

Republic of the Philippines

Department of Education

Region IV-A CALABARZON
DIVISION OF GENERAL TRIAS CITY
LUIS Y. FERRER JR. SENIOR HIGH SCHOOL
SOUTH SQUARE VILLAGE, PASONG KAWAYAN II, GEN. TRIAS CITY, CAVITE

January 3, 2024

School Memorandum No. 1 s. 2024

Update of Students Data in Learners Information System (LIS) and Re-orientation of SF5A for SY2023-2024/1st Semester

To : All Advisers Strand Chair

- With reference to DO 33, s.2013 "LEARNER INFORMATION SYSTEM (LIS) DATA HOUSEKEEPING AND IMPLEMENTATION FOR SCHOOL YEAR (SY) 2013-2014". Luis Y. Ferrer Jr. Senior High School will conduct its SY2023-2024 LIS Housekeeping.
- 2. Through LIS Housekeeping students' data will be reviewed and clean up by the adviser.
- 3. The following schedule in the conduct of LIS Housekeeping will be observed.

Time	Jan. 9, 2024	Jan. 10, 2024	Jan. 11, 2024	Jan. 12, 2024
Venue	Com Lab 2	Com Lab 2	Com Lab 3	Com Lab 3
8:30-10:00	HE 11 – 9 sections		ABM 11&STEM 11 - 13 sections	
10:00-11:30	P sections		HUMSS 11 - 16 sections	
1:00-2:30		HE 12 - 9 sections		A8M12&STEM12 - 13 sections
2:30-4:00		ICT 12 & IA 12- 7 sections		HUMSS 12 – 14 sections

4. Encoding will take place at the school's computer laboratory – Lab 2 & Lab 3 on the said date and time. Advisers are asked to bring the students folder as reference for housekeeping.







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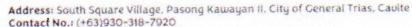
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- 5. Preparation for School Form 5 for 1st semester will also be discuss before housekeeping.
- 6. No classes will be disrupted when doing LIS housekeeping.
- 7. Immediate and widest dissemination of this memorandum is desired.







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