

Republic of the Philippines DEPARTMENT OF EDUCATION REGIONAL OFFICE IV-A CALABARZON Gate 2, Karangalan Village, Cainta, Rizal



INSPECTION AND ACCEPTANCE REPORT

Supplier: HOPE METAL & FURNITURE MFG. INC.
Purchasing Office/Dept/Unit: DepEd Region IV-A

Delivered to:

Gen. Trias SHS
(Name of District Office or Elementary School) (Address & Tel. No. of District Office or Elementary School) (School ID)

Division Office and address/telefax r Cavite Province
Region Office and address/telefax n Region IV-A

Particulars		Quantity		Cost (Php)		Delivered Condition		Delivery Receipt		
		Contracted	Delivered	(if any)	Unit Cost	Total Cost	Good	Defective (mention	Date	No.
Furnitures and Utilities	Specification			(II any)	CONTRACTOR OF			unention		
	T-square	5	5		1,000.00	5,000.00				1171
	Triangle	5	5		480.00	2,400.00				1171
	Scale rule	5	5		1,450.00	7,250.00				1171
	Technical pens and pencils	5	5		1,650.00	8,250.00				1171
	Erasers	5	5		75.00	375.00				117:
	Drawing templates	5	5		1,440.00	7,200.00				117
	Sharpeners	5	5		450.00	2,250.00				117
	System Unit	5	5		28,000.00	140,000.00				117
	Software Installer (Autocad)	5	5		3,500.00	17,500.00				117
	Monitor	5	5		4,400.00	22,000.00				117
	Keyboard	5	5		460.00	2,300.00			No.	117
	Mouse	5	5		330.00	1,650.00				117
	AVR	5	5		350.00	1,750.00				117
	Table	5	5		2,800.00	14,000.00				117
	Chair	5	5		250.00	1,250.00				117
	Drawing Table	5	5		3,500.00	17,500.00				117
	Lab. Chair	5	5		1,200.00	6,000.00				117
	Printer	1	1		5,500.00	5,500.00				117
	LCD Projector	1	1		5,000.00	5,000.00				117
	LAPTOP	1	1		32,000.00	32,000.00				117
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T	otal	88	88			299,175.00				+-
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ed, verified and found OK as to qu	antity and				Complete :	(Check box)				
cation.					Partial :	(Check box)				
	2.				Clause	Brinted Name /Dad	ation Ich	ck hov)		
Signature over printed name		re over printed	d name	-		Printed Name/Design perty Custodian		ck box) ES Supply Officer		
						thorized Official:		- Supply Officer [***************************************	
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Designation		Designation								
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Quantity not in accordance with In good order and condition				1	Remarks :					
In good order and condition										
In good order and condition										
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In good order and condition ks: HIRD PARTY MONITORS:	•				Quantity in acco	ordance with Master P	acking List			
In good order and condition					Quantity not in	ordance with Master P accordance with Mass				
In good order and condition ks: HIRD PARTY MONITORS:				No.		accordance with Mast nd condition				

PROPERTY ACKNOWLEDGEMENT REPORT

Entiry Name:	DepEd Region IV-A (Calabarzon)
IEILIIV NAIIIE.	Depen Region IV-A (Calabarzon)

Fund Cluster: PAR No.: _____

Quantity	Unit	Description	Property Number	Date Acquired	Amount
5		T-square	11712		5,000.
5		Triangle	11712		2,400.
5		Scale rule	11712		7,250.
5		Technical pens and pencils	11712		8,250.
5		Erasers	11712		375.
5		Drawing templates	11712		7,200.
5		Sharpeners	11712		2,250.
5		System Unit	11712		140,000.
5		Software Installer (Autocad)	11712		17,500.
5		Monitor	11712		22,000.
5		Keyboard	11712		2,300.
5		Mouse	11712		1,650.
5		AVR	11712		1,750.
5		Table	11712		14,000.
5		Chair	11713		1,250.
5		Drawing Table	11713		17,500.
5		Lab. Chair	11713		6,000
1		Printer	11713		5,500.
1		LCD Projector	11713		5,000.
1	-	LAPTOP	11713		32,000.
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88				TOTAL	299,175.
eived by:			Issued by:		

88	TOTAL 299,175.00
Received by:	Issued by:
Signature over Printed Name of End User	Signature over Printed Name of End User
Position / Office	Position / Office