNICATIONS NETWORK SPEC II
TELECOMMUNICATIONS NETWORK SPEC III
TELEPHONE OPERATOR I
TELEPHONE OPERATOR II
TELEPHONE OPERATOR III
TRAINING & DEVELOPMENT SPECIALIST I
TRAINING AND DEVELOPMENT SPECIALIST II
TRAINING ASSISTANT
WEB SPECIALIST I