

# **ENVIRONMENTAL PROTECTION AGENCY**

**Environment and Business Regulation Agency/Executive Agency**

**FY14 Headcount: 895**

<http://www.epa.state.il.us/>

## **SUMMARY OF AGENCY OPERATIONS**

The Environmental Protection Agency (EPA) protects the quality of the air, land and water. To assure compliance, EPA issues nearly 7,400 permits to industrial facilities, landfills, public water supplies and wastewater treatment plants, and performs more than 6,600 compliance inspections. The agency finds approximately 1,500 violations each year. EPA's role in making grants to improve our drinking and wastewater systems will create thousands of jobs and protect our most precious natural resource.

### **Internal Hiring**

#### **Agency positions subject to restrictions based on criminal history**

None. The Illinois EPA does not have employment restrictions based on criminal records.

#### **This agency is subject to personnel or non-personnel code.**

Personnel code agency

#### **Statutory Restrictions Applicable to Internal Hiring:**

None

#### **Year restriction was adopted**

N/A

#### **Background Check Procedures:**

##### **(1) Self-disclosure on application**

Yes; CMS 284 "Request for Release of Information" form authorizes the Illinois State Police "to release information relative to the existence or nonexistence of any criminal record which it might have concerning me to any Department of the State of Illinois solely to determine my suitability for employment or continued employment with the State of Illinois."

The CMS-284 form also asks the employee to complete the applicant background information section which asks the applicant if they have ever been convicted of a criminal offense other than a minor traffic violation. If the answer is "yes" a detailed statement for each occurrence must be provided.

##### **(2) Background check review procedure**

None.

#### **Exemption, waiver, or review mechanisms**

None.

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### **Total number of people who underwent a background check**

None.

### **AGENCY occupational licensing restrictions based on criminal history:**

#### **Licensing of Industrial Hygienists**

##### **Administrative Code: Title 35, Chapter II, Part 184, Sub part B, Section 184.200. Application Requirements**

b. Any person who seeks a license as a Licensed Industrial Hygienist shall submit a complete application to the Agency in which the applicant provides all of the following:

1) A statement that the applicant has not been convicted of a felony in the State of Illinois, any other state, or in any Federal Court; or, if the applicant has been convicted of a felony, the felony convictions are adequately described, as required in Section 184.201 of this Subpart

**Restriction Type:** Mandatory

**Restriction Duration:** Not mentioned in the above listed administrative code

##### **Administrative Code: Title 35, Chapter II, Part 184, Sub part B, Section 184.201. Felony Convictions of Applicants**

Any applicant who has been convicted of a felony in the State of Illinois, any other State, or any Federal Court, shall, along with the application, provide a written description of the felony charge for which the applicant was convicted, how long ago the conviction occurred, the jurisdiction in which the applicant was convicted, the number of the case in which the conviction was entered, and any mitigating factors which the applicant believes are relevant to the consideration of the Agency.

**Restriction Type:** Mandatory

**Restriction Duration:** Not mentioned in the above listed administrative code

##### **Administrative Code: Title 35, Chapter II, Part 184, Sub part E, Section 184.503. Grounds for Denial, Refusal to Renew, Suspension and Revocation**

a. The Agency may deny, refuse to renew, suspend or revoke any license for any one or any combination of the following causes:

4. Conviction in Illinois or another state of any crime which is a felony under the laws of Illinois or that other state or conviction of a felony in a federal court;

**Restriction Type:** Discretionary

**Restriction Duration:** Not mentioned in the above listed administrative code

#### **Landfill Operator Certification**

##### **Administrative Code: Title 68, Chapter V, Part 870, Sub part B, Section 870.220. Class B Certificate**

c. When an applicant has indicated on the application that any of the grounds listed in Section 870.515(a) has occurred, the applicant shall provide with the application the following:

1. A copy of any final administrative or judicial determination, made after opportunity for an adversarial proceeding, that the applicant has:

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B) Been convicted in Illinois or another state of any crime which is a felony under Illinois law, or been convicted of a felony in a federal court;

**Restriction Type:** Mandatory

**Restriction Duration:** Not mentioned in the above listed administrative code

**Administrative Code:** Title 68, Chapter V, Part 870, Sub part E, Section 870.515. **Grounds**

a. The Agency may suspend, revoke, or refuse to issue any certificate or Special Waste Endorsement for any one or any combination of the following causes:

5. Conviction in this or another state of any crime which is a felony under the laws of this state or conviction of a felony in a federal court;

**Restriction Type:** Discretionary

**Restriction Duration:** Not mentioned in the above listed administrative code

### **Employment Contracting**

**Contracting restrictions based on criminal history**

#### **Summary of Employment Restrictions from Agency Report**

The Illinois EPA does not have employment restrictions based on criminal records.

All potential employees are required to sign CMS-284, Request for Release of Information, which authorizes an Illinois State Police background report. The application for employment also asks for disclosure of convictions other than traffic violations. If yes, a detailed statement for each occurrence must be provided.

(see **CRIMINAL CODE OF 2012**)