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#### **Section One**

# Definitions About Trends, Planning and Management



# Definition of Planning

Planning is the fundamental management function, which involves deciding beforehand, what is to be done, when is it to be done, how it is to be done and who is going to do it. It is an intellectual process which lays down an organisation's objectives and develops various courses of action, by which the organisation can achieve those objectives.

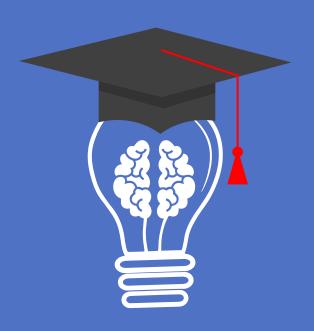
Educational planning generally is understood to be the identification, development, and implementation of strategies designed to attain, efficiently and effectively, the educational needs and goals of students and society.



# Definition of Management

Management can be defined as the process of administering and controlling the affairs of the organization, irrespective of its nature, type, structure and size. It is an act of creating and maintaining such an environment wherein the members of the organization can work together, and achieve something objectives efficiently and effectively.

Educational management refers to the administration of the education system in which a group combines human and material resources to supervise, plan, strategise, and implement structures to execute an education system.



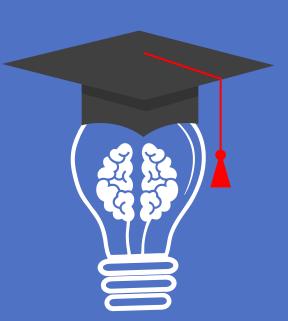
## Definition of Trends

A trend is a change or development towards something new or different. So what trends are appearing and we can expecting in Education Planning and Management?



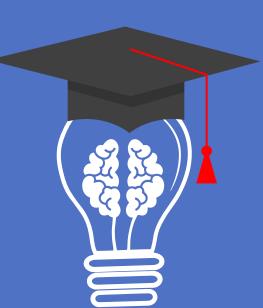
## **Section Two**

# Trends in Planning and Management



## 1.Role of information technology

Information technology(such as Artificial Intelligence, Virtual Reality, Blockchain, Internet of Things) is playing a more important role day after day, the students, to achieve a better understanding, learning and education while teachers keep themselves up to date and improve their teaching skills.



## 2. Personalized learning and education

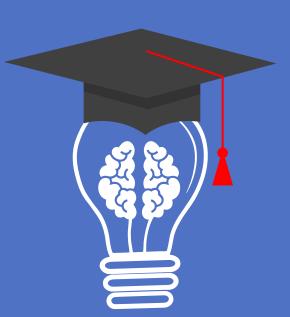
Personalized learning is an educational approach that aims to customize learning for each student's strengths, needs, skills and interests.

Each student gets a learning plan that's based on what he knows and how he learns best.



#### 3.Blended learning and education

Blended learning is an approach to education that combines online educational materials and opportunities for interaction online with traditional place-based classroom methods. It requires the physical presence of both teacher and student, with some elements of student control over time, place, path, or pace.



4. Mobile learning and education

Mobile learning and education is education via the Internet or network using personal mobile devices, such as tablets and smartphones to obtain learning materials through mobile apps, social interactions and online educational hubs. It is flexible, allowing students access to education anywhere, anytime.



# 5. Team-building learning and education

Team building is about providing the skills, training and resources that your people need, so that they can work in harmony.

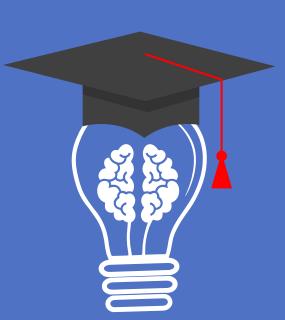
Team members will learn strengths, weaknesses, capabilities and fears, with these learnings contributing to a deeper relationship and trust from each other.



# 6. Game-Based learning and education

Get tips, techniques, and tools that apply the principles of game design to the learning process -- a dynamic way to engage learners and help educators assess learning.

The core concept behind game-based learning is teaching through repetition, failure and the accomplishment of goals.



#### 7. The changing role of a teacher

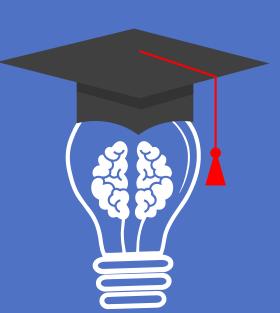
More than a data feeder, the teacher has become someone who nurtures the learners adequately. This trend has become the crux of the student-centered approach to learning.

The teacher has become a person who guides his/ her class through activities and sharing the wonder of discovery.



8. Teaching empathy

Contrary to the idea that digitization and the advances in technology will shake up the educational system, it is actually age-old skills such as empathy and social skills that are being labelled as future trends for schools.



## 9. Lifelong learning and education

Lifelong learning is a form of self-initiated education that is focused on personal development. While there is no standardized definition of lifelong learning, it has generally been taken to refer to the learning that occurs outside of a formal educational institute, such as a school, university or corporate training.

