**FISCAL INFORMATION SHEET**

The following information is required to ensure that the Authority and its implementing agencies meet the financial and program reporting requirements of various federal grant programs. This information is required prior to the release of funds. The Implementing Agency is the state or local unit of government or not-for-profit agency accepting funds under the interagency agreement. The Program Agency is the organization responsible for performing the daily activities. An organization can be both the Implementing Agency and the Program Agency.

Please return this form to the attention of your program monitor at the Illinois Criminal Justice Information Authority, Federal and State Grants Unit, 300 West Adams, Suite #200, Chicago, Illinois 60606. If you have any questions, please call your monitor at (312) 793-8550.

Implementing Agency:

Implementing Agency's FEIN #: Agreement #:

Program Agency:

Program Title:

1. Who will be responsible for preparing and submitting quarterly fiscal reports?

Name:

Title:

Agency:

Address:

Phone: Fax:

2. Who will be responsible for preparing and submitting quarterly data/progress reports?

Name:

Title:

Agency:

Address:

Phone: Fax:

3. Will a separate fiscal account/fund be maintained for the program?

Yes, this account will maintain: (Choose one)

Federal funds only

Both federal and local matching funds

No, but all program funds will be identified by a specific account or fund number and recorded within the general accounting records for the Agency.

4. Where should program fund disbursements be sent?

Address:

ATTN:

1. What organization is listed as holder of the bank account into which program funds will be deposited?

Effective 05/03