



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
REGIONAL OFFICE IV-A CALABARZON  
Gate 2, Karangalan Village, Cainta, Rizal



INSPECTION AND ACCEPTANCE REPORT

Supplier: **HOPE METAL & FURNITURE MFG. INC.**  
Purchasing Office/Dept./Unit: **DepEd Region IV-A**

Delivered to: **Gen. Trias SHS**  
(Name of District Office or Elementary School) (Address & Tel. No. of District Office or Elementary School) (School ID)  
Division Office and address/telefax n: **Cavite Province**  
Region Office and address/telefax n: **Region IV-A**

Particulars	Quantity			Cost (Php)		Delivered Condition		Delivery Receipt	
	Contracted	Delivered	Lacking (if any)	Unit Cost	Total Cost	Good	Defective (mention)	Date	No.
<b>Furnitures and Utilities</b>									
ESD Tool	2	2		400.00	800.00				7531
ESD Tool	2	2		1,125.00	2,250.00				7531
Screw Driver -Flat Head Screw Driver 2.0 x 25mm	2	2		180.00	360.00				7531
Screw Driver -Flat Head Screw Driver 1.5 x 25mm	2	2		140.00	280.00				7531
Screw Driver -Flat Head Precision Screw Driver	2	2		120.00	240.00				7531
Screw Driver -Philips Head Screw Driver 8"	2	2		150.00	300.00				7531
Screw Driver -Philips Head Screw Driver 6"	2	2		120.00	240.00				7531
Screw Driver -Philips Head Precision Screw Driver	2	2		90.00	180.00				7531
Screw Driver - Torx Screw Driver	2	2		80.00	160.00				7531
Screw Driver - Hex Screw Driver	2	2		80.00	160.00				7531
Pliers - Needle- nose Pliers	2	2		220.00	440.00				7531
Pliers - Side- cutting Pliers	2	2		250.00	500.00				7531
Pliers - Standard Line-man's Pliers	2	2		350.00	700.00				7531
Crimping Tool	2	2		450.00	900.00				7531
Tweezers	2	2		80.00	160.00				7531
Flash Light	2	2		320.00	640.00				7531
Part Retrifer	2	2		60.00	120.00				7532
Magnifying Glass	2	2		150.00	300.00				7532
Goggles	2	2		130.00	260.00				7532
Gloves	2	2		15.00	30.00				7532
Compressed Air	2	2		140.00	280.00				7532
Paint Brush	2	2		25.00	50.00				7532
Lint Free Cloth	2	2		30.00	60.00				7532
Parts Organizer	2	2		625.00	1,250.00				7532
Computer Vacuum	1	1		300.00	300.00				7532
Soldering Gun	1	1		1,300.00	1,300.00				7532
Soldering Iron	1	1		380.00	380.00				7532
Multi Meter/ Multi- Tester	1	1		1,600.00	1,600.00				7532
Loop Back Adapter	1	1		1,600.00	1,600.00				7532
LAN Cable Tester	1	1		450.00	450.00				7532
Switch	1	1		1,600.00	1,600.00				7532
Router	1	1		1,500.00	1,500.00				7532
Printer	1	1		4,950.00	4,950.00				7533
Personal Computer System	1	1		27,000.00	27,000.00				7533
Working Table	1	1		1,200.00	1,200.00				7533
<b>Total</b>	<b>59</b>	<b>59</b>			<b>52,540.00</b>				

**INSPECTION**

Date Inspected : \_\_\_\_\_

Inspected, verified and found OK as to quantity and specification.

1. \_\_\_\_\_ Signature over printed name

2. \_\_\_\_\_ Signature over printed name

Designation \_\_\_\_\_ Designation \_\_\_\_\_

Remarks by Inspection Officer: (Pls. Check appropriate box)

☐ Quantity in accordance with Master Packing List

☐ Quantity not in accordance with Master Packing List

☐ In good order and condition

Remarks : \_\_\_\_\_

**ACCEPTANCE**

Date Received : \_\_\_\_\_

Complete : (Check box) ☐

Partial : (Check box) ☐

Signature over Printed Name/Designation (Check box)

Property Custodian \_\_\_\_\_ ES Supply Officer \_\_\_\_\_

Authorized Official: \_\_\_\_\_ Designation \_\_\_\_\_

Remarks by Accepting Officer: (Pls. Check appropriate box)

☐ Quantity in accordance with Master Packing List

☐ Quantity not in accordance with Master Packing List

☐ In good order and condition

Remarks : \_\_\_\_\_

FOR THIRD PARTY MONITORS:

Remarks : \_\_\_\_\_ ☐ Quantity in accordance with Master Packing List



## PROPERTY ACKNOWLEDGEMENT REPORT

Entiry Name: DepEd Region IV-A (Calabarzon)

Fund Cluster:

PAR No.: \_\_\_\_\_

[illegible]

Received by:

Signature over Printed Name of End User

Position / Office

issued by:	
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Signature over Printed Name of End User

Position / Office